

ANNOTATED AGENDA
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday October 1, 2020
Via Zoom

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

II. PLEDGE OF ALLEGIANCE

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, October 19, 2020 via Zoom

A. Adjustments to the Agenda

IV. PUBLIC COMMENTS

V. OLD BUSINESS

- A. Prior Meeting Update – Selectmen Chair**
- B. Prior Meeting Update – Town Manager**

VI. NEW BUSINESS

A. Updates

- a. Selectmen**
- b. Town Manager**
- c. Dept. Heads**
- d. Boards & Committees**

B. Action Items

- 1.73 To See What Action the Board Wishes to take in Regard to Library Budget**

Please see attached paperwork.

- 1.74 To See What Action the Board Wishes to take in Regard to Transfer Station Hours**

- 1.75 To See What Action the Board Wishes to take in Regard to Community Fair Committee Applications for the following (three-3year terms available)**

Holly Robinson – would like to be appointed
Hannah Deem – would like to be appointed

Please see attached paperwork.

- 1.76 To See What Action the Board Wishes to take in Regard to Library Board of Trustees Applications for the following (one – completion of 2022 term available)

Hannah Deem – would like to be appointed

Elizabeth Klotzle – would like to be appointed

Please see attached paperwork.

- 1.77 To See What Action the Board Wishes to take in Regard to Adhoc Retail Marijuana Establishment & Retail Marijuana Social Club Ordinance Committee Application for the following (four – 3-year terms available)

Jacob Eslinger – would like to be appointed

Please see attached paperwork.

- 1.78 To See What Action the Board Wishes to take in Regard to Approving FY21 Warrants and Payrolls #12 and #13

- 1.79 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the August 24, 2020, Board of Assessor's and Board of Selectmen's Meeting

Please see attached paperwork.

- 1.80 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the September 9, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

VII. ADJOURN

**LIBRARY
DEPT 123**

		LIBRARIAN 36 HR ASSISTANT=20 HR	LIBRARIAN 36 HR ASSISTANT=24 HR	LIBRARIAN 36 HR ASSISTANT=30 HR	BOTH 36 HR	LIBRARIAN=40 ASSISTANT= 36
COMP	1-01	\$ 16,331.00	\$ 19,597.00	\$ 24,496.68	\$ 29,396.00	\$ 29,396.00
	1-01	\$ 45,917.00	\$ 45,917.00	\$ 45,917.00	\$ 45,917.00	\$ 51,019.00
	1-02	\$ 62,248.00	\$ 65,514.00	\$ 70,413.68	\$ 75,313.00	\$ 80,415.00
	1-03	\$ 717.00	\$ 717.00	\$ 717.00	\$ 717.00	\$ 717.00
	1-03	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
PROF	2-03	\$ 1,645.00	\$ 1,645.00	\$ 1,645.00	\$ 1,645.00	\$ 1,645.00
	2-07	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
SUPP	3-1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	3-42	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
	3-43	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
	3-44	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
TOWN EXP	5-1	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
	5-2	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
	5-3	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00
	5-4	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Adjustment From Annual Wages		\$ 87,860.00	\$ 91,126.00	\$ 96,025.68	\$ 100,925.00	\$ 106,027.00
					\$ 1,108.00	

Final Total \$ 102,033.00 New Warrant

ART #13

1.75 +
1.76



TOWN OF NEW GLOUCESTER

APPLICATION for COMMITTEE MEMBERSHIP

If you are a New Gloucester resident and interested in serving on any of the following boards or committees, please fill in the information below. The Board of Selectmen will consider all applications and make decisions for filling positions as they become open. Not all boards and committees currently have openings, however vacancies occur regularly.

Board of Appeals

Environmental Resources Committee

Budget Committee

Land Management Planning Committee

Cable TV Committee

Library Board of Trustees

CIP Committee

Parks & Recreation Committee

Candidate/Referendum Issues Committee

Planning Board

Community Fair Committee

Public Safety Committee

Economic Development Committee

Name Holly Robinson Date 9/16/20

Address 333 N. Raymond Rd, Raymond Me 04071

Mailing Address same as above - Technically NJ resident

Home Phone _____ Cell Phone 907 831 1850

E-mail Address holly.robinson@kw.com

Occupation Realtor - Maine Home Group @ Keller Williams Realty

Boards/Committees in which you are interested. (In order of preference)

1. Community Fair Committee
2. Environmental Resource Committee
3. _____

3-year Appointments unless filling a vacant term

(Please complete reverse side of application)

Why are you interested in the Board/Committee chosen above?

