

ANNOTATED AGENDA
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, August 3, 2020
Via Zoom

BOARD OF SELECTMEN'S MEETING

- I. CALL THE MEETING TO ORDER & ATTENDANCE**
- II. PLEDGE OF ALLEGIANCE**
- III. SCHEDULE NEXT MEETING:**
 - Board of Selectmen's Meeting – 7:00 p.m., Monday, August 17, 2020 via Zoom
 - A. Adjustments to the Agenda**
- IV. PUBLIC COMMENTS**
- V. OLD BUSINESS**
 - A. Prior Meeting Update – Selectmen Chair**
 - B. Prior Meeting Update – Town Manager**
- VI. NEW BUSINESS**
 - A. Updates**
 - a. Selectmen**
 - b. Town Manager**
 - c. Dept. Heads**
 - d. Boards & Committees**

 - B. Action Items**
 - 1.23 To See What Action the Board Wishes to take in Regard to Workshop Budget Numbers**

Please see attached paperwork.
 - 1.24 To See What Action the Board Wishes to take in Regard to Setting an Election Date**
 - 1.25 To See What Action the Board Wishes to take in Regard to Setting a Question and Answer Meeting**
 - 1.26 To See What Action the Board Wishes to take in Regard to Signing of Town Meeting Warrant for Election**

Please see attached paperwork.

1.27 To See What Action the Board Wishes to take in Regard to Fire Department Utility 1 Pick-up RFP

Please see attached paperwork.

1.28 To See What Action the Board Wishes to take in Regard to Pine Tree Telephone Pole Permit

Please see attached paperwork.

1.29 To See What Action the Board Wishes to take in Regard to Amvets Post #6 Application for Beano/Bingo

Please see attached paperwork.

1.30 To See What Action the Board Wishes to take in Regard to Adhoc Marijuana Committee

1.31 To See What Action the Board Wishes to take in Regard to Community Fair Committee

1.32 To See What Action the Board Wishes to take in Regard to Economic Development Committee

1.33 To See What Action the Board Wishes to take in Regard to Public Safety Committee

1.34 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #57 and #58

1.35 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the June 5, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

1.36 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the June 15, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

1.37 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the June 22, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

1.38 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the July 6, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

VII. ADJOURN

1.26

WARRANT FOR TOWN MEETING

Town of New Gloucester
September 15, 2020

To: Sharlene Myers, a resident of the Town of New Gloucester, County of Cumberland, State of Maine.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of New Gloucester, in said county and state, qualified by law to vote in Town affairs, to assemble at New Gloucester Fire Station, 611 Lewiston Road, New Gloucester, Maine on Tuesday, the 15th day of September A.D. 2020 at 5:45 a.m., Daylight Savings Time, then and there to act upon Article 1 and by secret ballot on Articles 2 through 3, as set out below (Polls shall be open from 6:00 a.m. to 8:00 p.m.):

Article 1. To choose a Moderator to preside at said meeting.

OPERATIONS:

Article 2. To see if the Town will vote to raise and appropriate \$96,026 from taxation and other sources for the ensuing year for the following:

Article 2		Selectmen	Budget Committee
123	Library	\$ 96,026	\$ 96,026
		\$ 96,026	\$ 96,026

The Select Board and Budget Committee recommends \$96,026.

Article 3. To see if the Town will vote to raise and appropriate \$60,046 from taxation and other sources for the ensuing year for the following:

Article 3		Selectmen	Budget Committee
122	Planning	\$ 60,046	\$ 60,046
		\$ 60,046	\$ 60,046

The Select Board and Budget Committee recommends passage at \$60,046.

The Registrar of Voters hereby gives notice that voter registration will be accepted at the Town Office during regular office hours and at the meeting.

Dated in New Gloucester this 3rd day of August, 2020, the same being at least ten (10) days before the time appointed for said meeting.

Karen L. Gilles, Chairman

Linda D. Chase, Vice-Chairman

Peter R. Bragdon, Selectman

George W. Colby, Selectman

Tammy L. Donovan, Selectman

A true copy of the Warrant,

Attested: _____ August 3, 2020
Brenda Fox-Howard, Town Clerk

**TOWN OF NEW GLOUCESTER
BOARD OF SELECTMEN**

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of the Town of New Gloucester, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said Warrant at the following places:

New Gloucester Town Hall
New Gloucester Public Library
The Village Store
Pineland Market

New Gloucester Post Office
Link's Variety
A Buddy's Store

The same being posted in public and conspicuous places within the said Town on the _____ day of _____, 2020, being at least seven (7) days before said meeting.

