

ANNOTATED AGENDA
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, March 2, 2020
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

II. PLEDGE OF ALLEGIANCE

III. SCHEDULE NEXT MEETING:

- **Special Board of Selectmen's Meeting** – 6:00 p.m., Wednesday, March 4, at the Meetinghouse
- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, March 23, 2020 at the Meetinghouse

A. Adjustments to the Agenda

IV. PUBLIC COMMENTS

- A. Presentation** – *Alan Stearns, Royal River Conservation Trust*
- B. PUBLIC HEARING** – **Junkyard Renewal License**
- C. Other**

V. OLD BUSINESS

- A. Prior Meeting Update** – **Selectmen Chair**
- B. Prior Meeting Update** – **Town Manager**

VI. NEW BUSINESS

- A. Updates**
 - a. Selectmen**
 - b. Town Manager**
 - c. Dept. Heads**
 - d. Boards & Committees**

B. Action Items

- 5.10 To See What Action the Board Wishes to take in Regard to Renewal of Junkyard License for Larry & Vicki Wedge Junkyard**

Please see attached paperwork.

- 5.11 To See What Action the Board Wishes to take in Regard to Road Name Application for Webster Drive**

Please see attached paperwork.

- 5.12 To See What Action the Board Wishes to take in Regard to Scheduling a Purchasing Policy Workshop
- 5.13 To See What Action the Board Wishes to take in Regard to Scheduling a Boards and Committee's Bylaws Workshop
- 5.14 To See What Action the Board Wishes to take in Regard to Scheduling a Comp Time, Wage and Salary Survey and Personnel Policy Workshop(s).
- 5.15 To See What Action the Board Wishes to take in Regard to Accepting the Resignation of Tamilyn Wayboer from the Budget Committee

Please see attached paperwork.

- 5.16 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #33, #34, #35 and #36
- 5.17 To See What Action the Board Wishes to take in Regard to Approving Minutes of the February 3, 2020, Board of Assessor's & Board of Selectmen's Meeting

Please see attached paperwork.

- 5.18 To See What Action the Board Wishes to take in Regard to Approving Minutes of the February 12, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

- 5.19 To See What Action the Board Wishes to take in Regard to Approving Minutes of the February 20, 2020, Special Board of Selectmen's Meeting

Please see attached paperwork.

VII. ADJOURN

I.V.
B.

Town of New Gloucester
PUBLIC HEARING NOTICE
Renewal of Junkyard License
Larry & Vicki Wedge Junkyard

The Town of New Gloucester will hold a Public Hearing for the renewal of Junkyard License for Larry & Vicki Wedge Junkyard, at a regular Board of Selectmen's meeting at 7:00 p.m., Monday, March 2, 2020, at the New Gloucester Meetinghouse, 389 Intervale Road, New Gloucester, Maine. The Board of Selectmen will consider renewing the license at the same meeting after Public Hearing.

5.10

Application for Automobile Graveyard
Automobile Recycling Business
and/or Junkyard Permit

October 1st yearly deadline for renewal

Municipal Office Use Only	
Tentative Date of Hearing	<u>March 2, 2020</u>
Application Received	<u>1-29-2020</u>
Time of Hearing	<u>7:00</u> Permit# _____
Place of Hearing	<u>Meeting House</u> Fee paid <u>\$75.00</u> <u>1-29-2020</u>
Notifications sent	<u>2-18-2020</u> Date <u>NEWSPAPER</u>
To the City/Town: <u>New Gloucester</u> County: <u>Cumberland, Maine</u>	

I/We We Larry L. & Vicki L. Wedge _____ hereby make
Application (in quadruplicate) for a permit to establish, operate, maintain an Automobile
Graveyard, Automobile Recycling Business and or Junkyard at the
following described location and in accordance with the provisions of Title 30-A,
Sections 3751 to 3760, Chapter 183.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard
119 Sabbathday Road, New Gloucester, Maine
2. Is this application made by or for a company, partnership, corporation,
individual? Individual Is this property leased NO
3. Property owned by Larry L. Wedge Address 119 Sabbathday Rd
4. How is "yard" screened? Fence? Type Fence (wood)
Height 6' Trees? Type _____
Embankment? _____ Gully? _____ Hill? _____
Other? _____
5. How far is edge of "yard" from center of highway? 35 Yes Feet
6. Can junk be seen from any part of highway? Yes _____ No ✓
7. Was Junkyard Law, Requirements and Fees explained to you? Yes
8. Is any portion of this "yard" on public property? No
9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing
Beach, School, Church or Cemetery? No
10. When was "yard" established? 1973 ✓ By Whom Gordon Leavitt ✓
11. When was last permit issued? 2008 To whom? Larry Wedge Yes