I have work a booth at my county/Agricultural fair in Mass. I want to serve my community and get more involved.

What skills or talents would you contribute and how would they benefit the Town?

I'm an excellent people manager. I have been in a supervisor role in all jobs for the past 5 years. I can easily keep schedules and solve problems quickly!

What boards, volunteer organizations or community service organizations have you worked with and for how long?

None yet -> Never settled enough - Don't have a home in New Gloucest

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

I create my schedule! Love! life of a Reactor

Thank you for your interest in the Town of New Gloucester!

Please return this form to: Town Office, Town of New Gloucester, 385 Intervale Road, New Gloucester, Me 04260, Phone (207) 926-4126, Fax (207) 926-4136

For further information, please check our website: www.newgloucester.com

HOLLY MARIE ROBINSON

333 N. Raymond Rd, Raymond, Me 04071 - holly.robinson001@kw.com - 907 831 1850

PROFESSIONAL

SEEKING VOLUNTEER WORK

EDUCATION

Bachelor of Liberal Arts Degree - Anthropology; University of Massachusetts Boston, 2014

Awards: Alpha Lambda Delta, Freshman or first year University of Massachusetts Honor society, 2011

Graduate of Martha's Vineyard Regional High School; Oak Bluffs, MA, 2009

EXPERIENCE

The Maine Homes Group at Keller Williams Realty.; 50 Sewall St Portland

Realtor with Keller Williams on a team. Responsible for helping clients buy or sell homes while following all ethical guidelines set forth by the National Association of Realtors.

Casco Bay Ford.; 1213 Route 1 Yarmouth, Me 04096

Supervisor- Roberta Salerno 207 846 5577 October 2019-June 2020

Responsible for answering and directing all incoming phone calls. Receiving all sales for Parts, service, and car sales. Balancing all deposits each morning for the bank.

Buckley's Gourmet Catering.; 52 Edgartown-Vineyard Haven rd. Edgartown, Ma 02539

Supervisor- Taylor Buckley taylor@buckleyscatering.com **Shucker** Summer 2019

Responsible for some set up and breakdown if not a distraction to guests. Shucking oysters and clams. Maintaining clean station, sauces, and ice. Knowledge of shellfish origins.

Offshore Ale co.; 30 Kennebec Ave, Oak Bluffs, MA 02557

Supervisor- Josh Aronie [508\) 693-2626](tel:5086932626) **Pizza Cook** October 2018-April 2019

Main duties include prep of all pizza ingredients, stretching dough, preparing pizzas, maintaining oven temperature, and station clean up after service.

Pie Chicks; 280 Norton Ave Vineyard Haven, Mass 02568

Supervisor- Chrissy Kinsman 774 563 8562 **Pastry assistant** May 2018-Sept 2019

Main duties include accurately mixing pie crust and cookie dough, precise measuring of ingredients, and effectively working the oven. Responsible for training of new employees, set up, and clean up. Farmers market help. Delivery driver in company vehicle. Responsible for pastry prep and some pastry baking (muffins, tarts, croissants).

Seward Brewing Company; Seward Alaska 99664

Supervisor- Erik Slater 907 491 0173 **Pizza Cook** June 2017-September 2017

Main duties Include prepping for all ingredients, setup, and breakdown of wood fire kitchen. If I was working the oven I was responsible for cooking the pizza, any extra toppings, and slicing for the guest. If I was building the pizza I was responsible for reading and creating the pizza correctly as well as marking any allergies.

The Cookery Seward; 209 5th avenue; Seward, Ak 99664

Supervisor: Chef Kevin Lane 907-422-7459 **Pantry Cook, Server** May 2016- April 2018

Main duties are shucking oysters, preparing salads, preparing desserts, and frying chicken. Responsible for prep of all pantry line items. Responsible for ensuring the kitchen is completely put away and cleaned after dinner service. I also serve lunch here in the winter time.

