

**MINUTES**  
**Town of New Gloucester**  
**BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, January 7, 2019**  
**At the Meetinghouse**

**BOARD OF SELECTMEN'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Steven Libby, called the meeting to order at 7:04 p.m. Present were: Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Lenora Conger and Karen Gilles; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Selectman, Joseph Davis, was absent.

**II. PLEDGE OF ALLEGIANCE**

All joined in the Pledge of Allegiance.

**III. SCHEDULE NEXT MEETING:**

- **Board of Selectmen's Meeting – 7:00 p.m., Monday, February 7, 2019 at the Meetinghouse**

**A. Adjustments to the Agenda**

None.

**IV. PUBLIC PARTICIPATION**

Michael Fralich, resident, said he and his wife recently completed all paperwork donating approximately 40-acres of his property to the Royal River Conservation Trust (RRCT). He said this property will be well managed and open for all to enjoy.

Alan Stearns, Executive Director of RRCT, said the Trust is excited about the recent donation from the Fralich's. He said this property is on the edge of Intervale and Auburn, has exquisite habitat life, trails which run along the Meadow Brook area, which is also known as Big Falls. He said plans are to add signage, improve the parking area and maintain trails.

Dennis Marrotte, Vice-Chairman of the Greater Portland Archangel Committee, thanked the Board for their donation to the Bridges of Friendship Photography Exhibition held at The Stonewall Gallery in Yarmouth, Maine. He presented the Board a Commemorative Patron's Plate, as a thank you for their generosity.

Peter Bragdon, resident, spoke to the Board about the Public Works plow truck and the change in Budget Committee review procedures.

Ms. Castonguay said a used engine was purchased for \$6,500 and it is being installed.

Mr. Libby said in years past, a department head has given different information to the Budget Committee then what was relayed to the Board. He said this has created confusion as the department head circumvented the Town Manager. He said the Town Manager represents the department head. Mr. Libby said if a Board member wishes to bring the motion back for discussion, they can make a motion to reconsider.

No one made a motion to reconsider.

Stephen Hathorne, resident, spoke to the Board concerning: the recent donation from the Fralich's; adding items to set agendas; change of procedure for Budget review; rolling funds from Cistern account to help funding of Fire Department pay; land for sale on that evenings agenda; Public Works plow truck engine; revaluation; Fire Chief interview committee; and Fire Department personnel issues.

Ms. Castonguay said the Public Works truck engine failed due to a manufacturing defect. She said the truck is ten years old which is past the warranty date, and it will cost approximately \$6,000 to install. She said she has not seen the service records yet. She said the funding for the engine and installation is coming out of the Public Works operating budget and some spring maintenance work will be done.

Ms. Castonguay said the Fire Chief Interview committee is comprised of: Interim Fire Chief; Karen Gilles, Ben Tettlebaum, Krista Bureau and herself. She said she could not have anyone from the Fire/Rescue Department on the committee as there was internal candidates.

## V. SCHEDULED ITEMS

### 4.75 To See What Action the Board Wishes to take in Regard to Awarding of Revaluation RFP

Ms. Castonguay said the Revaluation RFP was sent to twelve vendors and only one submitted a bid and it met all the requirements of the RFP.

*Ms. Gilles moved and Ms. Conger seconded a motion to award the Revaluation RFP, pending Town Meeting approval, to John O'Donnell's and Associates, of New Gloucester, for a bid amount of \$220,000. The motion carried on a vote of 4-0.*

### 4.76 To See What Action the Board Wishes to take in Regard to Town Owned Property Map 11 Lot 47

Mr. Libby said he reached out to Rob Cotiaux, Town Forrester, on this property and as soon as weather and schedules allow, they will walk the property and report back to the Board.

Ms. Gilles said she would like this to be listed with a broker.

No action taken.

**4.77 To See What Action the Board Wishes to take in Regard to Town Owned Property Map 8 Lot 50**

Mr. Libby said this property is underwater part of time and Fred Thurston owns property that borders three sides of this parcel. He said he contacted the other property owner, Heirs of Margaret Babb, and they are not interested in this parcel. He said he suggests the Town give it to Fred Thurston, if he would like it.