The undersigned certifies that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner to make this application and to receive the permit under the law.

Signed by Larry L Wedge For Volkshop
Name of Company, Corporation,
Partnership Individual

Address: 119 Sabbathday Rd, New Gloucester, Me 04260

Make complete sketch of "yard" Show footage of all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name or nearest City/Town in each direction, distance from nearest intersection, bridge or other known reference point

Circle Correct Direction: N S E W

Tax Map 2 Lot # 5C

Zone RC- GP

1 copy of Application to: City/Town
Applicant
Department of Transportation
Bureau of Motor Vehicles, Dealer Section

Town of New Gloucester
----- Receipt -----

*** REPRINT ***

01/29/20 2:50 PM ID: #5707-1
TYPE----- REF--- AMOUNT
JUNKYARD PERMIT ME LSC 75.00
Total: 75.00*
Paid By: Larry/Vicki Wedge
Remaining Balance: 0.00

Cash : 80.00
Change : 5.00

Plot Plan

2-5c

Dealer's name:

Location: 119 Sabbathday Rd NG

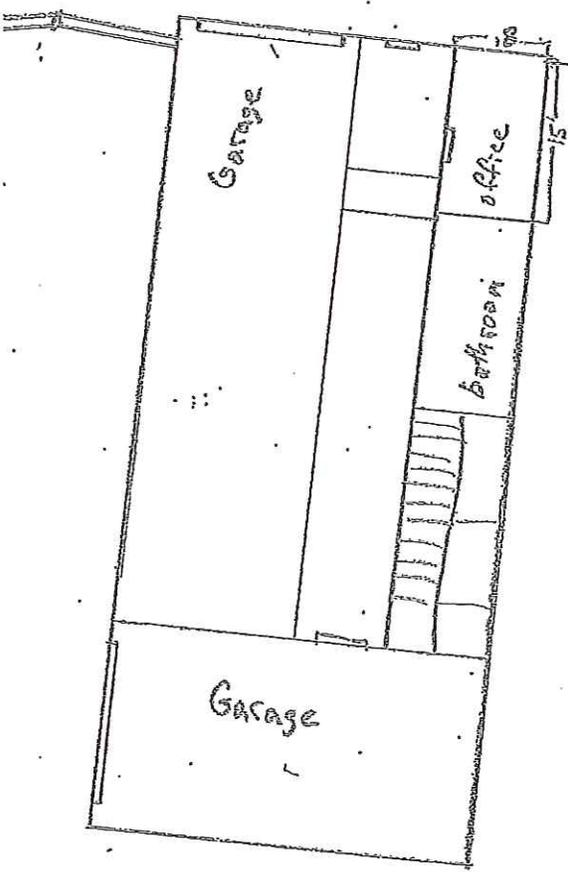
Please use the area provided below to draw a layout of your facility. Include the dimensions of the office area, repair area, and display area. Also indicate where the sign will be posted. If there are any other businesses operating at this same location, show their area.

Sign

Sabbathday Rd

Parking

display



Auto recyclers

Permit to be Displayed on Premises
Town of New Gloucester, Maine
Cumberland County, Maine
Junkyard / Automobile Graveyard

Fee paid \$75.00
Public Hearing Held

To establish, operate or maintain an automobile graveyard and/or junkyard. Subject to existing rules, regulations and any amendments that may be made thereto, under the provisions of Title 30-A Public Laws 1988 Sections 3751 to 3760

This Permit is hereby granted upon condition that the automobile graveyard or junkyard does not violate any of the above sections of Title 30 – A

Owners name: Larry & Vicki Wedge _____

Business name: Larry & Vicki Wedge Junkyard _____

Property Address: 119 Sabbathday Road _____

Mailing Address: 119 Sabbathday Road New Gloucester, Maine

City/Town: New Gloucester

This permit expires December 31 of each calendar year unless revoked by Municipal Officials.