Aksala Alaska; 319 3rd Ave; Seward, AK 99664

Supervisor: Ristine Casagrande 907-362-2299

Property manager/ Concierge May 2015- Present. Take and track reservations using ReservationKey software to prevent overbookings and place guests in suitable accommodations based on their needs. Utilize and fully understand Booking.com to grow the business. Supervising housekeepers to ensure the rooms are clean, sanitary and fully ready for the guests. Assigning daily duties to housekeepers along with tracking their hours for payroll. Process all payments. Stock Bed and Breakfast and Sea Treasures Inn with all necessary groceries. Main point of contact with guests for all of their questions. Assist in booking tours, trips, and charters for the guests and ensure our commission is paid from all vendors Aksala Alaska works with. **Now DBA Coastal Heritage Accommodations.**

The Strip Steakhouse; 405 W Railroad Ave; Shelton, WA 98584

Supervisor: Herb Baze 360-432-5844

Cook September 2014- May 2015. Prep for evening meal in addition to assisting the chef with lunch and dinner guest orders. Clean up at end of night.

Stars on the Hingham Harbor; 2-4 Otis St.; Hingham, MA 02043

Supervisor: Wes Baltzer 781-749-3200

Server June 2013 – September 2014. Seating guests, answering 3-line phone system, strong food/beverage knowledge. Tracking 20 tap beer system.

The Silent Chef Caterer; 113 Front Street; Scituate, MA 02066

Supervisor: Tory Faite 781-545-6665

Catering Summer 2012 and Summer 2013. Set up /break down, strong food/beverage knowledge, quiet professional service, all styles of dining and functions.

1.75 +
1.76



TOWN OF NEW GLOUCESTER

APPLICATION for COMMITTEE MEMBERSHIP

If you are a New Gloucester resident and interested in serving on any of the following boards or committees, please fill in the information below. The Board of Selectmen will consider all applications and make decisions for filling positions as they become open. Not all boards and committees currently have openings, however vacancies occur regularly.

- | | |
|--------------------------------|------------------------------------|
| Board of Appeals | Environmental Resources Committee |
| Budget Committee | Land Management Planning Committee |
| Cable TV Committee | Library Board of Trustees |
| CIP Committee | Parks & Recreation Committee |
| Community Fair Committee | Planning Board |
| Economic Development Committee | Public Safety Committee |

Name Hannah Deem Date 9/23/20

Address 48 Waterman Dr, New Gloucester ME 04260

Mailing Address u

Home Phone na Cell Phone 518 724 6188

E-mail Address hmunger89@gmail.com

Occupation hospital pharmacist

Boards/Committees in which you are interested. (In order of preference)

1. Environmental Resources Committee
2. Community Fair Committee
3. Library Board of Trustees

3-year Appointments unless filling a vacant term

(Please complete reverse side of application)

Why are you interested in the Board/Committee chosen above?

I am interested in getting involved with the New Gloucester Community. I am passionate about the environment, community gatherings, and have a love of reading.

What skills or talents would you contribute and how would they benefit the Town?

I am extremely organized and an excellent verbal and written communicator. I always have an idea or opinion and can see an issue from multiple perspectives.

What boards, volunteer organizations or community service organizations have you worked with and for how long?

Solar Fest Timmuth VT, Glenfalls Medical Mission Foundation

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

I arrive home from work @ 1730 M-F, off weekends

Thank you for your interest in the Town of New Gloucester!

Please return this form to: Town Office, Town of New Gloucester, 385 Intervale Road, New Gloucester, Me 04260, Phone (207) 926-4126, Fax (207) 926-4136

For further information, please check our website: www.newgloucester.com

1.76



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| CIP Committee | Parks & Recreation Committee |
| Community Fair Committee | Planning Board |
| Economic Development Committee | Public Safety Committee |

Name Elizabeth Klotzle Date 9/7/20
 Address 12 Berryfield Ln N.G.
 Mailing Address same
 Home Phone 207.926.1038 Cell Phone 207.615.9749
 E-mail Address elizabeth.klotzle@gmail.com
 Occupation _____

Boards/Committees in which you are interested. (In order of preference)

1. Library Trustee
2. _____
3. _____

3-year Appointments unless filling a vacant term

(Please complete reverse side of application)

Why are you interested in the Board/Committee chosen above?

