

**ANNOTATED AGENDA**  
**Town of New Gloucester**  
**BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, July 20, 2020**  
**via Zoom**

**BOARD OF SELECTMEN'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

**II. PLEDGE OF ALLEGIANCE**

**III. SCHEDULE NEXT MEETING:**

- **Board of Selectmen's Meeting – 7:00 p.m., Monday, August 3, 2020 via Zoom**

**A. Adjustments to the Agenda**

**IV. PUBLIC COMMENTS**

- A. Presentation - Wright-Pierce Engineering on Stevens Brook**
- B. Other**

**V. OLD BUSINESS**

- A. Prior Meeting Update – Selectmen Chair**
- B. Prior Meeting Update – Town Manager**

**VI. NEW BUSINESS**

**A. Updates**

- a. Selectmen**
- b. Town Manager**
- c. Dept. Heads**
- d. Boards & Committees**

**B. Action Items**

**1.08 To See What Action the Board Wishes to take in Regard to Electing a Chairman of the Board**

**1.09 To See What Action the Board Wishes to take in Regard to Electing a Vice-Chairman of the Board**

**1.10 To See What Action the Board Wishes to take in Regard to Public Works New Building Purchase of Hydraulic Fork Lift (for 2<sup>nd</sup> Story Storage Bay Area)**

Please see attached paperwork.

**1.11 To See What Action the Board Wishes to take in Regard to Posted Weight Restrictions on Gloucester Hill Road Due to Crumbling Bridge**

- 1.12 To See What Action the Board Wishes to take in Regard to Town Hall Ramp
- 1.13 To See What Action the Board Wishes to take in Regard to Scheduling a Joint Meeting with the Budget Committee
- 1.14 To See What Action the Board Wishes to take in Regard to Opening of Public Library
- 1.15 To See What Action the Board Wishes to take in Regard to Election Results
- 1.16 To See What Action the Board Wishes to take in Regard to Affirmation of Animal Control Officers
- 1.17 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #55 and #56
- 1.18 To See What Action the Board Wishes to take in Regard to Appointment of Town Positions for the following for FY21:
- a) *Animal Control Officers*  
Natasha Adams - will serve in this position  
Nicole Griffith – will serve in this position
- b) *Tree Warden*  
Rob Cotiaux – currently serves in this position
- 1.19 To See What Action the Board Wishes to take in Regard to Selectmen Liaisons to Boards & Committees
1. Adhoc Retail Marijuana Committee (*non-voting*)
  2. Adhoc Public Works Building Committee (*voting*)
  3. Budget Committee (*non-voting*)
  4. Business Communications  
Chandler Brothers  
Pineland Farms  
Shakers
  5. Cable TV Committee (*non-voting*)
  6. CDBG Municipal Oversight Committee (*voting*)
  7. CIP Committee (*voting*)
  8. Candidates/Referendum Issues Committee (*voting*)
  9. Community Fair Committee (*voting*)
  10. Comprehensive Plan Update Committee (*voting*)
  11. Cumberland County Finance Committee (*voting*)
  12. Economic Development Committee (*non-voting*)
  13. Environmental Resources Committee (*voting*)
  14. Foreclosure Committee (*voting*)
  15. GNG Joint Leaders

16. **Land Management Planning Committee** *(voting)*
17. **Library Board of Trustees** *(non-voting)*
18. **MMWAC Executive Committee Member & Alternate** *(voting)*
19. **Parks & Recreation Committee** *(voting)*
20. **Public Safety Committee** *(voting)*
21. **School Board** *(non-voting)*
22. **Water District** *(non-voting)*

## **VII. ADJOURN**



901 Center St  
Auburn, ME  
800.341.6702  
207.784.9311

309 Sheep Davis Rd  
Concord, NH  
800.341.6702  
603.225.1171

297 Hartford Pike  
Shrewsbury, MA  
800.341.6702  
508.798.3411

TO : New Gloucester Public Works  
611 A Lewiston Road  
New Gloucester, ME 04260

Telephone : 207-926-4574  
Attention : Ted Shane  
Email: tshane@newgloucester.com

Date : 6/18/2020  
Quotation : 18558  
Prepared By : Tom Olko  
FOB : Delivered: New Gloucester, ME



I am pleased to submit the following quotation for your consideration

(1) Doosan G25N-7 LP Nissan 2.5L Engine 5000# Capacity, I. C. Pneumatic Tire Forklift

