

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, May 21, 2018
At the Meetinghouse

For review of the complete discussions and motions, please see the recording available on our website at www.newgloucester.com

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:00 p.m. Present were Chairman, Linda Chase; Selectmen, Joseph Davis and Stephen Hathorne; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Vice-Chairman, Steven Libby; and Selectman Lenora Conger were absent.

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

Board of Selectmen's Meeting – 7:00 p.m., Monday, June 4, 2018

A. Adjustments to the Agenda

Mr. Davis said he would like to add to the Agenda for discussion about the Welcome to New Gloucester signs.

Ted Shane, Public Works Director, said new signs are being made and he is in hopes to get them up by weeks end or the following week at the latest.

Mr. Davis retracted his motion.

Mr. Hathorne asked Mr. Shane to look into the big yellow sign at the Transfer Station that is in need of repairs.

IV. PUBLIC PARTICIPATION

None.

V. SCHEDULED ITEMS

4.95 To See What Action the Board Wishes to take in Regard to Paving RFP

Ms. Chase said the Paving RFP states paving must be done by October 21st. She asked what happens if it is not done.

Mr. Shane said he is not a fan of paving in the fall. He said if it's not done by October 21st, then paving will be done in the spring. He said that is the current situation with McIntire Road, which the crew is working on now.

Mr. Davis moved and Mr. Hathorne seconded a motion to approve the Paving RFP. The motion carried on a vote of 3-0.

4.96 To See What Action the Board Wishes to take in Regard to Public Works Dump Truck RFP

Mr. Shane said this RFP is for a single axle dump truck and is lighter in weight than a two axle. He said he likes to have one in the fleet due to the amount of dirt roads they maintain and if the roads are soft in the spring, this truck is better to use than a two axle truck. He said the other major differences will be an automatic transmission and aluminum wheels. He said this truck is replacing the 2004 Sterling. He said the current single axle truck will become the spare.

Mr. Davis moved and Mr. Hathorne seconded a motion to approve the Public Works Dump Truck RFP. The motion carried on a vote of 3-0.

4.97 To See What Action the Board Wishes to take in Regard to Public Works Combination Dump Body/Sand Spreader and Plow Gear RFP

Mr. Shane said this RFP is for a dump body, sand spreader and plow gear. He said this RFP is different from before because he is bidding a stainless steel body which down the road can be transferred to another truck. He said the current dump body cannot.

Mr. Davis moved and Mr. Hathorne seconded a motion to approve the Public Works Combination Dump Body/Sand Spreader and Plow Gear RFP. The motion carried on a vote of 3-0.

Mr. Shane recommended not advertising these three RFP's. He said the bidder's list for each include all the vendors. He also asked Ms. Myers if she could send them out in the mail on Tuesday.

4.98 To See What Action the Board Wishes to take in Regard to Proclamation for National Public Works Week

Mr. Hathorne moved and Mr. Davis seconded a motion to approve the Proclamation for National Public Works Week. The motion carried on a vote of 3-0.

4.99 To See What Action the Board Wishes to take in Regard to Proclamation for Emergency Medical Services (EMS) Week

Mr. Hathorne moved and Mr. Davis seconded a motion to approve the Proclamation for Emergency Medical Services (EMS) Week. The motion carried on a vote of 3-0.

5.00 To See What Action the Board Wishes to take in Regard to Awarding of Bid for the Morse Road Cistern RFP

James Ladewig, Fire/Rescue Chief, said he did not anticipate the bids being over the budgeted amount. He said getting bids for the cistern was difficult. He said one of the bidders sent in a revised bid amount, which is less than the previous one.

Ms. Castonguay said Colex sent in a new bid of \$79,642, which is still over the budgeted amount. She said this bid is for a single concrete tank system instead of the three tank system he quoted.

Mr. Ladewig said there are options: 1) hold a Special Town Meeting asking voters for additional funds; and 2) after talking with both contractors, their costs can be reduced if Public Works does some of the work. He said he would like to have a meeting with Ted and the contractors.

