

New Gloucester Candidate/Referendum Issues Committee

Minutes July 6, 2020

On Zoom

Present: Chairperson Joanne Cole, Debra Smith, Penny Hilton, Anne Maurice, Cindy Brakey

Topic of Meeting: Forum for Selectmen Candidates, July 8, by Zoom

Covered subjects were:

1. Role of Moderator, Cindy Brakey – introduce event, state rules, then pose each pre-selected question to each candidate; also to make and decisions necessary if questioners are inappropriate
2. Time for each speaker – 2minutes for introductions, 3 minutes for answers
3. Time for Moderated portion – about 45 minutes
4. Time for Questions from Audience – about 20 minutes
5. Rules for Audience Questions – No repeats of questioners until everyone has had a chance to ask a question; civility
6. Role of Timekeeper – to signal 30 seconds, then stop using “bell” and colored paper
7. Admitting participants and unmuting/muting microphones duty to be performed by Sharlene Meyers, assuming availability
8. Spotting “hands” to be done by Committee members
9. Contingency if only 1 candidate show up – as per league of Women Voters guidelines, shift from “Forum” to “chat” format

Next Actions: check with Sharlene re her availability; promote event on town website, NGXchange, and check possibility of reporting by Ellie Fellers

Next meeting date set for August 18, 1 PM, by Zoom