Date _____

Municipal Officers

Certified True Copy/ Town Clerk

Memo

To: Selectmen

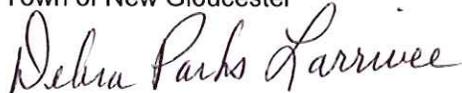
From: Debra Parks Larrivee, Code Enforcement Officer, Town of New Gloucester

Date: 1-29-2020

Re: late permit application

There are no outstanding violations. The yard will have new fencing out front in the spring. Nothing has changed with the operation since last year.

Respectfully
Debra Parks Larrivee
Code Enforcement
Town of New Gloucester



Road Name Approval Application

5.11

Applicant/Owner of Road (if private): Clyde A. + Wanda L. Morrison

Map: 3 Lot: 101-F

Proposed Road Name: Webster Drive

Location (street number at intersection) and Length of Road (left or right off existing road): Around 351 Gloucester Hill Rd.

Reason for Name: 650' Long Grandfather's Farm

You are responsible for the ordering and cost of the first road sign and Public Works will install it.

If that sign is demolished or stolen - please contact the Public Works Department (207) 926-4574.

Signature of Applicant: [Signature] Date: 1.16.2020

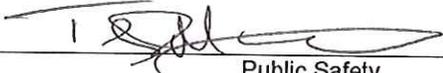
The Board is asking for a signature from property owners approving this road name change. Please complete the below information. Once all signatures are received, the Road Name Change Application will go before the Board of Selectmen at their next scheduled meeting.

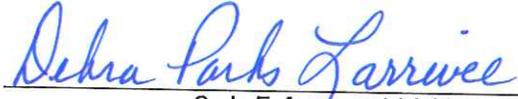
Current Road Name: New Proposed Name: Webster Dr. Approve: YES [checked] NO Printed Name - Property Owner: Clyde A. + Wanda L Morrison Signature - Property Owner: [Signature] Address of Property Owner: 20 Valerie Ln, New Gloucester ME 04260

Current Road Name: New Proposed Name: Webster Dr. Approve: YES [checked] NO Printed Name - Property Owner: Roderick J. + Ann M. MacDonald Signature - Property Owner: [Signature] Address of Property Owner: 12 Woodlane, Old Orchard Beach, ME

**Road Name Approval
Application**

Office Use Only


Public Safety


Code Enforcement / Addressing Officer


Town Planner


Assessor's Agent


Public Works

Comments:

Selectmen Approval:

