

MINUTES
Town of New Gloucester
BOARD OF ASSESSOR'S AND BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, August 20, 2018
At the Meetinghouse

BOARD OF ASSESSOR'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Vice-Chairman, Linda Chase, called the meeting to order at 7:03 p.m. Present were; Vice-Chairman, Linda Chase; Selectmen, Joseph Davis and Karen Gilles; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Chairman, Steven Libby; and Selectman, Lenora Conger, were absent.

II. To See What Action the Board Wishes to take in Regard to Establishing the Mil Rate for FY19 Taxes

Mr. Davis moved and Ms. Gilles seconded a motion to set the Mil Rate for FY19 Taxes at \$15.80, with an overlay of \$4,773.34. The motion carried on a vote of 3-0.

III. To See What Action the Board Wishes to take in Regard to the FY19 Tax Commitment

Ms. Gilles moved and Mr. Davis seconded a motion to sign the FY19 Tax Commitment. The motion carried on a vote of 3-0.

IV. To See What Action the Board Wishes to take in Regard to 2018-19 Abatements, Batch #1

Michael O'Donnell, Assessor's Agent, said this person has made a great effort in staying on task over the last three years with cleaning up the older personal property taxes. He said it would be a good faith gesture by the Town to abatement the taxes totaling \$16,485.19.

Mr. Davis moved and Ms. Gilles seconded a motion to approve the 2018-2019 Abatements, Batch #1, totaling \$16,485.19. The motion carried on a vote of 3-0.

V. To See What Action the Board Wishes to take in Regard to Revaluation

Mr. O'Donnell spoke to the Board concerning the importance of establishing a date for a Revaluation in New Gloucester. He said if the Board is considering 2020 or 2021, the work should be scheduled sooner than later. He said currently the Town is at 100% with a \$20,000 Homestead Exemption. He said next year the Homestead will drop to approximately \$18,000 and the Town will be under 90%. He said the last revaluation was in 2004 and the longer you wait is not better.

Mr. Davis moved and Ms. Gilles seconded a motion to set a revaluation date of 2020 and send the revaluation out to bid via RFP. The motion carried on a vote of 3-0.

VI. ADJOURN

Ms. Gilles moved and Mr. Davis seconded a motion to adjourn the Board of Assessor's Meeting at 7:46 p.m. The motion carried on a vote of 3-0.

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Vice-Chairman, Linda Chase, called the meeting to order at 7:03 p.m. Present were; Vice-Chairman, Linda Chase; Selectmen, Joseph Davis and Karen Gilles; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Chairman, Steven Libby; and Selectman, Lenora Conger, were absent.

II. PLEDGE OF ALLEGIANCE

All joined in the pledge of allegiance.

III. SCHEDULE NEXT MEETING:

Board of Selectmen's Meeting – 7:00 p.m., Monday, September 17, 2018 at Meetinghouse

A. Adjustments to the Agenda

Mr. Davis moved and Ms. Gilles seconded a motion to add Item 4.27, To See What Action the Board Wishes to take in Regard Future Plans of a Charter.

Ms. Castonguay said research on establishing a charter has not been completed and suggested placing it on the September agenda.

The motion failed on a vote of 1-2, with Ms. Chase and Ms. Gilles opposing.

IV. PUBLIC PARTICIPATION

Peter Bragdon, resident, spoke to the Board concerning the naming of the Pavilion and the Charter Commission.

John Salisbury, resident, spoke to the Board concerning establishing a Charter.

Stephen Hathorne, resident, spoke to the Board on the following: sign at the Transfer Station; water spigots and trees at Trotters Park; bush hogging of Tobey and Swamp

Roads; breaking ground and first payment for the new Public Works Garage; and the establishing of a Charter.

V. SCHEDULED ITEMS

4.18 To See What Action the Board Wishes to take in Regard to Awarding of Bid for Public Works Dump Truck

Ted Shane, Public Works Director, said he is recommending purchasing the 2019 Western Star truck, which is in stock, from Freightliner of Maine, for a total bid of \$149,205, which includes the Combination Dump Body/Sand Spreader and Plow Gear.

Mr. Davis moved and Ms. Gilles seconded a motion to award the Public Works Dump Truck, Combination Dump Body/Sand Spreader and Plow Gear to Freightliner of Maine, in Westbrook, for an in stock 2019 Western Star, for a total bid amount of \$149,205. The motion carried on a vote of 3-0.

4.19 To See What Action the Board Wishes to take in Regard to Awarding of Bid for Public Works Combination Dump Body/Sand Spreader and Plow Gear

Please see above motion.

4.20 To See What Action the Board Wishes to take in Regard to Comprehensive Plan Update Committee insert in Tax Bills

Peter Bragdon, Comprehensive Plan Update Committee Chairman, said the Committee would like to reach out to the citizens of New Gloucester by inserting a flyer with the mailing of the tax bills. He said the cost is less expensive than the every door direct mailing or bulk mailing options.

Ms. Gilles moved and Mr. Davis seconded a motion to include the Comprehensive Plan Update Committee one page colored paper flyer with the mailing of the tax bills. The motion failed on a vote of 0-3, with Ms. Chase, Mr. Davis and Ms. Gilles opposing.

