

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, August 5, 2019
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:02 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Tammy Donovan and Joseph Davis; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting – 7:00 p.m., Monday, August 19, 2019 at the Meetinghouse**

A. Adjustments to the Agenda

None.

IV. PUBLIC PARTICIPATION

Peter Bragdon, resident, spoke to the Board concerning the Liaison Policy and the Board and Committee By-laws Policy and thanked those responsible for placing the agenda packet online.

Penny Hilton, resident, thanked the Board for placing the agenda packets online and spoke to them about the following: remaking the agenda so items are discussed on one agenda and the next agenda they are voted on; time limit of the public participation; charges for all Boards and Committees; why Liaisons are not at all meetings; and the Code of Ethics Policy.

Julie Fralich, resident, spoke to the Board about the Policies before them and requesting as policies are presented to the Board, the former language of the policy with the strikeouts and replacement info be included.

Laura Sturgis, resident, spoke to the Board concerning the Board and Committee Bylaws and chair and liaison setting the agendas.

Stephen Hathorne, resident, spoke to the Board concerning the following: apologized for his comments at the previous meeting concerning Stevens Brook; asked if Stevens Brook is being fixed this year; an area of the website needs to be corrected and will send info to Town Manager; why the foundation of the new public works facility is cracked and why the black paint on the sand/salt shed foundation; does not like the three-minute rule in the Board and Committee Bylaws; the Parks & Recreation program being held at Nu Brewery; and the Board needs to have an executive session to determine the charge of the Town Manager.

V. SCHEDULED ITEMS

4.19 To See What Action the Board Wishes to take in Regard to Game of Chance Beano Application for Amvets Post #6

Ms. Gilles moved and Mr. Colby seconded a motion to approve the Game of Chance Beano Application for Amvets Post #6 and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.

4.20 To See What Action the Board Wishes to take in Regard to CMP Pole Permit

Ms. Gilles moved and Ms. Donovan seconded a motion to approve the CMP Pole Permit. The motion carried on a vote of 4-1, with Mr. Colby opposing.

4.21 To See What Action the Board Wishes to take in Regard to Code of Ethics Policy

Ms. Chase said this the second time this policy is before the Board and the last revision was done in 2014. She said page 10, the signature page, Code of Ethics is all as one word. She also said the state statutes have all been verified and are correct.

Ms. Gilles moved and Mr. Colby seconded a motion to approve the Code of Ethics Policy. The motion carried on a vote of 5-0.

4.22 To See What Action the Board Wishes to take in Regard to Boards & Committees Bylaws

Mr. Davis said he would like to see the Bylaws go to each Board and Committee member to be reviewed and send their comments to the Town Manager.

The Board made the following changes:

Section 2, third paragraph:

remove "together with the appointed staff member or Select Board Liaison" and replace with "in conjunction with the Vice-Chairman and/or staff member assigned to the committee,"

Mr. Davis moved and Ms. Donovan seconded a motion to amend the Board and Committees Bylaws as discussed; send to each board and committee member for their review; and they are to report back to the Town Manager with their comments, by Tuesday, September 9, 2019. The motion carried on a vote of 5-0.

4.23 To See What Action the Board Wishes to take in Regard to Liaison Policy

The Board made the following changes:

Add Member and Liaison information to all Committee Charges

Cable TV Committee Charge: remove the access channel number.

Candidates/Referendum Issues Committee Charge: Remove the word "Issues" from title; and add after the word programs "and educate the citizens of New Gloucester on upcoming referendum issues."

Community Fair Charge: should read: "Responsibility of the Committee is to plan and execute the annual fair in conjunction with the assigned staff member."

Town Manager and Parks & Recreation Director to review charge for Parks & Recreation Committee.

Ms. Chase said this will come back to the Board at the next meeting.

No action taken.

4.24 To See What Action the Board Wishes to take in Regard to Town Representation for the Cumberland County Finance Committee

Ms. Chase said possibly a resident might like to serve on this committee and asked that it be placed on the website for those who might like to apply.

No action taken.

VI. APPROVE FY20 WARRANTS AND PAYROLLS #4, #5 and #6

Mr. Colby moved and Ms. Gilles seconded a motion to approve Fy20 Warrants and Payrolls #4 and #5. The motion carried on a vote of 5-0.

Ms. Gilles moved and Mr. Colby seconded a motion to approve FY20 Warrants and Payrolls #6. The motion carried on a vote of 5-0.

VII. APPOINTMENTS

**A. *Land Management Planning Committee – 2 three-year terms available
1 completion of 2021 Term***

Charles Gauvin – would like to be appointed

Mr. Colby moved and Mr. Davis seconded a motion to appoint Charles Gauvin to the Land Management Planning Committee, for a three-year term. The motion carried on a vote of 5-0.

VIII. LEGAL

None.

IX. WRITTEN COMMUNICATION

A. Approve Minutes of the July 15, 2019, Board of Selectmen's Meeting

Ms. Gilles moved and Mr. Davis seconded a motion to approve the Minutes of the July 15, 2019, Board of Selectmen's Meeting. The motion carried on a vote of 4-0-1, with Mr. Gilles abstaining.

X. ORAL COMMUNICATION

A. Dept. Heads

No comments.

B. Boards & Committees

No comments.

C. Selectmen

Tammy Donovan – said she recently attended the Public Safety Committee meeting and the following was discussed: house numbers on houses/mailbox; recruiting new members; street lights; road hazards (report issues to Town Manager); Community Fair traffic flow; and Fire Department fundraiser for Lucas 3 CPR Device.

George Colby – no comments.

Karen Gilles – said she wanted to thank everyone who came and spoke at the meeting.

Joseph Davis – asked if there was any resolve to the Boy Scout/Snowmobile Club use of the Community Building. He said currently, it's not a Community Building because the Community cannot hold meetings there. He said it's just a Parks & Recreation Building and something needs to be done. He asked the Town Manager if the Fire Station Meeting Room could be used. Mr. Davis said the Community Fair is on August 17 from 9:00am to 3:00pm and there are many activities going on throughout the day. He said he would also like the CEO to visit the Nu Brewery concerning the discussion earlier in the evening.

Linda Chase – said the Parks & Recreation Committee met earlier and the following discussed: the LWCF Grant paperwork has been completed and submitted for reimbursement; there are vacancies on the committee and are looking for new members; Parks & Rec will have a survey at the Community Fair on August 17th; there are several programs starting in the fall including cheering, corn hole tournament, youth soccer and before/after school care; trail work is beginning at the Fairgrounds; and the Parks & Recreation Department is looking for donations to place signage and a kiosk at the Fairgrounds.

D. Town Manager

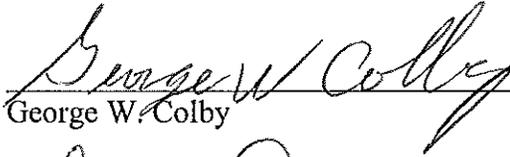
XI. ADJOURN

Mr. Colby moved and Ms. Gilles seconded a motion to adjourn at 9:26 p.m. The motion carried on a vote of 5-0.

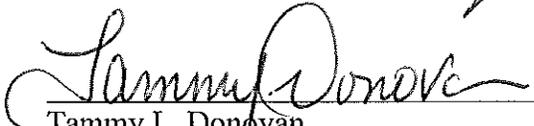
Approved August 19, 2019


Linda D. Chase, Chairman


Karen L. Gilles, Vice-Chairman


George W. Colby


Joseph S. Davis


Tammy L. Donovan