Date: _____

Signature

Printed

Untitled Map
Webster Drive
Proposed New Street

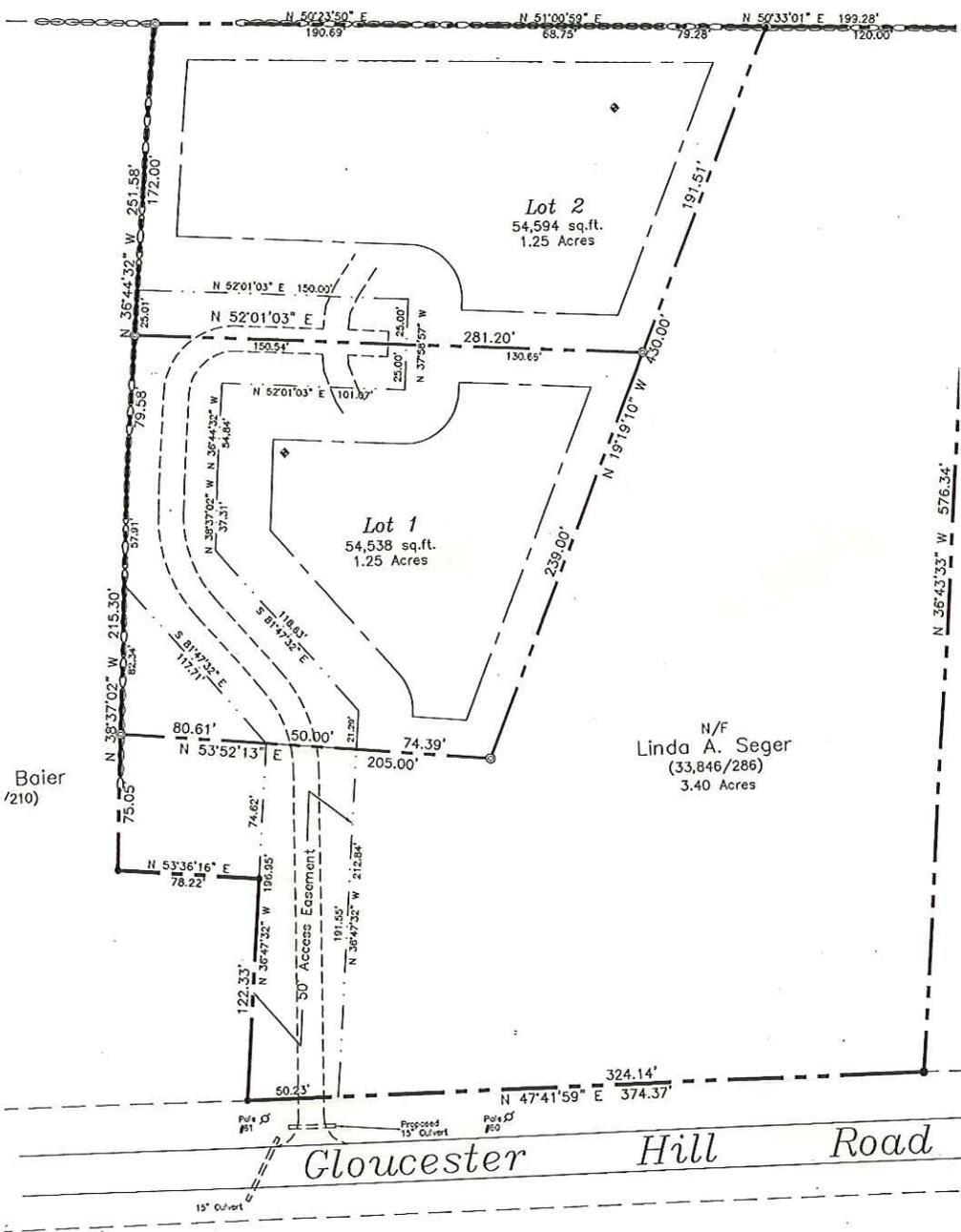
Legend

- Feature 1
- Historic



Google Earth
© 2020 Google

N/F
 Laurie Duncanson
 Thomas A. Duncanson
 (34,396/163)



LEGEND

- Iron Pipe or Pin Found
- ⊙ 5/8" Capped Rebar (#1328) to be set
- ⊘ Utility Pole
- Stone Wall

Sharlene Myers

5.15

From: Tami Wayboer <twayboer@gmail.com>
Sent: Wednesday, February 26, 2020 10:00 PM
To: Peter Bragdon; Sharlene Myers
Subject: Budget Committee Membership

I am resigning effective immediately.

Thank you for your time and patience.

Regards,

Tami

sent from my Pixel 3

MINUTES
Town of New Gloucester
BOARD OF ASSESSOR'S AND SELECTMEN'S MEETING
7:00 p.m.
Monday, February 3, 2020
At the Meetinghouse

BOARD OF ASSESSOR'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:04pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; Interim Town Manager, Paul First; and Recorder, Sharlene Myers.

II. To See What Action the Board Wishes to take in Regard to Online Assessing

Mike O'Donnell, Assessor's Agent, said when the RFP went out to bid for the Revaluation, it included additional costs for items, one being online assessing. He said John O'Donnell and Associates has a number of Towns that use this online service and the associated cost is \$2,000. He said it will cut down on staff time of copying tax cards and maps as they will all be online and the Town will no longer need the Real Estate module in TRIO, which is another savings.

The Board asked if there was documentation on how many people use this online service.