I use the library often. We take out many books from there and my children are active in many of the Clubs/activities the library offers. I see joining the trustees as a way to give back to the library which has given us so much.

What skills or talents would you contribute and how would they benefit the Town?

I have volunteered with my Children's School including in the school book sales. I am familiar with the library and the library's offerings/Clubs. I work well in group settings and have a background in customer service.

What boards, volunteer organizations or community service organizations have you worked with and for how long?

I was on the Memorial School PTO for 2 years. I've volunteered at my children's schools for years.

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

yes

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1.77

Sharlene Myers

From: Jacob Eslinger <jacob@brickyardcollective.com>
Sent: Friday, September 25, 2020 12:04 PM
To: Sharlene Myers
Subject: Vacancy for Adhoc Committee
Attachments: Committee_Application_and_procedures_2012.pdf

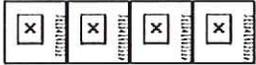
Hello Sharlene,

As a longtime New Gloucester resident, a school age friend of mine Karen Giles, gave me your email as I have interest in the Adhoc Retail Marijuana Establishment & Retail Marijuana Social Club Ordinance Committee. I have attached my application to this email. If you would prefer I get this to you in another fashion please let me know and I will do so.

All the best,

--

Jacob Eslinger
Brickyard Collective
Office - (207) 835-7002
Cell - (207) 233-2923



“Coming **together** is a beginning; keeping **together** is progress; **working together** is success.” ~Henry Ford



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Budget Committee

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CIP Committee

Community Fair Committee

Economic Development Committee

Environmental Resources Committee

Land Management Planning Committee

Library Board of Trustees

Parks & Recreation Committee

Planning Board

Public Safety Committee

Name Jacob Eslinger Date 9/24/2020

Address 28 Birchwood Acres, New Gloucester, ME. 04260

Mailing Address 28 Birchwood Acres, New Gloucester, ME. 04260

Home Phone _____ Cell Phone (207) 233-2923

E-mail Address JacobEslinger@hotmail.com Jacob@brickyardcollective.com

Occupation Business Consultant, Small business owner, Entrepreneur

Boards/Committees in which you are interested. (In order of preference)

1. Adhoc Retail Marijuana Establishment & Retail Marijuana Social Club Ordinance Committee
2. _____
3. _____

3-year Appointments unless filling a vacant term

(Please complete reverse side of application)

Why are you interested in the Board/Committee chosen above?

Some of the businesses I consult with for my Consulting Firm is in the Cannabis/CBD field.

There are misconceptions regarding both cannabis (both medical and recreational) and CBD

I have lived in the town for close to 30 years and feel that if things are going o be addressed in this category they should be done correctly, which I feel I may be able to help with, based on my occupation

What skills or talents would you contribute and how would they benefit the Town?

My experience in the retail field, as well as my business dealings make for a good selection as a committee member.

What boards, volunteer organizations or community service organizations have you worked with and for how long?

When I was in college I was in many organizations, (ACF, Collegiate Embassadors, etc)

I have not gotten into too much volunteer work lately, something I'm hoping to change, hence this application

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

yes, within reason

Thank you for your interest in the Town of New Gloucester!

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For further information, please check our website: www.newgloucester.com

ANNOTATED AGENDA
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, August 24, 2020
Via Zoom

1.79

BOARD OF ASSESSOR'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:00pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, Peter Bragdon, George Colby and Tammy Donovan; Town Manager, Brenda Fox-Howard; Assessor's Agent, Michael O'Donnell; and Recorder, Sharlene Myers.

II. To See What Action the Board Wishes to take in Regard to Establishing the Mil Rate for FY21 Taxes

Mr. O'Donnell said the three options for the mil rate are 13.55, 13.60 and 13.65 and he recommends 13.60.

Mr. Bragdon moved and Ms. Donovan seconded a motion to set the mil rate for the FY21 taxes at 13.60. The motion failed 1-4, with Ms. Chase, Mr. Colby, Ms. Donovan and Ms. Gilles opposing.

Ms. Chase moved and Mr. Colby seconded a motion to set the mil rate for the FY21 Taxes at 13.65. The motion carried on a vote of 5-0.

III. To See What Action the Board Wishes to take in Regard to the FY21 Tax Commitment

Ms. Chase moved and Mr. Colby seconded a motion to sign the FY21 Tax Commitment. The motion carried on a vote of 5-0.