Dated at New Gloucester this _____ day of _____, Two Thousand and Twenty (2020).

Sharlene F. Myers, Resident

Town of New Gloucester, Maine
3/4 Ton Cab and Chassis
Requests for Bids
August 2020

1.27

The Town of New Gloucester is soliciting bids for one new 2020 or 2021 ¾ ton Cab and a Chassis Crew Cab style pickup truck for use by the Town's Fire & Rescue Department.

Copies of the RFP can be requested via email to smyers@newgloucester.com or by calling Sharlene Myers (207) 926-4126 x1.

Bids must be submitted in sealed envelopes marked "**Fire Dept Utility Truck**" and are due to the Town Manager at New Gloucester Town Hall, 385 Intervale Road by 6:00 p.m., Monday, Aug 17, 2020. Bids will be opened and read at the Selectmen's meeting at the Meetinghouse on Monday, Aug 17, 2020, at 7 p.m.

All bids should be submitted on the bid submission form. Any specifications that do not meet minimum specifications should be identified on the bid submission form.

Specifications should classify and describe a standard production model, considered necessary to perform the work necessary for the municipal requirements of our climate zone. This standard production model shall have been produced for a minimum of three [3] years.

All equipment furnished must be new and unused and the same as the manufacturer's current production model. Accessories not identified herein, but necessary to complete the unit, shall be included. The unit shall conform to the best practice known to the body trade in design, quality of materials, and workmanship. Assemblies, sub-assemblies, and parts shall be standard and interchangeable, as listed in the following specifications.

Town of New Gloucester, Maine
3/4 Ton Cab and Chassis
Requests for Bids
August 2020

SPECIFICATIONS

Substitutions and/or modifications shall be identified on the bid submission form.

Section 1 – Chassis

Gross vehicle weight of 10,000 pounds, minimum
Single rear wheel
Truck Paint - Red
Interior Color - Black
Vinyl bucket seats
Rubber floor mat throughout cab interior
Chromed front bumper
Trailer Tow package, with trailer brake
Snow Plow Prep Package
Two tow hooks
A bank of 5 switches pre-wired for additional lighting
The bed length of 8 ft.
Rearview backup camera
Sprayed bed liner-Line X
Magnum Rack
Rubber Mud Flaps

Section II – Engine

6.0 L V8 Gas, minimum
Exhaust Brake
Heavy-duty radiator
Air restriction indicator
220 amps alternator [minimum]
Engine oil cooler

Section III – Transmission

A six-speed automatic with overdrive
Must have tow/haul mode
External Transmission oil cooler
PTO

Section IV – Transfer Case

Two-speed
Electronically controlled that allows shifting from two-wheel drive to four-wheel drive and back;
without stopping at any speed.
Skid plate package

Town of New Gloucester, Maine
3/4 Ton Cab and Chassis
Requests for Bids
August 2020

Section V – Heavy Duty Front Suspension or springs

Heavy-duty gas shocks

Heavy-duty stabilizers

Upgraded rear suspension- Shackles

Section VI – Rear Axle

Locking differential 3.73 Ratio

Heavy-duty Gas Shocks

Section VII – Wheels and Tires

Five [5] tubeless, ten-ply radials with mud/snow traction [includes spare]; All Terrain Mounted on Aluminum Wheels, with the size of the tires appropriate for vehicle use or application.

Section VIII – Trailer Connection Socket

Wired for Seven-way rear bumper

Section IX – Cold Climate Package

75 AMP [770CCA] Dual Heavy-duty batteries

(2) Climate Controls- 1 for accessories and other for starter

Section X – Gauges

Tachometer

Speedometer

Voltage meter

Temperature

Oil pressure

Fuel

Transmission Temp

Trade-in Vehicle

2004 GMC pickup with 120,164 miles VIN # 1GTHK29U34E143838

**Town of New Gloucester, Maine
Request for Proposals
¾ Ton Cab and Chassis**

BID FORM

Name of Company: _____

Company Address: _____

Contact Phone Number(s): _____

Email Address: _____

Printed Name of Contact Person: _____

Signature: _____

Trade-In: _____

Bid Amount: \$ _____

Exclusions (if any): _____

Date submitted: _____

¾-ton Pickup Truck Bid List 2020

O'Connor GMC
187 Riverside Drive
Augusta, ME 04330

Weir's Motor Sales, Inc.
1513 Portland Road
Arundel, ME 04046-8116

Bill Dodge Buick, Pontiac, GMC, Cadillac, Inc.
2 Saunders Way
Westbrook, ME 04092