Mr. O'Donnell said he will get the information and forward it to the Board.

III. ADJOURN

Ms. Gilles moved and Mr. Colby seconded a motion to adjourn at 7:27pm. The motion carried on a vote of 5-0.

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:28pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; Interim Town Manager, Paul First; and Recorder, Sharlene Myers.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, March 2, 2020 at the Meetinghouse

A. Adjustments to the Agenda

None.

IV. PUBLIC COMMENTS

A. Presentation – Brian Sites, Volunteers of America

Brian Sites, Volunteers of America member, said the organization is a social services agency focused on individuals in need. He said they help develop housing and programming that creates affordable, independent living for seniors, veteran housing and assistance, behavioral health group homes and supportive services and community-based correctional programs. He said there is no cost to the Town as funds are provided through a grant from CDBG.

B. Other

None.

V. OLD BUSINESS

A. Prior Meeting Update – Selectmen Chair

None.

B. Prior Meeting Update – Town Manager

None.

VI. NEW BUSINESS

A. Updates

a. Selectmen

Joe Davis – said the Library is having their Cabin Fever Book and Bake Sale on Saturday, February 8, from 8:00am-12:00pm. He said he would like to add an item to next agenda for discussion on Comp Time for Salary Employees.

George Colby – no comments.

Karen Gilles – no comments.

Tammy Donovan – said she wanted to give a shout out to staff and committee members who have been working hard throughout the CIP and Budget process.

Linda Chase – no comments.

b. Interim Town Manager

Mr. First said the following:

- 1) Public Works Department has begun their move to the new building.
- 2) Fire Station water test came back with a level of concern for uranium. Estimates are being sought on a filtration system and the water outlets have been posted.
- 3) Community Building floors have been stripped and waxed.
- 4) Town Planner would like a joint meeting with Planning Board, LMPC and Selectmen on Tuesday, February 11th, at 6:30pm at the Meetinghouse.
- 5) Working on the Board and Committee by laws with Linda and it hopefully will come to the Board at the next meeting.

c. Dept. Heads

Toby Martin, Fire/Rescue Chief, said the following:

- 1) The warning lights on Route 100 are awaiting a radio controller to arrive.
- 2) The Department is collaborating with the Water District for a tentative training set up on March 9th to discuss suppression in the Upper Village and what the Department's needs are for water.
- 3) Pinning Ceremony is being held on Monday, February 10th, at 7:00pm, at the Fire Station for four members who have recently been promoted and also recognizing two lifetime members.

d. Boards & Committees

None.

B. Action Items

- 4.96 To See What Action the Board Wishes to take in Regard to Acceptance of the Department of Agriculture, Conservation and Forestry Volunteer Fire Assistance Reimbursement Grant in the amount of \$3,603.88

Mr. First said the Fire Department has received a grant for \$3,603.88, from the Department of Agriculture, Conservation and Forestry. He said the application was submitted under the previous manager and it's a 1:1 match reimbursement grant.

Ms. Gilles moved and Mr. Colby seconded a motion to accept the Department of Agriculture, Conservation and Forestry Volunteer Fire Assistance Reimbursement Grant in the amount of \$3,603.88. The motion carried on a vote of 3-2, with Mr. Davis and Ms. Donovan opposing.

4.97 To See What Action the Board Wishes to take in Regard to the Bid Process for the Purchase of Forestry Fire Fighting Personal Protective Equipment

Mr. First said the Fire Chief has received three estimates for the cost of the equipment outlined in the grant (25 each of gloves/helmets/shirts/goggles). He said the Fire Chief has done his homework and doubts lower pricing would be received via the RFP process.

Mr. Colby moved and Ms. Gilles seconded a motion to wave the bid process and accept the low estimate received of \$6,563.95. The motion carried on a vote of 3-2, with Mr. Davis and Ms. Donovan opposing.

4.98 To See What Action the Board Wishes to take in Regard to the Lucas 3 Device and CIP Process

Mr. First said the Lucas 3 Device has a total cost of \$17,000 and the department would like finance it as a lease purchase; \$13,000 has been received in donations to date. He said processing of paperwork is dependent on the Board's decision if the Lucas 3 must go through the CIP process because the total cost is over the \$7,500 threshold.

