

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, December 16, 2019
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:00 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; Interim Town Manager, Paul First; and Recorder, Sharlene Myers.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, January 6, 2020 at the Meetinghouse

A. Adjustments to the Agenda

Ms. Gilles moved and Mr. Colby seconded a motion to add Item 4.80, To See What Action the Board Wishes to take in Regard to Appointment of Paul First as Interim Town Manager, Interim Tax Collector, Interim Town Clerk, Interim Road Commissioner, Interim Welfare Director and Interim Freedom of Access Officer. The motion carried on a vote of 5-0.

Ms. Gilles moved and Mr. Colby seconded a motion to add Item 4.81, To See What Action the Board Wishes to take in Regard to Quitclaim Deed for Map 3 Lot 93-A-1. The motion carried on a vote of 5-0.

Ms. Gilles moved and Mr. Colby seconded a motion to add Item 4.82, To See What Action the Board Wishes to take in Regard to 2020 Town of New Gloucester Holiday Schedule. The motion carried on a vote of 5-0.

Ms. Gilles moved and Mr. Colby seconded a motion to add Item 4.83, To See What Action the Board Wishes to take in Regard to 2020 Board of Selectmen's Meeting Schedule. The motion carried on a vote of 5-0.

IV. PUBLIC COMMENTS

- A. Scott Hastings, Town Planner, said the following:
 - a. There is a LMPC Meeting on December 18th, at 6:30pm, and there will be a solar presentation.
 - b. Volunteers are a big part of Boards and Committees. He said the Northern New England Planning Association, which covers Vermont, New Hampshire and Maine, gives out a Citizens Award each year, which recognizes the work of volunteers. He said this year, the award recipient is a resident of New Gloucester, Jean Libby.
- B. Carlton Wilcox, resident, spoke to the Board about the future plans for the Fairgrounds infield; and about the proposed CMP Corridor, and its impact on New Gloucester.

V. OLD BUSINESS

A. Prior Meeting Update – Selectmen Chair

Ms. Chase said at the last meeting, two people spoke during Public Comments. She said one was Mr. Wilcox concerning the Solar Public Hearing; and the other was Tamilyn Wayboer concerning the issues of staffing in the Fire/Rescue Department. She said the employee issues at the Fire/Rescue Department is personnel and cannot be discussed. She said the Town is working with the Chief and other entities on ways to resolve the issues.

B. Prior Meeting Update – Town Manager

Mr. First said he had no updates.

VI. NEW BUSINESS

A. Updates

a. Selectmen

Joseph Davis – said he hoped everyone had a good Thanksgiving and hope everyone is ready for upcoming snow storm. He also wished everyone Happy Holidays.

George Colby – said the Board on November 4th, recently approved the Board & Committee Bylaws. He said it should be communicated to the Committee Chairmen to abide by these Bylaws, and one being the Pledge of Allegiance.

Karen Gilles – said she wanted to thank and congratulate Jean Libby on her award and wished everyone a Merry Christmas and to be safe over the holidays.

Tammy Donovan – said she recently attended the Public Safety Committee Meeting. She said one of the concerns was the Transfer Station and she forward this information to the Interim Town Manager. She said she forwarded the minutes to Ms. Myers for the website. Ms. Donovan said the Board is going to begin the process of hiring a new Town Manager and asked them to consider which test, the Wonderlic or the Caliper, would be best suited for this hiring. She said this could be a discussion for a future Selectmen’s Meeting.

Linda Chase – said she hopes everyone stays safe over the holidays and if travelling is really bad, to please use caution while driving or if possible, stay home.

b. Interim Town Manager

Paul First, said the following:

1. Said it was wonderful to be at the meeting and see Jean Libby received her award.
2. He said he is glad to be back and has thought a lot about New Gloucester in the last three years.
3. New Public Works Facility is scheduled for occupancy on January 17th, 2020. He said they are 85-90% complete with heating system to be charged this week and the fuel and calcium tanks the next day.
4. The Risk Assessment is completed with the Public Works Department and Brian Duggan, will be at the Fire Station on December 18th. He said Mr. Duggan would like to meet, between 2:00-4:00pm, with two of the Select Board and other stakeholders.