V. ADJOURN

Mr. Colby moved and Ms. Donovan seconded a motion to adjourn the Board of Assessor's Meeting at 7:23pm. The motion carried on a vote of 5-0.

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:24pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, Peter Bragdon, George Colby and Tammy Donovan; Town Manager, Brenda Fox-Howard; and Recorder, Sharlene Myers.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, September 21, 2020 via Zoom

A. Adjustments to the Agenda

Mr. Colby moved and Ms. Chase seconded a motion to move Agenda Items 1.49, 1.50 and 1.51 after Agenda Item 1.45. The motion carried on a vote of 5-0.

Ms. Chase moved and Mr. Colby seconded a motion to add agenda item 1.52, To See What Action the Board Wishes to take in Regard to Approval of the July 20, 2020, Board of Selectmen's Meeting Minutes. The motion carried on a vote of 5-0.

Ms. Chase moved and Mr. Colby seconded a motion to add agenda item 1.53, To See What Action the Board Wishes to take in Regard to Charter Petition. The motion carried on a vote of 5-0.

IV. PUBLIC COMMENTS

John Salisbury, resident, spoke to the Board on the Charter Petition.

Stephen Hathorne, resident, spoke to the Board on holding meetings in person, purchase of the forklift for Public Works, Library Budget question on the ballot, Charter Petition, and the advertising of the Parks & Recreation Kids Care program.

Pat Vampatella, resident, spoke to the Board about the Library budget vote.

Phil Vampatella, resident, spoke to the Board about the Library budget vote.

Joseph Davis, resident, spoke to the Board about the Library and the Charter Petition.

Kathleen Potter, resident, spoke to the Board about the Charter Petition and the Library budget.

V. OLD BUSINESS

A. Prior Meeting Update – Selectmen Chair

No updates.

B. Prior Meeting Update – Town Manager

No updates.

VI. NEW BUSINESS

A. Updates

a. Selectmen

Linda Chase – said she received an email from Suzan stating the Library has many plans, blocks and baskets looking for good homes. If anyone is interested, please call the Library at 926-4850.

George Colby – said the Board has not seen a survey that was done by the Library.

Tammy Donovan – said she read an article on the Library. She said the hours are sufficient and if more services are wanted at the Library, then they should be looking into grants, etc. She said the Budget Committee and the Board of Selectmen made the decision.

Peter Bragdon – said he has heard from residents concerning the child care program, transfer station hours, budget, town hall hours and recycling program at the transfer station.

Karen Gilles – said she wanted to thank the Fire/Rescue Department for their role in the recent fatality on Route 100. She said she is thinking of them and the bystanders.

b. Town Manager

Ms. Fox-Howard explained how the enterprise account for Parks & Recreations Kid Care program will work.

c. Dept. Heads

Ted Shane, Public Works Director, said he will have the new pick-up truck by the end of the day on Tuesday. He said paving began that day on Sunset Shores Road and then Black Point Road will be paved on Tuesday.

d. Boards & Committees

Joanne Cole, Chairman of the Candidates Referendum Issues Committee, said it was a successful forum on Zoom last week, despite power outages for the Moderator and some members. She said the Committee is beginning planning a forum for the Candidates on the November ballot.

B. Action Items

1.42 **To See What Action the Board Wishes to take in Regard to Appointment of the September 15, 2020 Election Warden**

Ms. Chase moved and Mr. Colby seconded a motion to appoint Kimberly Getchell, Election Warden for the September 15, 2020 Election. The motion carried on a vote of 5-0.

1.43 To See What Action the Board Wishes to take in Regard to Approval of Election Clerks List

Ms. Chase moved and Mr. Colby seconded a motion to approve the Updated Election Clerks List. The motion carried on a vote of 5-0.

1.44 To See What Action the Board Wishes to take in Regard to Closing Town Hall on Election Day – September 15, 2020

Mr. Colby moved and Ms. Donovan seconded a motion to close Town Hall on Election Day, September 15, 2020. The motion carried on a vote of 5-0.

1.45 To See What Action the Board Wishes to take in Regard to Quitclaim for Map 6 Lot 36-D

Ms. Chase moved and Mr. Colby seconded a motion to approve the Quitclaim for Map 6 Lot 36-D. The motion carried on a vote of 5-0.