Ms. Donovan said it should go through the CIP process now because when replaced in the future, it will be over the threshold amount.

Mr. David moved and Ms. Gilles seconded a motion to table this discussion till later in the meeting. The motion carried on a vote of 5-0.

4.99 To See What Action the Board Wishes to take in Regard to 2020 Posted Roads List

Mr. Davis moved and Mr. Colby seconded a motion to approve the Public Works 2020 listing of roads to be posted as follows; beginning and ending dates to be determined by the Public Works Director, but ending no later than May 15, 2020, or sooner, with the following: the Public Works Director will utilize standard D.O.T. signs; signs are to be signed by the Public Works Director and include the Public Works Garage phone number; and exemptions will not be charged a fee. The motion carried on a vote of 5-0.

5.00 To See What Action the Board Wishes to take in Regard to CMP/Pine Tree Telephone Pole Permit Application

Mr. Colby moved and Ms. Gilles seconded a motion to approve the CMP/Pine Tree Telephone Pole Permit Application. The motion carried on a vote of 4-1, with Mr. Davis opposing.

5.01 To See What Action the Board Wishes to take in Regard to Game of Chance Beano Application for Amvets Post #6

Mr. Colby moved and Ms. Donovan seconded a motion to approve the Game of Chance Bean Application for Amvets Post #6. The motion carried on a vote of 5-0.

5.02 To See What Action the Board Wishes to take in Regard to Amending the 2020 Town of New Gloucester Holiday Schedule

Ms. Chase said she did not agree with Public Works having Thursday off for their holiday where they work a four day week in the summer. She said that week the Department can work five days and have Friday off as others do.

Mr. Davis moved and Ms. Gilles seconded a motion to remove the July 2nd Holiday for Public Works, add Public Works to those Departments closed on July 3rd and accept as amended. The motion carried on a vote of 4-1, with Ms. Chase opposing.

5.03 To See What Action the Board Wishes to take in Regard to the Current Purchasing Policy

Ms. Donovan moved and Mr. Colby seconded a motion for the Selectmen Chair and Interim Town Manager schedule a date in March for a Purchasing Policy Workshop. The motion carried on a vote of 5-0.

5.04 To See What Action the Board Wishes to take in Regard to IRS Mileage Reimbursement Rate

Ms. Gilles moved and Mr. Davis seconded a motion to keep the IRS Mileage Reimbursement Rate as is, .545 per mile. The motion carried on a vote of 5-0.

5.05 To See What Action the Board Wishes to take in Regard to Appointing Kimberly Getchell as Election Warden for the March 3, 2020 Election

Ms. Gilles moved and Mr. Colby seconded a motion to appoint Kimberly Getchell, as Election Warden for the March 3, 2020, Election. The motion carried on a vote of 5-0.

5.06 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #29, #30, and #31

Ms. Gilles moved and Mr. Colby seconded a motion to approve FY20 Warrants and Payrolls #29, #30 and #31. The motion carried on a vote of 5-0.

5.07 To See What Action the Board Wishes to take in Regard to Approving Minutes of the January 6, 2020, Board of Selectmen's Meeting

Ms. Gilles moved and Mr. Davis seconded a motion to approve the Minutes of the January 6, 2020, Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

5.08 To See What Action the Board Wishes to take in Regard to Approving Minutes of the January 27, 2020, Special Board of Selectmen's Meeting

Ms. Gilles moved and Mr. Colby seconded a motion to approve the Minutes of the January 27, 2020, Special Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

5.06 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #32

Ms. Gilles moved and Mr. Davis seconded a motion to approve FY20 Warrants and Payrolls #32. The motion carried on a vote of 3-0-2, with Ms. Donovan and Mr. Colby abstaining.

4.98 To See What Action the Board Wishes to take in Regard to the Lucas 3 Device and CIP Process

Ms. Donovan said she is not in favor of approving this because it did not go through the CIP process and its adding to the fleet. She said it will need to be replaced eventually.

Mr. Martin said he truly doesn't understand the CIP process.