Ms. Gilles and Mr. Colby volunteered to meet with Mr. Duggan.

5. There were only two properties that did not meet the 2018 Foreclosure deadline on December 13, 2019.
6. The Cable Franchise proposal has been received and it being reviewed by GPCOG and Communities. He said the fee of \$2,000 for the audit can be taken from the Cable Franchise account.
7. Budget drafts are being received from the Department Heads and he will be scheduling meetings with them.
8. During the recent torrential rains, there was an issues with a recently replaced culvert near 615 Penney Road. He said Public Works closed the road that day and replaced the one culvert with two and they are being set down deeper into the ground.

c. Dept. Heads

Toby Martin, Fire/Rescue Chief, said the following:

1. In October, the Department had a courtesy inspection from the Bureau of Safety Works. He said any issues that were documented has been rectified and completed within the 60-day window.

2. There was a misunderstanding when the new Fire/Rescue Ordinance was created and the department name was changed to Public Safety. The ordinance didn't pass and the Department follows the 2003 Ordinance, in which the department name is Fire and Rescue. Department personnel would like to keep the department name as Fire & Rescue.
3. The past weekend, there were several explosion noises being heard around Town. These "booms" were due to people using Tannerite, which is a combination of ammonia nitrate and aluminum powder, in a cannon like object. Tannerite is legal in the State of Maine up to a certain limit. 911 received between 30-50 calls. The department did locate and spoke with those using this substance.

d. Boards & Committees

None.

B. Action Items

4.72 To See What Action the Board Wishes to take in Regard to Stevens Brook Culvert/Dam Bid Proposals

This item was moved down to further in the meeting.

4.73 To See What Action the Board Wishes to take in Regard to CIP Requests for Parks & Recreation Community Building Renovations

Ms. Donovan said this request is coming to Board at the request of the CIP Committee. She said the request came from the Parks & Recreation Department but where this is renovation to a building, it should be Buildings and Grounds.

Ms. Chase said the Public Works and Parks & Recreation Director should have a conversation on this and recommendations brought back to the Board.

Ms. Donovan moved and Ms. Gilles seconded a motion to withdraw the Parks & Recreation CIP Request for \$35,000 Renovation to the Community Building, from the CIP Process. The motion carried on a vote of 5-0,

4.74 To See What Action the Board Wishes to take in Regard to Fraternal Order of Eagles #4131 Cribbage Game of Chance Application

Mr. Davis stated he is a member of the Fraternal Order of Eagles.

Ms. Gilles moved and Ms. Donovan seconded a motion to approve the Fraternal Order of Eagles #4131 Cribbage Game of Chance Application and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.

4.72 To See What Action the Board Wishes to take in Regard to Stevens Brook Culvert/Dam Bid Proposals

The following bid proposals were opened:

Gordon Contracting, Inc., Sangerville, Maine
\$872,170.00 (see broadcast for detail of bid)

Shaw Brothers Construction, Inc., Gorham, Maine
\$749,750.00 (see broadcast for detail of bid)

Ms. Gilles moved and Ms. Donovan seconded a motion for Staff to review and report back to the Board at the January 6th, 2020, meeting. The motion carried on a vote of 5-0.

4.75 To See What Action the Board Wishes to take in Regard to CMP / Pine Tree Telephone Pole Permit Application

Ms. Gilles moved and Mr. Colby seconded a motion to approve the CMP/Pine Tree Telephone Pole Permit Application. The motion carried on a vote of 5-0.

4.76 To See What Action the Board Wishes to take in Regard to Greater Portland Council of Governments (GPCOG) Delegate

Mr. Davis moved and Ms. Gilles seconded a motion to appoint Paul First and George Colby as delegates to the Greater Portland Council of Governments). The motion carried on a vote of 5-0.