Quirk Chevrolet
1000 Brighton Avenue
Portland, ME 04102

Lee Dodge
200 Main Street
Westbrook, ME 04092-4764

Bessey Motor Sales
209 Main Street
South Paris, ME 04281-1621

Arundel Ford
1561 Portland Road – Route 1
Arundel, ME 04046

Rowe Ford
91 Main Street
Westbrook, ME 04092

Wiscasset Ford
378 Bath Road
Wiscasset, ME 04578

Casco Bay Ford
1213 Route 1
Yarmouth, ME 04096

Yankee Ford of Brunswick
262 Bath Road
Brunswick, ME 04011

1.28

POLE LOCATION PERMIT

The Pine Tree Telephone LLC and Central Maine Power Company, corporations duly authorized to transmit intelligence and to transmit and distribute electricity in the town of New Gloucester, Maine hereby applies for permission, in accordance with the law, to construct and maintain poles together with attached facilities and appurtenances upon, along, or across certain roads in said town, as follows:

On Durham Road approximately 3,600 feet in an easterly direction from the junction with Rice Corner Road, Pine Tree Telephone LLC to place new poles # 14,15 & 16.

Facilities are to consist of wood poles and appurtenances with a minimum clearance of wire and cable not less than 18 feet over the public highway, all in a manner to conform to the requirements of The National Electrical Safety Code.

PINE TREE TELEPHONE, LLC

MUNICIPAL OFFICERS

[Signature]
Jim Taplin 07/9/2020
Fax # 207-657-9961

Name

CENTRAL MAINE POWER CO.

Name

[Signature] 7.10.2020
Name Date

Name

Name

Name

Name

_____, Maine

_____, 2020

Office of the _____

Received and Recorded in Book _____,

Page _____.