#### Configured Options

UL Rating	UL Rated Type LP
Brakes	Oil-Cooled Disc Brakes
Tires	Single Solid Soft-Ride 7.00-15 Drive / 6.50-10 Steer
Mast	3-Stage Full Free Triple High Visibility MFH 189" OAL 86" FFH 60"
Tilt Cylinders	6° Forward / 5° Back
Sideshifter	Hang-On 43" Wide - Class II
Carriage	Hook Type 43" Wide - High Visibility - Class II
Load Backrest	44" Wide x 47" High
Overhead Guard	Standard Height - 86"
Hydraulic Lines	3-Way for Sideshifter
Hydraulic Control Valve	3 Section with 3 Levers
Mirrors	Large Rear View Mirrors
Seat	Vinyl Suspension Seat
Seat Belt	Orange
Direction Control	Standard - Lever Direction Control
Grab Bar	Rear Grab Bar with Horn Button
LP Tank Cradle	Standard Mounting
Warning Device	Back-Up Alarm
Front Work Lights	(2) Front Flood Lights - LED
Rear Work Lights	(1) Rear Floodlight - LED
Warranty	Doosan Assurance - Standard 2 Year / 3,000 Hour, Powertrain 3 Year / 6,000 Hour, OCDB 5 Year / 10,000 Hour



**WD  
MATTHEWS**  
MACHINERY  
COMPANY

901 Center St  
Auburn, ME 04210  
800.341.6702  
207.784.9311

309 Sheep Davis Rd  
Concord, NH 03301  
800.341.6702  
603.225.1171

297 Hartford Turnpike  
Shrewsbury, MA 01545  
800.341.6702  
508.798.3411

**Standard Equipment**

- Nissan 2.5L Engine
- Power Shift Transmission
- Oil Cooled Disc Brakes
- Power Steering
- Tiltable Steering Column
- Engine Shutdown
- Dual Element Air Cleaner
- LP Tank Mounting
- Tilt Cylinder Covers
- Counterweight

**Other Equipment & Accessories**

- LP Tank
- Amber Strobe Light
- Pair of 42" Forks CL2 Std Taper

**Sell Price** **\$24,991.00**

**Note: Unit In Stock**

**Proposal Authorization:**

Signed and accepted on behalf of:  
New Gloucester Public Works

Signed and accepted on behalf of:  
W. D. Matthews Machinery Co.

\_\_\_\_\_  
Signature

Ted Shane  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Tom Olko  
Printed Name

Territory Manager  
Title

\_\_\_\_\_  
Date

**Butch Craig & Son Inc.  
295 Rodman Road  
P.O. Box 1447  
Auburn, Maine 04211  
Tel. 800-310-9794**

Feb. 4, 2020

To: New Gloucester Public Works  
1036 Lewiston Road  
New Gloucester, Maine 04260

Attn: Ted Shane

Tel: 207-650-0286

Email: tshane@newgloucester.com

Re: Forklift

We propose to furnish the equipment described here in and in accordance with the specifications, terms and conditions outlined here in after.

Year: Heli Forklift  
2020  
Model: CPYD25-M1H  
Base Capacity: 5000 lbs. operating capacity  
Engine: 2.4L Mitsubishi Engine  
Fuel: LPG  
Mast: 185" TSU  
Hydraulic: IHR3 TSU Internal Hosing  
Carriage: Side Shifter  
Forks: 42"Std. Taper  
Tires: Solid Pneumatic  
Options: Full Light Package, LED Rotating Light  
Back Up Handle with Horn  
Speed Control  
Full set of Manuals on Disc

**PRICE**

**\$21995.00**

Sales Tax not included:

Warranty: 24 months / 4,000 hours Full Machine 36 months / 6,000 hours Power Train

Quotes valid for 30 days

Delivery: In stock Auburn, Maine

**ACCEPTED AS CONTRACT OF SALE**

Submitted By: Butch Craig

Date Feb. 4, 2020

Accepted By: \_\_\_\_\_

Date \_\_\_\_\_

Title: \_\_\_\_\_

Customer PO# \_\_\_\_\_

# Maine Material Handling

1554 Hammond Street, Bangor, ME 04401  
P 207-942-2042 / F 207-942-9205

June 18, 2020

Town of New Gloucester, Public Works  
1036 Lewiston Rd.  
New Gloucester, ME

Ted,

Good morning. I am following up on our conversation about a new Hyundai forklift, model 25L-7A. I am pleased to provide you the following quote.

The highlight of specs would be as follows:

- \*Hyundai 5000#, Propane forklift
- \*185", 3 stage, full free lift mast with 86" overall lowered height
- \*42" Forks
- \*Side shifter
- \*3 function hydraulics
- \*Solid tires (to eliminate flat tires and provide longer service life)
- \*Rear flood light
- \*Rear handle with horn button
- \*Internal, wet disc brakes
- \*Strobe light
- \*OPSS (Operator Presence Sensing System): enhanced safety system
- \*Full suspension seat
- \*\*3 year/4000 hour warranty\*\*

The cost of the forklift, as listed above, would be \$25,570.20, plus tax if applicable.

Please note; The price does include delivery and this quote is valid for 30 days.