*Ms. Chase moved and Ms. Conger seconded a motion to authorize the Town Manager to contact Fred Thurston to see if he would like Map 8 Lot 50, and to draw up the necessary paperwork. The motion carried on a vote of 4-0.*

**4.78 To See What Action the Board Wishes to take in Regard to CMP Pole Permit**

*Ms. Chase moved and Ms. Gilles seconded a motion to sign the CMP Pole Permit Application. The motion carried on a vote of 4-0.*

**4.79 To See What Action the Board Wishes to take in Regard to Quitclaim for Map 7 Lot 44-B**

*Ms. Chase moved and Ms. Conger seconded a motion to sign the Quitclaim Deed for Map 7 Lot 44-B. The motion carried on a vote of 4-0.*

**4.80 To See What Action the Board Wishes to take in Regard to Quitclaim for Map 12 Lot 38**

*Ms. Chase moved and Ms. Gilles seconded a motion to sign the Quitclaim Deed for Map 12 Lot 38. The motion carried on a vote of 4-0.*

**4.81 To See What Action the Board Wishes to take in Regard to Budget Committee Membership**

*Ms. Chase moved and Ms. Conger seconded a motion to table this item and encourage those who might wish to be on the Budget Committee, to apply. The motion carried on a vote of 4-0.*

**VI. APPROVE FY19 WARRANTS AND PAYROLLS #24, #25, #26 & #27**

*Ms. Conger moved and Ms. Gilles seconded a motion to approve FY19 Warrants and Payrolls #24, #25, #26 and #27. The motion carried on a vote of 4-0.*

## VII. APPOINTMENTS

- A. **Budget Committee – 4 three-year terms available**  
**Jean Libby** – would like to be appointed

Mr. Libby disclosed that Jean Libby is his mom.

*Ms. Chase moved and Ms. Gilles seconded a motion to appoint Jean Libby to a three-year term on the Budget Committee. The motion carried on a vote of 4-0.*

## VIII. LEGAL

None.

## IX. WRITTEN COMMUNICATION

- A. **Approve Minutes of the December 3, 2018, Board of Assessor's & Board of Selectmen's Meeting.**

*Ms. Chase moved and Ms. Gilles seconded a motion to approve the Minutes of the December 3, 2018, Board of Assessor's & Board of Selectmen's Meeting. The motion carried on a vote of 3-0-1, with Ms. Conger abstaining.*

## X. ORAL COMMUNICATION

- A. **Selectmen**

Karen Gilles – said the Library is having a raffle for a Quilt that was donated. Drawing for the quilt will be on Saturday, February 9<sup>th</sup>, at the Cabin Fever Book and Bake Sale. She said the Comp Plan Review Committee will be discussing the Agriculture and Forestry on Thursday, January 10<sup>th</sup>, meeting.

Lenora Conger – no comments.

Linda Chase – said she attended the Parks & Recreation Committee earlier that evening and one topic being discussed is the 2019 Farmers Market. She said a sub-committee will be formed and they will work with the vendors.

Mr. Libby asked that a copy of the policy be given to the Town Manager.

Steven Libby – no comments.

- B. **Town Manager**

Ms. Castonguay said the following:

1. The Library egress wall sheet rock is installed. The wrong door was shipped and are awaiting for the correct one.

2. New Public Works Garage – logging work is completed and they have begun digging the trenches for the footings.
- 3.
3. Seven accounts went to Foreclosure on December 19<sup>th</sup> and letters have been sent to each one.
4. Fire/Rescue Chief interviews begin on Wednesday, January 9<sup>th</sup> and four are scheduled for that day.

- C. Dept. Heads
- D. Boards & Committees

**VI. APPROVE FY19 WARRANTS AND PAYROLLS #28**

*Ms. Chase moved and Ms. Gilles seconded a motion to approve FY19 Warrants and Payrolls #28. The motion carried on a vote of 4-0.*

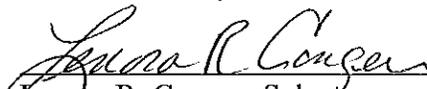
**XI. ADJOURN**

*Ms. Chase moved and Ms. Gilles seconded a motion to adjourn at 8:02 p.m. The motion carried on a vote of 4-0.*

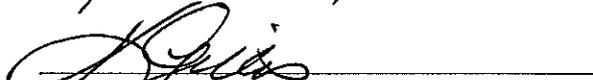
Approved February 4, 2019

  
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 Steven M. Libby, Chairman

  
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 Linda D. Chase, Vice-Chairman

  
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 Lenora R. Conger, Selectman

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 Joseph S. Davis, Selectman

  
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 Karen L. Gilles, Selectman