Attest _____

Clerk

dpl 7-13-20
DK
7-23-20
TB

Utility Location Permit Application

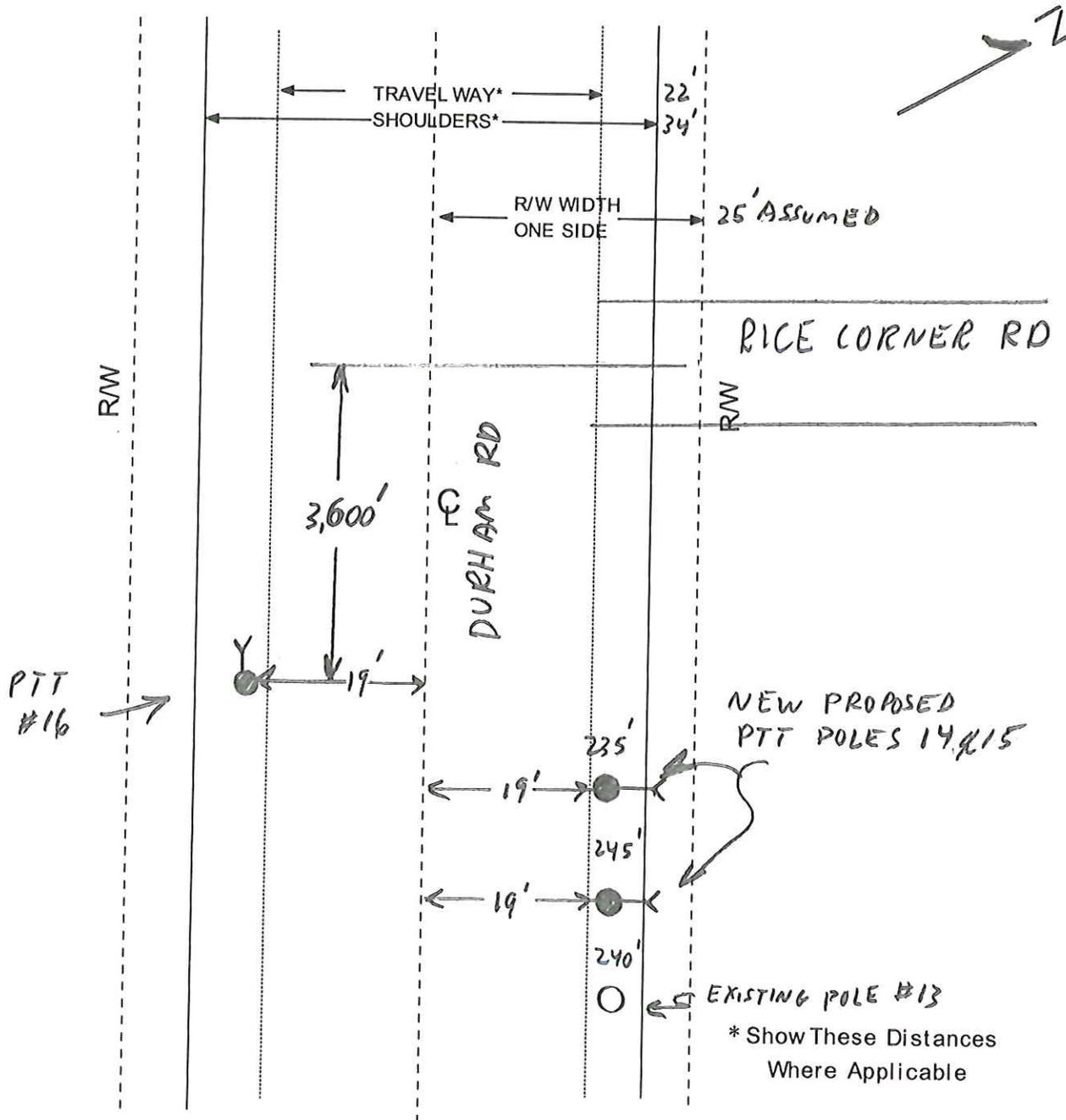
Utility Job/W.O. No..

PT20-0NG08

Utility: Pine Tree Telephone, LLC

Town: New Gloucester

The purpose of this "Sketch Plan" is to show the location of the proposed facility in relation to the highway. This plan is not necessarily drawn to scale, however, all reference points, offset distances and lengths must be accurately indicated. Multiple utility pole installations associated with Maine DOT projects may indicate the first and last pole in relation to the reference point described on the first sheet (including the project stations) and then reference an attached pole list for all those in between.



Search...

RICE CORNER RD



NEW GLOUCESTER

3,600'

DURHAM RD

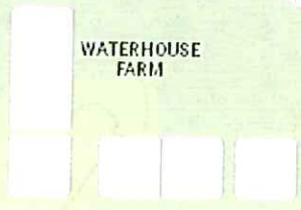
WORK AREA
PTT P120-00608

PROPOSED
POLES B14, 15 & 16

WATERHOUSE FARM

Scale: 1:6543

400ft



1.29

FOR OFFICE USE ONLY

Check # _____

Amount \$ _____



Application to Register Beano/Bingo

MGCU - 5000

****The application and registration fees must be received by the Gambling Control Unit at least ten business days prior to the Bingo Occasion****

Beano/Bingo: \$5.00 Special Per Game Registration; \$12 Calendar Week (Monday through Sunday); \$36 Calendar Month; \$400 Calendar Year

Make check payable to Treasurer, State of Maine

Return the completed and signed application to:

**Department of Public Safety
Gambling Control Unit
Central Maine Commerce Center
87 State House Station
45 Commerce Drive, Suite 3
Augusta, Maine 04333-0087
(207) 626-3900 – Office
(207) 287-4356 – Fax**

5. Circle the day(s) of the week you will be conducting Beano/Bingo:

Mon Tue Wed Thu Fri Sat Sun

6. What time do the doors open? 4:00 P.M. What time does the game start? 6:30 P.M.

7. Dates – Please specify the dates of the Bingo Occasion(s). If more space is needed, please attach a separate sheet of paper with this information on it.

²⁰²¹
Sept 3-10-17-24

²⁰²¹
JAN 7-14-21-28

Oct 1-8-15-22-29

FEB 4-11-18-25

Nov 5-12-19-26

Dec 3-10-17-~~24~~

8. Does the organization own all the equipment used in operating Beano/Bingo? Yes No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. Please write your organization name and number on the sheet.

