

**ANNOTATED AGENDA**  
**Town of New Gloucester**  
**SPECIAL SELECTMEN'S MEETING**  
**5:30 p.m.**  
**Thursday, February 20, 2020**  
**At the Community Building**

**SPECIAL BOARD OF SELECTMEN'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

**II. PLEDGE OF ALLEGIANCE**

**III. NEW BUSINESS**

**A. Action Items**

- 5.09 To See What Action the Board Wishes to take in Regard to Approving Funds to Complete the Public Works Fuel Shed Project Based on Discussions with Fire Marshall**

Please see attached paperwork.

**IV. EXECUTIVE SESSION**

- A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A.** Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following condition: (1) an executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated; **and F.** Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute (*Town Manager Resume Review*)

**V. RETURN TO OPEN SESSION**

**VI. ADJOURN**

To The Board of Selectmen,

Some questions have been raised about the enclosure around the fuel tank at the New Public Works Garage. Deb Parks-Larrivee (CEO), Toby Martin (Fire Chief) and myself met with Steve Dixon from the State of Maine Fire Marshalls Office to discuss the enclosure.

Steve told us what we had to do to make it meet the codes, basically we can use the same design that was presented to you and we need to add insulation and 2 layers of 5/8" sheet rock to the interior to get a 2-hour fire rating. We also would have to add 2 vents at ground level to vent out any fumes from the building.

I then asked D.L. Carpentry to figure out what it would cost to do this, (his price quote is attached) and he also changed from a fiberglass door to a steel door to get the fire rating.

I am asking you to approve his quote for \$7,500 to complete the job.

Thanks,

Ted

# Estimate

2/10/2020

**D.L. CARPENTRY, INC.**  
Building and Remodeling  
303 Harris Hill Rd  
Poland, ME 04274  
(207 576-5167)

Submitted To	General Job Description
Town of New Gloucester Attn: Paul First/Ted Shane 385 Interval Rd New Gloucester ME 04260	<b>New Gloucester Public Works Facility Quote for additional work on fuel shed</b>
<ul style="list-style-type: none"><li>- Install proper vent in ceiling.</li><li>- Insulate ceiling and walls with kraft faced R-19 fiberglass insulation.</li><li>- Sheetrock walls and ceiling with 5/8" fire code sheetrock (2 layers).</li><li>- Tape joint with one coat.</li><li>- Install (2) 16"x20" wall vents at ground level at each gable wall.</li></ul> <p style="text-align: right;"><b>\$7,500.00</b></p>	