4.21 To See What Action the Board Wishes to take in Regard to Community Fair

Peter Bragdon, Community Fair Committee Member, said holding of a Community Fair is drawing interest. He said the date for the fair is August 17, 2019, with a rain date of August 18, 2019. He said there is \$2,700 in the Town Community Fair Account. He said it has been mentioned for this Committee to be a sub-committee of the Parks & Recreation Committee, which he is not in support of. Mr. Bragdon said the Committee has two members and possible third being added that evening.

Mr. Davis moved and Ms. Chase seconded a motion to continue with the plans to hold the Community Fair on Saturday, August 17, 2019. The motion carried on a vote of 3-0.

4.22 To See What Action the Board Wishes to take in Regard to Game of Chance Beano Application for Lunn-Hunnewell Amvets Post #6

Mr. Davis moved and Ms. Gilles seconded a motion to approve the Game of Chance Beano Application for Lunn-Hunnewell Amvets Post #6 and to note there are no violations or complaints on file per the Code Enforcement Office. The motion carried on a vote of 3-0.

4.23 To See What Action the Board Wishes to take in Regard to Quitclaim for Map 6 Lot 36-H Rocky Thurlow

Mr. Davis moved and Ms. Gilles seconded a motion to sign the Quitclaim for Map 6 Lot 36-H, for Rocky Thurlow. The motion carried on a vote of 3-0.

4.24 To See What Action the Board Wishes to take in Regard to Quitclaim for Map 6 Lot 33-A1 Randy Drouin

Mr. Davis moved and Ms. Gilles seconded a motion to sign the Quitclaim for Map 6 Lot 36-A1, for Randy Drouin. The motion carried on a vote of 3-0.

4.25 To See What Action the Board Wishes to take in Regard to Quitclaim for Map 3 Lot 14-1 Michael Francis

Mr. Davis moved and Ms. Gilles seconded a motion to sign the Quitclaim for Map 3 Lot 14-1, for Michael Francis. The motion carried on a vote of 3-0.

4.26 To See What Action the Board Wishes to take in Regard to Selectmen's Activity List

Ms. Gilles moved and Mr. Davis seconded a motion to table this item until the next meeting. The motion carried on a vote of 3-0.

VI. APPROVE FY19 WARRANTS AND PAYROLLS #7 & #8

Mr. Davis moved and Ms. Gilles seconded a motion to approve FY19 Warrants and Payrolls #7 and #8. The motion carried on a vote of 3-0.

VII. APPOINTMENTS

**A. Community Fair Committee (no maximum number of members)
(1 (one) – completion of 2020 term)**

Jen McNelly – would like to be appointed.

Mr. Davis moved and Ms. Gilles seconded a motion to appoint Jen McNelly to the Community Fair Committee, for a three-year term. The motion carried on a vote of 3-0.

- B. CIP Committee – (1 (one) – vacancy)**
Peter Bragdon – would like to be appointed

Mr. Davis moved and Ms. Gilles seconded a motion to appoint Peter Bragdon to the CIP Committee, for a three-year term. The motion carried on a vote of 3-0.

VIII. LEGAL

Ms. Castonguay said the Board rolled over \$6,000 from the FY18 Legal Budget Line to the FY19 Legal Budget Line and so far, the bills for the Leighton legal case have totaled \$6,232. She said there has been a motion to dismiss this case and a rebuttal.

IX. WRITTEN COMMUNICATION

- A. Approve Minutes of the August 6, 2018, Board of Selectmen’s Meeting**

Ms. Gilles moved and Ms. Chase seconded a motion to approve the Minutes of the August 6, 2018, Board of Selectmen’s Meeting. The motion carried on a vote of 2-0-1, with Mr. Davis abstaining.

X. ORAL COMMUNICATION

- A. Selectmen**

Joseph Davis – said he has been on vacation and apologizes if anyone has emailed him and has not received a response. He said he would also like to thank the New Gloucester EMS crew who responded to his parents’ house.

Karen Gilles – said she encourages residents to tune in to the Comprehensive Plan Update Committee Meetings. She said the Committee is seeking community feedback.

Linda Chase – said she would like to add an item to the next agenda for the Board to establish a maximum number of the members for the Community Fair Committee.

- B. Town Manager**

Ms. Castonguay said the following:

- 1) Extend a huge thank you to the New Gloucester Amvets for the generous offer to open the building for a cooling center. She said most of the Town was without power, including the Amvets, but they utilized their generator to open the building and help those suffering in extreme heat. She said unfortunately, no one used the cooling center but thank you again to the Amvets.
- 2) The pre-bid meeting was held earlier that day for the Steven Brook Engineering RFP and six engineers were in attendance.
- 3) All road striping is completed except the roads to be paved. Tree cutting, chipping and loam has begun on Bennett Road.
- 4) The Tennis/Basketball Courts are being painted this week. The courts need time to cure and should be open on Labor Day weekend.

C. Dept. Heads

D. Boards & Committees

XI. ADJOURN

Ms. Gilles moved and Ms. Chase seconded a motion to adjourn the Board of Selectmen's Meeting at 9:21 p.m. The motion carried on a vote of 3-0.

Approved September 17, 2018

Steven M. Libby, Chairman

Linda D. Chase

Linda D. Chase, Vice-Chairman

Lenora R. Conger, Selectman

Joseph S. Davis

Joseph S. Davis, Selectman

Karen L. Gilles, Selectman