9. Has any current officer of the organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?

Yes No

If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. Please write your organization name and number on the sheet.

10. Does the organization have any delinquent / outstanding Disposition of Funds Reports? Yes No

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

11. **Fair Association Only:** Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.

12. The following consent must be completed by the municipal officers of the city or town where the Beano/Bingo will take place unless a separate "Letter of Approval" is attached to this application.

Check here if you have attached a "Letter of Approval." Letters that have an expiration date of greater than five years from the issue date will not be accepted by this office.

Municipal Consent to Register

The undersigned municipal officers of the City/Town of _____ hereby certify that we consent to the registration by _____ to operate Beano/Bingo in accordance with the provisions of 17 M.R.S.A. Chapter 13-A and in accordance with the Rules promulgated by the State of Maine, Department of Public Safety, Gambling Control Unit governing the operation of Beano/Bingo.

Name: _____

Date: _____ Title: _____

13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Beano/Bingo promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

Signed: Jerry DeWitt

Print Name: Jerry DeWitt Title: Commander

Date: 7-27-20 Age 18 or older: Yes No

Memo

To: Selectmen

From: Debra Parks, Code Enforcement Officer, Town of New Gloucester

Date: 7-30-2020

Re: Beano/Bingo application.
Lunn Hunnewell AmVets Post # 6
1095 Lewiston Road, New Gloucester

There are no outstanding violations. Recommend renewal.

Respectfully
Debra Parks Larrivee
Code Enforcement
Town of New Gloucester

COMMITTEE CHARGES

ADHOC MARIJUANA COMMITTEE

The mission of the committee to provide a draft or drafts to the Selectmen Chairman by February 1st; and per 3.3.1 of the Land Use Ordinance; and a joint meeting be scheduled after draft(s) received. The committee would be comprised of seven New Gloucester citizens; one or two Selectmen non-voting Liaisons; and the Town Manager or designee to serve as staff support.

COMMUNITY FAIR COMMITTEE

Plan and execute the annual fair in conjunction with assigned staff member. The committee will be comprised of six at-large members, one Select Board Liaison and a staff member.

ECONOMIC DEVELOPMENT COMMITTEE

The New Gloucester Economic Development Committee will work to galvanize local businesses and to create centers for commercial activity. Efforts will focus on enhancing existing business conditions and attracting new and complimentary businesses to the area:

1. To develop municipal initiatives that support existing and future businesses.
2. To maintain and leverage the community's inherent character.
3. To promote Pineland and the development of additional modern, livable business districts.
4. To strengthen existing business relationships.
5. To attract new business that is compatible with the community, meets the needs of residents, and captures lost community revenues.

The committee will be comprised of seven at-large members, one Select Board Liaison and a staff member.

PUBLIC SAFETY COMMITTEE

The Public Safety Committee is a standing committee established by the Select Board that deals with community and regional safety as it relates to law enforcement, fire protection, traffic, and transportation systems. The committee identifies public safety problems and problem areas in the community; evaluates and recommends remedies/programs for public safety problems; researches funding opportunities and processes grants; monitors pending public safety legislation; works with other related committees; works with county and state agencies (MDOT, MTA, MSP, and CCSO); educates the public, coordinates volunteers; and encourages enforcement of public safety laws. The committee will be comprised of five at-large members, Public Safety Chief, Public Works Director and two Select Board Liaisons.

MINUTES
Town of New Gloucester
SPECIAL SELECTMEN'S MEETING
6:00 p.m.
Friday, June 5, 2020
At the Meetinghouse

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 6:05 pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; and Town Manager, Brenda Fox-Howard.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following condition: (1) an executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated; **and F.** Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute (*Personnel*)

Ms. Donovan moved and Mr. Davis seconded a motion to enter into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A., Personnel, at 6:10 pm. The motion carried on a vote of 5-0.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 8:11pm.

No action taken.

V. ADJOURN

Ms. Donovan moved and Ms. Gilles seconded a motion to adjourn at 8:12pm. The motion carried on a vote of 5-0.

