

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, September 17, 2018
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Steve Libby, called the meeting to order at 7:00 p.m. Present were: Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectman, Joseph Davis; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Selectmen, Lenora Conger and Karen Gilles, were absent.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

Board of Selectmen's Meeting – 7:00 p.m., Monday, October 1, 2018 at Meetinghouse

A. Adjustments to the Agenda

None.

IV. PUBLIC PARTICIPATION

A. Public Hearing – General Assistance Appendices A-D

Mr. Libby read the Public Hearing Notice. He opened the Public Hearing at 7:01 p.m. There were no comments. The Public Hearing closed at 7:02 p.m.

B. Other

Dennis Marrotte, Vice-Chairman of the Greater Portland Archangel Committee, spoke to the Board seeking donations for the Bridges of Friendship Photography Exhibition being held at The Stonewall Gallery in Yarmouth, Maine.

Ms. Chase moved and Mr. Davis seconded a motion to make a donation of \$150 to the "Bridges of Friendship" Exhibit and the funding to come from the unbudgeted expense line. The motion carried on a vote of 3-0.

Julie Fralich, Economic Development and Comp Plan Review Committee member, spoke to the Board concerning non-vendor groups participating at the Farmer's Market.

Penny Hilton, Candidates Referendum Issues Committee member, spoke to the Board concerning Committee's at the Farmers Market and Candidates Referendum Issues Committee.

Joanne Cole, Candidates Referendum Issues Committee member, spoke to the Board concerning the Candidates Referendum Issues Committee.

Debra Smith, Candidates Referendum Issues Committee member, spoke to the Board concerning the Candidates Referendum Issues Committee.

V. SCHEDULED ITEMS

4.27 To See What Action the Board Wishes to take in Regard to *Bid Proposals for the Library Egress to the Basement RFP*

Mr. Libby said no bids were received and asked if the winter construction is a concern.

Ted Shane, Public Works Director, said no paving or seeding of grass would be done until spring. He said he could reach out to local contractors.

Ms. Chase moved and Mr. Davis seconded a motion to extend the RFP date to October 1, 2018; the Public Works Director to reach out to the local contractors; and estimates to be received via the sealed bid process. The motion carried on a vote of 3-0.

4.28 To See What Action the Board Wishes to take in Regard to *Bid Proposals for the Gloucester Hill Road Bridge Engineering Design RFP*

The following bids were opened:

HEB Engineers, Inc., Bridgton, Maine
\$47,680 96-hours, 24-visits, \$115-hourly rate

Wright-Pierce, Topsham, Maine
\$22,853 base 120-hours, \$99-hourly rate
\$15,406 pond
\$24,304 bidding and construction fee

Ms. Chase moved and Mr. Davis seconded a motion for staff to review and report back at the next Selectmen's meeting. The motion carried on a vote of 3-0.

4.29 To See What Action the Board Wishes to take in Regard to Code Enforcement Issue on Map 6 Lot 62-1, Ronald Henry

Debra Parks Larrivee, Code Enforcement Officer, said she is bringing this property/issue back to the Board. She said the property owner is in non-compliance with the consent agreement set by the Board.

Mr. Libby said the property owner had recent surgery and is unable to do a lot. He said the property owner has gone above and beyond his personal hobby.

Ms. Chase said the agreement done in January of 2016, included personal items. She said the abundance of stuff on his property happened before his surgery.

Ms. Chase moved and Mr. Davis seconded a motion for Mr. Henry to give a Doctor's note to the Town Manager stating his limitations, abilities, and notification when he is able to do stuff; if this is not done, to shut down the operating of his business until the original conditions stated in his consent agreement are met; and the Code Enforcement Officer to report back to the Board at the October 1st meeting. The motion carried on a vote of 2-1, with Mr. Davis opposing.

4.30 To See What Action the Board Wishes to take in Regard to Charter Commission

Ms. Castonguay said the Board would have had to vote on the Charter back in July in order to meet all the requirements to place on the November ballot.

Mr. Davis said he doesn't understand why the vote cannot go to the people to ask if the charter is what they want.

Ms. Castonguay said it has to go to the Legislative body and there are requirements in order to do that.

Mr. Libby said he would recommend tabling this item and the Town Manager consult with MMA to verify her information.

Mr. Davis moved and Ms. Chase seconded a motion for the Town Manager to consult with MMA to verify the process and statute; and to place on the next agenda for consideration and recommendations. The motion carried on a vote of 3-0.

4.31 To See What Action the Board Wishes to take in Regard to Rice Corner Road Property

Mr. Libby said Rob Cotiaux walked the property and said there is wet area on the property, there is some timber that could be harvested but most are over matured, and the property is land-locked. He said the abutters might have an interest in the property.

Mr. Davis moved and Mr. Libby seconded a motion to sell the property; notify the abutters; set the minimum bid of \$5,000; bids due by 6:00pm, November 19, 2018; questions to be directed to the Town Manager; and to list the property for sale on Craig's List, the New Gloucester website and Cable TV Channel 3. The motion carried on a vote of 3-0.

4.32 To See What Action the Board Wishes to take in Regard to Revaluation RFP

Mr. Libby said the Revaluation has not been approved by the voters. He said the cost is approximately \$190,000 and justification is needed as to why this should be done now.

Ms. Castonguay said for FY20, the Town will be at 82% instead of the 100% it is now.

Mr. Davis moved and Ms. Chase seconded a motion to reconsider the Revaluation motion made at the previous Board meeting. The motion carried on a vote of 3-0.

Mr. Davis moved and Mr. Libby seconded a motion to direct the Town Manager to start the initiating of the revaluation into the CIP Process and bring the RFP back to the next meeting.

Mr. Libby said a special town meeting could be held to approve the revaluation which would allow the RFP to be sent out to bid.