1.49 To See What Action the Board Wishes to take in Regard to Paving

Mr. Shane said normally the Paving RFP is put out to bid in June. He said due to the lateness, he spoke with last year's paving vendor and received updated pricing for 3,200 tons for shim/overlay. He said he did not get pricing on chip seal because he received a lot of negative feedback.

Mr. Colby moved and Ms. Chase seconded a motion to award All States the FY21 Paving Contract at \$72.00 p/ton for an estimated 3,200 tons.

Mr. Bragdon said he would like to see Paving go out to bid.

Mr. Shane said he would like to pave two roads this year and due to the lateness and the next scheduled meeting is not until September 21st.

The motion failed on a vote of 1-4, with Mr. Bragdon, Ms. Chase, Ms. Donovan and Ms. Gilles opposing.

Ms. Gilles said the Board could hold a special meeting to review the RFP and the other paving quotes on Tuesday at 6pm.

Mr. Shane said it would not be fair for vendors to submit quotes if paving is going out via RFP.

Ms. Chase moved and Mr. Colby seconded a motion to schedule an Emergency Board of Selectmen's Meeting on Tuesday, August 25th, at 5:30pm, to review the Paving RFP. The motion carried on a vote of 5-0.

1.50 To See What Action the Board Wishes to take in Regard to Public Works Sand & Gravel

Mr. Shane said he received quotes for sand and gravel from Portland Sand & Gravel and Pike Industries, who win the bid each year. He said the winter sand bid from Portland Sand & Gravel has been the same price the last five years.

Mr. Colby moved and Ms. Chase seconded a motion to award the winter sand bid to Portland Sand & Gravel and the gravel bid to Pike Industries. The motion carried on a vote of 3-2, with Ms. Donovan and Ms. Gilles opposing.

1.51 To See What Action the Board Wishes to take in Regard to the Public Works Forklift

Mr. Shane said he obtained updated quotes for all three forklift vendors. He said he is recommending going with Butch Craig & Sons for a quote of \$22,300, which includes a pallet jack.

Mr. Bragdon said he abstained at the last meeting because he had not seen the new public works facility. He said he contacted Mr. Shane and toured the building and also talked with some of the Public Works Committee members, who stated it was the intent that a forklift would be purchased.

Mr. Colby moved and Mr. Bragdon seconded a motion to accept the recommendation to award the forklift bid to Butch Craig and Son for a cost of \$22,300. The motion carried on a vote of 5-0.

1.46 To See What Action the Board Wishes to take in Regard to Approving FY21 Warrants and Payrolls #5, #6 and #7

Ms. Chase moved and Mr. Colby seconded a motion to approve FY21 Warrants and Payrolls #5, #6 and #7. The motion carried on a vote of 5-0.

1.47 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the June 8, 2020, Special Board of Selectmen's Meeting

Ms. Chase moved and Mr. Colby seconded a motion to approve the Minutes of the June 8, 2020, Special Board of Selectmen's Meeting. The motion carried on a vote of 4-0-1, with Mr. Bragdon abstaining.

1.48 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the July 2, 2020, Board of Selectmen's Meeting

Ms. Chase moved and Mr. Colby seconded a motion to approve the Minutes of the July 2, 2020, Board of Selectmen's Meeting. The motion carried on a vote of 4-0-1, with Mr. Bragdon abstaining.

1.52 To See What Action the Board Wishes to take in Regard to Minutes of the July 20, 2020, Board of Selectmen's Meeting

Ms. Chase moved and Ms. Donovan seconded a motion to approve the Minutes of the July 20, 2020, Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

1.53 To See What Action the Board Wishes to take in Regard to the Charter Petition

Ms. Chase moved and Ms. Donovan seconded a motion to place the Charter on the November 3, 2020, Referendum Ballot. The motion carried on a vote of 5-0.

Ms. Gilles reminded all of the Emergency Board of Selectmen's Meeting on Tuesday, August 25th, at 5:30pm, followed by the Purchasing Policy Workshop at 6pm.

VII. ADJOURN

Ms. Chase moved and Mr. Colby seconded a motion to adjourn at 9:14pm. The motion carried on a vote of 5-0.