Approved August 3, 2020

Karen L. Gilles, Chairman

Linda D. Chase, Vice-Chairman

Peter R. Bragdon

George W. Colby

Tammy L. Donovan

DRAFT

MINUTES
Town of New Gloucester
SPECIAL BOARD OF SELECTMEN'S MEETING
6:00 p.m.
Monday, June 15, 2020
Via Zoom

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 6:00 pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; Town Manager, Brenda Fox-Howard; and Recorder, Sharlene Myers

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, July 6, 2020 via Zoom

A. Adjustments to the Agenda

Mr. Davis moved and Ms. Donovan seconded a motion to add Item 5.87 To See What Action the Board Wishes to take in Regard to Opening of Fairgrounds Playground. The motion carried on a vote of 5-0.

IV. PUBLIC COMMENTS

Kathleen Potter, resident, said she wanted to commend the Town Manager on her recommendations but would like to see her add back in the four positions removed.

Carol Gilles, resident, said she wanted to thank all for the work done on the Budget and asked why one of the positions was not restored as the others.

Diana Dowd, resident, said she is grateful to Brenda and echoes the comments of others about restoring of all positions.

Stephen Hathorne, resident, said the following: 1) would like to see the bouncing of meeting times to stop and be consistent; 2) reinstate all positions, do not leave Assistant Librarian as part time; 3) all Board members to a constitutional Oath and disallowing people to speak at the podium is against the Constitution.

Mary Lou McManus-Richter, resident, said she would like the Board to consider reinstating all positions.

V. OLD BUSINESS

A. Prior Meeting Update – Selectmen Chair

None.

B. Prior Meeting Update – Town Manager

None.

VI. NEW BUSINESS

A. Updates

a. Selectmen

George Colby – thanked everyone for their hard work.

Joseph Davis – thanked Lori Anne for working all weekend on the Budget.

Tammy Donovan – the Library will reopen Thursday, Friday and Saturday for a total of 20 hours. She also thanked the “team” for all their work.

Karen Gilles – thanked Paul First and Steven Libby for all their work on the Budget, as well as everyone.

Linda Chase – she agrees with others. Thank you to Brenda and Lori Anne who worked all weekend.

b. Town Manager

Ms. Fox Howard said the following:

- 1) The Library will reopen for a total of twenty hours beginning on Thursday, June 18th. Thursday will be 12-8pm and Friday/Saturday will be 9-3. This will be for curbside only. Returns will be placed in the drop box and to be quarantined for nine days. Book orders may be placed by phone or online. No one is allowed in the building.
- 2) Has received a lot of calls and emails expressing that they want to have the Assistant Librarian reinstated to 36 hours and has also received a lot of support for reinstating the Parks & Recreation Director.

c. Dept. Heads

None.

d. Boards & Committees

B. Action Items

5.76 To See What Action the Board Wishes to take in Regard to Pine Tree Telephone Pole Permit

Mr. Colby moved and Ms. Donovan seconded a motion to approve the Pine Tree Telephone Pole Permit, Pole #36. The motion carried on a vote of 5-0.

5.77 To See What Action the Board Wishes to take in Regard to Carryover

Ms. Donovan moved and Mr. Colby seconded a motion to Carryover Account 128-4-36 Revaluation \$53,130 to FY21. The motion carried on a vote of 5-0.

5.78 To See What Action the Board Wishes to take in Regard to Town Facilities Observance of July 4th Holiday

Ms. Gilles moved and Ms. Donovan seconded a motion to approve the amended FY21 Town of New Gloucester Holiday Schedule. The motion carried on a vote of 4-1 with Mr. Colby opposing.

5.79 To See What Action the Board Wishes to Take in Regard to Appointment of Town Auditors for completion of FY20 Audit

Mr. Colby moved and Mr. Davis seconded a motion to appoint RHR Smith as the Town Auditors for the completion of the FY20 Audit. The motion carried on a vote of 5-0.

5.80 To See What Action the Board Wishes to take in Regard to SAD #15 Budget Validation Referendum Warrant

Ms. Gilles seconded and Ms. Donovan seconded a motion to approve the SAD #15 Budget Validation Referendum Warrant. The motion carried on a vote of 5-0.

5.81 To See What Action the Board Wishes to take in Regard to Town and SAD #15 Election Warrant

Ms. Donovan moved and Mr. Colby seconded a motion to approve the Town and SAD #15 Election Warrant. The motion carried on a vote of 5-0.