Mr. Hathorne said has been against the project from the beginning. He said there is a pond on Route 100 that will work and would like to see the Town go that route.

Mr. Davis moved and Ms. Chase seconded a motion to table this item and Mr. Ladewig talk with the Public Works Director, and contractors to see if they can bring the amount closer to the \$64,000 budget; look at the pond option to see if its viable for the use needed; and the Town Manager be included on all discussions. The motion carried on a vote of 2-1 with Mr. Hathorne opposing.

5.01 To See What Action the Board Wishes to take in Regard to Fire Department SCBA RFP

Mr. Hathorne said when the bottles were purchased previously, they were all bought at one time so they expire all at once. He said this RFP is for the purchase of 21 bottles and it that going to happen again.

Mr. Ladewig said after the initial purchase of the 21 SCBA's, they will go on a 5year maintenance rotation.

Ms. Castonguay asked if there was a vendor list for mailings.

Mr. Ladewig said he would email the list.

Mr. Hathorne moved and Mr. Davis seconded a motion to approve the Fire Department SCBA RFP. The motion carried on a vote of 3-0.

5.02 To See What Action the Board Wishes to take in Regard to Post Issuance Compliance Policy

Ms. Castonguay said this policy is a requirement of the bond.

Mr. Hathorne moved and Mr. Davis seconded a motion to approve and sign the Post Issuance Compliance Policy. The motion carried on a vote of 3-0.

5.03 To See What Action the Board Wishes to take in Regard to Firefighter Pay Policy

Ms. Castonguay suggested this item be tabled and held in a workshop.

Mr. Hathorne moved and Mr. Davis seconded a motion to table this item; the Town Manager to send out dates for a workshop on the Firefighter's Pay Policy. The motion carried on a vote of 3-0.

5.04 To See What Action the Board Wishes to take in Regard to Updating of Bloodborne Pathogens Policy

Ms. Chase asked if this Policy is town wide.

Ms. Castonguay said yes. She said this policy needed updating to meet State requirements.

Mr. Hathorne moved and Mr. Davis seconded a motion to approve and sign the Bloodborne Pathogens Policy.

Ms. Chase asked if people have to sign off on this policy.

Ms. Castonguay said yes and that it requires a yearly training.

The motion carried on a vote of 3-0.

5.05 To See What Action the Board Wishes to take in Regard to Road Name Application for Neptune Drive

Mr. Davis said he spoke to the owner about why the name of the road is being changed. He said he went to the land owner's house and he stated that he is part Native American and there are others who are the same and sometimes the road name is causing concern. Mr. Davis asked if other residents on the road were asked about this name change and shouldn't there be confirmation stating that.

Mr. Hathorne moved and Mr. Davis seconded a motion to table this application until the next Selectmen's meeting on June 4th.

Mr. Davis asked if there is a policy on changing names of established roads and maybe the application should have place for signatures of property owners.

Ms. Castonguay said she would look into it.

The motion carried on a vote of 3-0.

5.06 To See What Action the Board Wishes to take in Regard to Road Name Application for Brees Way

Mr. Hathorne moved and Mr. Davis seconded a motion to approve the Road Name Application for Brees Way. The motion carried on a vote of 3-0.

Mr. Davis said this application is the same as the other.

Ms. Chase said this is a driveway that is becoming a road.

5.07 To See What Action the Board Wishes to take in Regard to Quitclaim Deed for Map 6 Lot 4

Mr. Davis moved and Mr. Hathorne to approve the Quitclaim Deed for Map 6 Lot 4. The motion carried on a vote of 3-0.

5.08 To See What Action the Board Wishes to take in Regard to Quitclaim Deed for Map 10 Lot 1

Mr. Davis moved and Mr. Hathorne to approve the Quitclaim Deed for Map 10 Lot 1. The motion carried on a vote of 3-0.