Mr. Davis moved and Ms. Gilles seconded a motion to not send the Lucas 3 purchase through the CIP Process until the next time one is purchased. The motion carried on a vote of 3-2, with Ms. Chase and Ms. Donovan opposing.

VII. ADJOURN

Ms. Gilles moved and Ms. Donovan seconded a motion to adjourn at 9:23pm. The motion failed on a vote of 2-3, with Ms. Chase, Mr. Colby and Mr. Davis opposing.

Ms. Chase said the second packet of Town Manager resumes has arrived and the Board needs to choose a date for resume reviews.

The Board decided to meet at 6:15pm, February 12th, at the Meetinghouse, Executive Session for Resume Review.

Mr. Davis moved and Mr. Colby seconded a motion to adjourn at 9:26pm. The motion carried on a vote of 4-1, with Ms. Gilles.

Approved March 2, 2020

Linda D. Chase, Chairman

Karen L. Gilles, Vice-Chairman

George W. Colby

Joseph S. Davis

Tammy L. Donovan

DRAFT

MINUTES
Town of New Gloucester
SPECIAL SELECTMEN'S MEETING
6:15 p.m.
Wednesday, February 12, 2020
At the Meetinghouse

5.18

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 6:21pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; and David Barrett, of MMA.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following condition: (1) an executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated; **and F.** Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute (*Town Manager Resume Review*)

Ms. Gilles moved and Mr. Davis seconded a motion to enter into Executive Session Per M.R.S.A. 31 Title 1 Chapter 13 § 405, 6.A., Town Manager Resume Review, at 6:22pm. The motion carried on a vote of 5-0.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 7:47pm.

V. ADJOURN

Ms. Gilles moved and Ms. Donovan seconded a motion to adjourn at 7:48pm. The motion carried on a vote of 5-0.

Approved March 2, 2020

Linda D. Chase, Chairman

Karen L. Gilles, Vice-Chairman

George W. Colby

Joseph S. Davis

Tammy L. Donovan

DRAFT

MINUTES
Town of New Gloucester
SPECIAL BOARD OF SELECTMEN'S MEETING
5:30 p.m.
Thursday, February 20, 2020
At the Community Building

5.19

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 5:30pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectman, Tammy Donovan; and David Barrett, of MMA. Selectmen, George Colby and Joseph Davis had not arrived yet.

II. PLEDGE OF ALLEGIANCE

III. NEW BUSINESS

A. Action Items

5.09 To See What Action the Board Wishes to take in Regard to Approving Funds to Complete the Public Works Fuel Shed Project Based on Discussions with Fire Marshall

Ms. Chase read the memo received from the Public Works Director, explaining why additional funds are needed for this project after a meeting with the State Fire Marshalls Office. She said per the memo, additional insulation and sheetrock is necessary for a two-hour fire rating and vents are needed at ground level to vent out any fumes. She said the estimated cost, including an upgrade to a steel door is \$7,500.

Ms. Gilles moved and Mr. Shane seconded a motion to approve the funds based on the Fire Marshall's recommendation.

Mr. Shane said there will be an additional cost of approximately \$2,500, to install LED lights in the building, which will be on a timer or a motion type light.

Ms. Donovan asked why the Fire Departments tanks are not enclosed.

Ted Shane, Public Works Director, said he has been talking with the Fire Chief and they might start using the Public Works fuel tanks.

The motion carried on a vote of 3-0.

Selectmen, George Colby and Joseph Davis arrived to the meeting.

IV. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following condition: (1) an executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated; **and F.** Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute (*Town Manager Interviews*)

Ms. Gilles moved and Ms. Donovan seconded a motion to go into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A., Town Manager Interviews, at 5:52 pm. The motion carried on a vote of 5-0.

V. RETURN TO OPEN SESSION

The Board returned to open session at 8:40pm

VI. ADJOURN

Ms. Gilles moved and Mr. Davis seconded a motion to adjourn at 8:41pm. The motion carried on a vote of 5-0.

Approved March 2, 2020

Linda D. Chase, Chairman

Karen L. Gilles, Vice-Chairman

George W. Colby

Joseph S. Davis

Tammy L. Donovan