Ms. Chase said she agrees it needs town meeting approval. She said the RFP's bid date be changed, include the additional wording of "pending Town Meeting approval" and place it on the Town Meeting Warrant for May, and the revaluation be done in the year 2020.

Mr. Libby said he would like a memo from the Assessor's Agent outlining why this needs to be done now.

The motion carried on a vote of 3-0.

4.33 To See What Action the Board Wishes to take in Regard to General Assistance Appendices A-D

Ms. Chase moved and Mr. Davis seconded a motion to approve the General Assistance Appendices A-D. The motion carried on a vote of 3-0.

4.34 To See What Action the Board Wishes to take in Regard to Closing of Town Office Service Window for Election Day

Mr. Davis moved and Ms. Chase seconded a motion to close the Town Office Service Window all day on Election Day, Tuesday, November 6, 2018. The motion carried on a vote of 3-0.

4.35 To See What Action the Board Wishes to take in Regard to Establishing a Maximum Number of Members for the Community Fair Committee

Ms. Chase moved and Mr. Davis seconded a motion to set the maximum number of members for the Community Fair Committee at six (6) members, staggered terms, one (1) voting Selectman Liaison, and to set the quorum at four (4). The motion carried on a vote of 3-0.

4.36 To See What Action the Board Wishes to take in Regard to Central Maine Power Pole Permit

Ms. Chase moved and Mr. Davis seconded a motion to approve the Central Maine Power Pole Permit application. The motion carried on a vote of 3-0.

4.37 To See What Action the Board Wishes to take in Regard to Selectmen's Activity List

Ms. Chase moved and Mr. Libby seconded a motion to table the Selectmen's Activity List until all Selectmen are present. The motion carried on a vote of 3-0.

VI. APPROVE FY19 WARRANTS AND PAYROLLS #9, #10, #11 & #12

Ms. Chase moved and Mr. Davis seconded a motion to approve FY19 Warrants and Payrolls #9, #10, #11 & #12. The motion carried on a vote of 3-0.

VII. APPOINTMENTS

None.

VIII. LEGAL

Ms. Castonguay said she was served papers that morning for the GRE LLC (Gendron and Gendron) lawsuit.

IX. WRITTEN COMMUNICATION

A. Approve Minutes of the August 20, 2018, Board of Assessor's & Board of Selectmen's Meeting

Ms. Chase moved and Mr. Davis seconded a motion to approve the Minutes of the August 20, 2018, Board of Assessor's and Board of Selectmen's Meeting. The motion carried on a vote of 2-0-1, with Mr. Libby abstaining.

X. ORAL COMMUNICATION

A. Selectmen

Joseph Davis – said GNG High School is hosting the WGME Spirit Challenge on Friday, September 28th. He said they are collecting food or cash donations with all going to the Good Shepherd Food Bank. He said donations can be brought to the school or the New Gloucester Public Library. Mr. Davis also said there is a Book and Bake Sale at the New Gloucester Public Library on October 5th, from 8:00am to 12:00pm. He said the First Dibs for Kids is on Friday, October 4th, from 5:30 – 7:00pm.

Linda Chase - said the New Gloucester Parks & Recreation Committee met with the Gray Parks & Recreation Committee on September 10th to discuss the possibility of working together on some programs. She said there will be three programs/events they will work together on with one being a Senior Citizen event.

Steven Libby – no comments.

B. Town Manager

Ms. Castonguay said the following:

1. WGME will be broadcasting live at GNG High School for the School Spirit Challenge on September 28th and donations, food or monetary, are welcome.
2. A resident contacted her about what the road standards are for New Gloucester and where to find them.

Mr. Libby said there is a Road Standards Policy and it's also a part of the Zoning Ordinance.

3. On Wednesday, September 19th, at 2:00 p.m., two nephews of the Royal Navy Pilot who was killed in a plane crash, will be visiting the Veteran's monument. The Historical Society will be there to greet them as well anyone else who would like to attend.
4. The Tennis Court nets have been installed. New Basketball nets have been hung. Pickleball paddles/balls are now available at the Library for use/sign-out.
5. The sign at the Transfer Station is in need of repair/replacement. The cost to replace the sign is \$871.62. The sign will match the "Welcome to New Gloucester Signs at each end of Route 100.

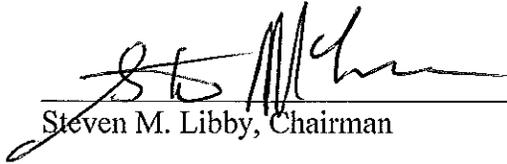
C. Dept. Heads

D. Boards & Committees

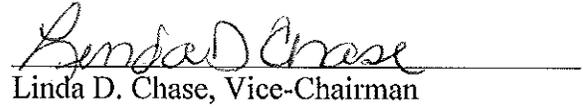
XI. ADJOURN

Ms. Chase moved and Mr. Davis seconded a motion to adjourn at 8:59 p.m. The motion carried on a vote of 3-0.

Approved October 15, 2018

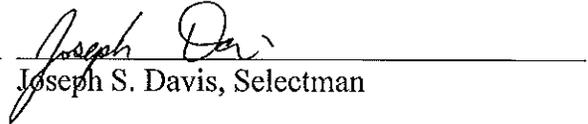


Steven M. Libby, Chairman

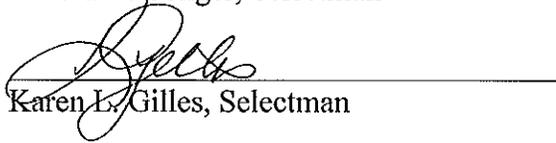


Linda D. Chase, Vice-Chairman

Lenora R. Conger, Selectman



Joseph S. Davis, Selectman



Karen L. Gilles, Selectman