Approved October 5, 2020

Karen L. Gilles, Chairman

Linda D. Chase, Vice-Chairman

Peter R. Bragdon

George W. Colby

Tammy L. Donovan

MINUTES
Town of New Gloucester
SPECIAL BOARD OF SELECTMEN'S MEETING
5:30 p.m.
Wednesday, September 9, 2020
Via Zoom

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Karen Gilles, called the meeting to order at 5:38 pm. Present were Chairman, Karen Gilles; Vice-Chairman, Linda Chase; Selectmen, Peter Bragdon, George Colby, and Tammy Donovan; Town Manager, Brenda Fox-Howard; Public Works Director, Ted Shane; and Recorder, Sharlene Myers.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. NEW BUSINESS

A. Action Items

1.55 To See What Action the Board Wishes to take in Regard to Public Works Paving RFP

The following bids were opened:

St. Laurent & Son, Lewiston, ME

9.5mm Shim/Surface	3,800 tons	69.89 p/ton	\$265,582
Butt Joints	250 sq yd	18.00 p/sq yd	4,500
Tack Coat	1000 gals	6.50 p/gal	6,500
	Total Bid		\$276,582

Glidden Excavating & Paving, Inc., Gorham, ME

9.5mm Shim/Surface	3,800 tons	75.30 p/ton	\$286,140
Butt Joints	250 sq yd	14.40 p/sq yd	3,600
	Total Bid		\$289,740

Shaw Brothers Construction, Inc., Gorham, ME

9.5mm Shim/Surface	3,800 tons	82.00 p/ton	\$311,600
Butt Joints	250 sq yd	20.00 p/sq yd	5,000
Tack Coat	1 gal	9.00 p/gal	9
Performance Bond			1,565
	Total Bid		\$318,174

Spencer Group Paving, LLC, Turner, ME

9.5mm Shim/Surface	3,800 tons	75.60 p/ton	\$287,280
Butt Joints	250 sq yd	12.50 p/sq yd	3,125
	Total Bid		\$290,405

Pike Industries, Inc., Fairfield, ME			
9.5mm Shim/Surface	3,800 tons	68.95 p/ton	\$262,010
Butt Joints	250 sq yd	8.25 p/sq yd	2,062.50
	Total Bid		\$264,072.50

All States Asphalt, Inc., Sunderland, MA			
9.5mm Shim/Surface	3,800 tons	72.00 p/ton	\$273,600
Butt Joints	250 sq yd	12.00 p/sq yd	3,000
Hand placed for driveways			160
	Total Bid		\$276,760

Ms. Chase moved and Mr. Colby seconded a motion for staff to review the bids and make his recommendation later in the meeting. The motion carried on a vote of 5-0.

1.56 To See What Action the Board Wishes to take in Regard to Transfer Station Hours

Ms. Fox-Howard said she met with the staff at the Transfer Station concerning the current hours of operation and if they should be changed. She said the staff was in agreement with the proposed hours presented to the Board which are:

Tuesday	8am – 6pm
Thursday	8am – 6pm
Friday	7am – 12pm
Saturday	8am – 4pm

The Board said they were concerned with the proposed hours; 6pm closing too early for those working; forcing more traffic to Saturday; public has not weighed in on hours; and possibly do a survey.

Ms. Chase moved and Mr. Colby seconded a motion to table this item until the next meeting on September 21st. The motion carried on a vote of 5-0.

1.55 To See What Action the Board Wishes to take in Regard to Public Works Paving RFP

Mr. Shane said he recommends All States Asphalt with a bid of \$273,600. He said they were not the low bidder but had a good experience with them last year. He said they did a good job paving Tufts Road, Bennett Road, Black Point Road and Sunset Shores.

Mr. Colby moved and Ms. Gilles seconded a motion to accept staff's recommendation to award the Paving Bid to All States Asphalt, for a bid amount of \$273,600. The motion carried on a vote of 4-1, with Mr. Bragdon opposing.

VI. ADJOURN

Mr. Colby moved and Ms. Donovan seconded a motion to adjourn at 6:23pm. The motion carried on a vote of 5-0.

Approved October 5, 2020

Karen L. Gilles, Chairman

Linda D. Chase, Vice-Chairman

Peter R. Bragdon

George W. Colby

Tammy L. Donovan