4.77 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #22, #23, #24 & #25

Mr. Colby moved and Ms. Gilles seconded a motion to approve FY20 Warrants and Payrolls #22, #23, #24 and #25. The motion carried on a vote of 5-0.

4.78 To See What Action the Board Wishes to take in Regard to Approving Minutes of the November 18, 2019, Board of Assessor's and Board of Selectmen's Meeting

Mr. Colby moved and Ms. Donovan seconded a motion to approve the Minutes of the November 18, 2019, Board of Assessor's and Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

4.79 To See What Action the Board Wishes to take in Regard to Approving Minutes of the November 21, 2019, Special Board of Selectmen's Meeting

Mr. Colby moved and Ms. Gilles seconded a motion to approve the Minutes of the November 21, 2019, Special Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

- 4.80 **To See What Action the Board Wishes to take in Regard to Appointment of Paul First as Interim Town Manager, Interim Tax Collector, Interim Town Clerk, Interim Road Commissioner, Interim Welfare Director and Interim Freedom of Access Officer**

Mr. Colby moved and Ms. Gilles seconded a motion to appoint Paul First as Interim Town Manager, Interim Tax Collector, Interim Town Clerk, Interim Road Commissioner, Interim Welfare Director and Interim Freedom of Access Office. The motion carried on a vote of 5-0.

- 4.81 **To See What Action the Board Wishes to take in Regard to Quitclaim Deed for Map 3 Lot 93-A-1**

Ms. Gilles moved and Mr. Colby approved the motion to approve and sign the Quitclaim Deed for Map 3 Lot 93-A-1. The motion carried on a vote of 5-0.

- 4.82 **To See What Action the Board Wishes to take in Regard to 2020 Town of New Gloucester Holiday Schedule**

Ms., Gilles moved and Mr. Davis seconded a motion to approve the 2020 Town of New Gloucester Holiday Schedule with the amendment to add "Columbus Day wording" to the October 12th Indigenous Peoples Day. The motion carried on a vote of 4-1, with Mr. Davis opposing.

- 4.83 **To See What Action the Board Wishes to take in Regard to 2020 Board of Selectmen's Meeting Schedule**

Mr. Colby moved and Ms. Gilles seconded a motion to approve the 2020 Board of Selectmen's Meeting Schedule, as a working document. The motion carried on a vote of 5-0.

C. Executive Session

- a. M.R.S.A. 31, Title 1, Chapter 13, Section 6, A (Personnel)**

Ms. Gilles moved and Mr. Davis seconded a motion to enter into Executive Session per M.R.S.A. 31, Title 1, Chapter 13, Section 6, A (Personnel), at 8:18 p.m. The motion carried on a vote of 5-0.

The Board returned to open session at 8:39 p.m.

Ms. Gilles moved and Mr. Colby seconded a motion to set the additional pay amount of \$90 a day for the Acting Town Manager. The motion carried on a vote of 5-0.

- b. M.R.S.A. 31, Title 1, Chapter 13, Section 6, A (Personnel)**

Ms. Gilles moved and Mr. Davis seconded a motion to enter into Executive Session per M.R.S.A. 31, Title 1, Chapter 13, Section 6, A., (Personnel), at 8:41 p.m. The motion carried on a vote of 5-0.

The Board returned to open session at 8:45 p.m.

No action taken.

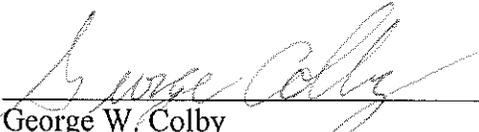
VII. ADJOURN

Ms. Gilles moved and Ms. Donovan seconded a motion to adjourn at 8:46 p.m. The motion carried on a vote of 3-2, with Ms. Chase and Mr. Colby opposing.

Approved January 6, 2020


Linda D. Chase, Chairman


Karen L. Gilles, Vice-Chairman


George W. Colby


Joseph S. Davis


Tammy L. Donovan