5.82 To See What Action the Board Wishes to take in Regard to Opening of Fairgrounds and Rowe Station Facilities

Mr. Colby moved and Mr. Davis seconded a motion to open the Fairgrounds and Rowe Station Facilities, subject to change. The motion carried on a vote of 5-0.

5.87 To See What Action the Board Wishes to take in Regard to Opening of Fairgrounds Playground

Ms. Fox Howard said the Town will need to place signage at the Playground concerning COVID.

Mr. Colby moved and Mr. Davis seconded a motion to opening the Fairgrounds Playground with proper signage. The motion carried on a vote of 5-0.

5.83 To See What Action the Board Wishes to take in Regard to Budget Changes

Ms. Fox Howard said after reviewing the Budget, putting positions back in that were cut and retaining the Assistant Library position at part-time (20hrs), making changes to anticipated revenue, she shows the new tax rate to be 16.75 for Selectmen and 16.81 for Budget Committee (last year's was 16.90). She said if you add the Assistant Librarian to 36hrs, it would add \$27,742.97 to the Budget and the bottom number/tax rate would have minimal impact.

Ms. Chase said the figures include Public Works Employee at 40 hours, Town Planner at 36 hours, Parks & Recreation Director at 36 hours and Assistant Librarian at 20 hours.

Mr. Davis moved and Mr. Colby seconded a motion to accept the changes presented by the Town Manager, Assistant Librarian at 20 hours, and do not include the \$500 for Halloween Candy. The motion carried on a vote of 4-1, with Ms. Donovan opposing.

5.84 To See What Action the Board Wishes to take in Regard to Annual Town Meeting Warrant

Mr. Colby moved and Mr. Davis seconded a motion to sign the Annual Town Meeting Warrant with the following changes: Budgets 101, 102, 117, 116, 133, 123, 122 are to be stand-alone articles; and correct the dollar amounts as presented in Budgets 116, 133, 123, 122, 109, 125 and Revenues. The motion carried on a vote of 5-0.

5.85 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #49

Mr. Colby moved and Ms. Donovan seconded a motion to Approve FY20 Warrants and Payrolls #49. The motion carried on a vote of 5-0.

5.86 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the June 1, 2020, Board of Selectmen's Meeting

Mr. Davis moved and Mr. Colby seconded a motion to approve the Minutes of the June 1, 2020, Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

Ms. Chase said the Selectmen will be holding a Question and Answer session on the Budget via Zoom on June 22nd, at 7:00pm. She asked for those wishing questions answered, to please send them to Ms. Fox-Howard via email to townmanager@newgloucester.com.

VII. ADJOURN

Mr. Davis moved and Ms. Donovan seconded a motion to adjourn at 7:52pm. The motion carried on a vote of 5-0.

Approved August 3, 2020

Karen L. Gilles, Chairman

Linda D. Chase, Vice-Chairman

Peter R. Bragdon

George W. Colby

Tammy L. Donovan

MINUTES
Town of New Gloucester
SPECIAL SELECTMEN'S MEETING
6:30 p.m.
Monday, June 22, 2020
Via Zoom

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 6:32 pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; and Town Manager, Brenda Fox-Howard.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following condition: (1) an executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated; **and F.** Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute (*Personnel*)

Mr. Colby moved and Mr. Davis seconded a motion to enter into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A., Personnel, at 6:31pm. The motion carried on a vote of 5-0.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 6:54pm.

No action taken.

V. ADJOURN

Mr. Colby moved and Mr. Davis seconded a motion to adjourn at 6:55pm. The motion carried on a vote of 5-0.

Approved August 3, 2020

Karen L. Gilles, Chairman

Linda D. Chase, Vice-Chairman

Peter R. Bragdon

George W. Colby

Tammy L. Donovan

DRAFT

MINUTES
Town of New Gloucester
SPECIAL SELECTMEN'S MEETING
6:00 p.m.
Monday, July 6, 2020
Via Zoom

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 6:02 pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; and Town Manager, Brenda Fox-Howard.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following condition: (1) an executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated; **and F.** Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute (*Personnel*)

Mr. Colby moved and Ms. Donovan seconded a motion to enter into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A., Personnel, at 6:04 pm. The motion carried on a vote of 5-0.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 6:51pm.

No action taken.

V. ADJOURN

Mr. Davis moved and Ms. Donovan seconded a motion to adjourn at 6:51pm. The motion carried on a vote of 5-0.

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