If you have any questions, please contact me at 942-2042.

Thank you,

Joe Davis  
Maine Material Handling Inc.



# Town of New Gloucester

385 Intervale Road  
New Gloucester, ME 0426  
Tel: (207) 926-4126  
Fax: (207) 926-4136

Municipality of New Gloucester

County of Cumberland and State of Maine

Date: July 20, 2020

The undersigned municipal officers of the Town of *NEW GLOUCESTER*, do in accordance with the provisions of the laws of the State of Maine, Title 30, M.R.S.A. § 2055 and § 2060, par. 2. hereby appoint Nicole Griffith as Animal Control Officer for the Municipality of NEW GLOUCESTER for the period 7/01/2020 – 6/30/2021.

Given under our hand this 20th day of July, 2020

Selectmen

of

New Gloucester

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## *Town of New Gloucester*

385 Intervale Road  
New Gloucester, ME 0426  
Tel: (207) 926-4126  
Fax: (207) 926-4136

Municipality of New Gloucester

County of Cumberland and State of Maine

Date: July 20, 2020

The undersigned municipal officers of the Town of *NEW GLOUCESTER*, do in accordance with the provisions of the laws of the State of Maine, Title 30, M.R.S.A. § 2055 and § 2060, par. 2. hereby appoint **Natasha Adams** as **Animal Control Officer** for the Municipality of **NEW GLOUCESTER** for the period 7/01/2020 – 6/30/2021.

Given under our hand this 20th day of July, 2020

Selectmen

of

New Gloucester

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## *Town of New Gloucester*

385 Intervale Road  
New Gloucester, ME 0426  
Tel: (207) 926-4126  
Fax: (207) 926-4136

Municipality of New Gloucester

County of Cumberland and State of Maine

Date: July 20, 2020

The undersigned municipal officers of the Town of *NEW GLOUCESTER*, do in accordance with the provisions of the laws of the State of Maine, Title 30, M.R.S.A. § 2055 and § 2060, par. 2. hereby appoint **Robert Cotiaux** as **Tree Warden** for the Municipality of **NEW GLOUCESTER** for the period 7/01/2020 – 6/30/2021.

Given under our hand this 20th day of July, 2020

Selectmen

of

New Gloucester

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**SELECTMEN LIAISONS LISTING  
2019 - 2020**

<b>ADHOC RETAIL MARIJUANA COMMITTEE</b> <i>(non-voting)</i>	Joseph Davis
<b>ADHOC PUBLIC WORKS BUILDING COMMITTEE</b> <i>(voting)</i>	George Colby
<b>BUDGET COMMITTEE</b> <i>(non-voting)</i>	Linda Chase, Karen Gilles
<b>BUSINESS COMMUNICATIONS</b>	George Colby – Chandler Bros. Karen Gilles – Pineland Farms Linda Chase – Shakers
<b>CABLE TV COMMITTEE</b> <i>(non-voting)</i>	Joseph Davis
<b>CANDIDATES/REFERENDUM ISSUES COMMITTEE</b> <i>(voting)</i>	Linda Chase
<b>CDBG MUNICIPAL OVERSIGHT COMMITTEE</b> <i>(voting)</i>	none appointed
<b>CIP COMMITTEE</b> <i>(voting)</i>	Tammy Donovan
<b>COMMUNITY FAIR COMMITTEE</b> <i>(voting)</i>	Joseph Davis
<b>COMPREHENSIVE PLAN UPDATE COMMITTEE</b>	Karen Gilles
<b>CUMBERLAND COUNTY FINANCE COMMITTEE</b> <i>(voting)</i>	none appointed
<b>ECONOMIC DEVELOPMENT COMMITTEE</b> <i>(non-voting)</i>	Tammy Donovan
<b>ENVIRONMENTAL RESOURCES COMMITTEE</b> <i>(voting)</i>	Linda Chase
<b>FORECLOSURE COMMITTEE</b> <i>(voting)</i>	Tammy Donovan, Linda Chase
<b>GNG JOINT LEADERS</b>	Linda Chase, Karen Gilles
<b>LAND MANAGEMENT PLANNING COMMITTEE</b> <i>(voting)</i>	George Colby
<b>LIBRARY BOARD OF TRUSTEES</b> <i>(non-voting)</i>	Joseph Davis
<b>MMWAC</b> <i>(voting)</i>	Ted Shane, Karen Gilles (alternate)
<b>PARKS &amp; RECREATION COMMITTEE</b> <i>(voting)</i>	Linda Chase
<b>PUBLIC SAFETY COMMITTEE</b> <i>(voting)</i>	Karen Gilles, Tammy Donovan
<b>SCHOOL BOARD</b> <i>(non-voting)</i>	Joseph Davis
<b>WATER DISTRICT</b> <i>(non-voting)</i>	George Colby