5.09 To See What Action the Board Wishes to take in Regard to Scheduling a Joint Meeting of Board of Selectmen and Water District Trustees

Mr. Davis moved and Mr. Hathorne seconded a motion to schedule a Joint Meeting of the Board of Selectmen and Water District Trustees for Monday, June 4, at 6:00pm, at the Meetinghouse. The motion carried on a vote of 3-0.

5.10 To See What Action the Board Wishes to take in Regard to SAD #15 Budget Validation Referendum

Mr. Hathorne moved and Mr. Davis seconded a motion to sign the SAD #15 Budget Validation Referendum. The motion carried on a vote of 3-0.

5.11 To See What Action the Board Wishes to take in Regard to Town and SAD #15 Election Warrant

Mr. Hathorne moved and Mr. Davis seconded a motion to sign the Town and SAD #15 Election Warrant. The motion carried on a vote of 3-0.

The Board asked to remove Article 1 beginning with next year's Election Warrant.

5.12 To See What Action the Board Wishes to take in Regard to Closing Town Office SERVICE WINDOW on June 12, 2018 for Election Day

Mr. Davis moved and Mr. Hathorne seconded a motion to close the Town Office Service Window on June 12, 2018, for Election Day. The motion carried on a vote of 3-0.

5.13 To See What Action the Board Wishes to take in Regard to Closing Town Hall at 12:00 p.m. on June 29, 2018 for End of Fiscal Year

Mr. Hathorne moved and Mr. Davis seconded a motion to close Town Hall at 12:00 p.m. on Friday, June 29, 2018, for End of Fiscal Year. The motion carried on a vote of 3-0.

VI. APPROVE FY18 WARRANTS AND PAYROLLS #41, #42, #43, #44, #45, #46 & #47

Mr. Davis moved and Mr. Hathorne seconded a motion to approve FY18 Warrants and Payrolls #41, #42, #43, #44, #45, #46 and #47. The motion carried on a vote of 3-0.

VII. APPOINTMENTS

A. Appointment of a Selectmen Liaison to the Candidates/Issues Referendum Committee

Mr. Davis moved and Mr. Hathorne seconded a motion to appoint Steven Libby as Selectmen Liaison to the Candidates/Issues Referendum Committee. The motion carried on a vote of 3-0.

VIII. LEGAL

None.

IX. WRITTEN COMMUNICATION

A. Approve Minutes of the April 2, 2018, Board of Selectmen's Meeting

Mr. Hathorne moved and Mr. Davis seconded a motion to approve the Minutes of the April 2, 2018, Board of Selectmen's Meeting. The motion carried on a vote of 3-0.

B. Approve Minutes of the April 18, 2018, Public Hearing on the Amendments to the Management of Tax-Liened Property Ordinance

Mr. Hathorne moved and Mr. Davis seconded a motion to approve the Minutes of the April 18, 2018, Public Hearing on the Amendments to the Management of Tax Liened Property Ordinance.

The motion was retracted by both Mr. Hathorne and Mr. Davis as both were absent from the meeting.

Mr. Hathorne moved and Mr. Davis seconded a motion to table. The motion carried on a vote of 3-0.

X. ORAL COMMUNICATION

A. Selectmen

Stephen Hathorne – asked if FEMA funds have been received from the October storm.

Ms. Castonguay said she just completed a conference call with FEMA and federal funds will be distributed in a year and state funds approximately 18 months from now.

Mr. Hathorne said for everyone to have a safe Memorial Day and to get out and Vote on June 12, 2018. He also asked everyone to please say a prayer for Peter Bragdon, a multi committee member and resident, who is to have a double transplant surgery for his liver and kidney.

Joseph Davis – said he wanted to wish everyone a safe Memorial Day weekend.

Linda Chase – said the Memorial Day Parade begins in New Gloucester at 9:00am at Memorial School. She said the parade will stop at the Veteran's Monument and continue to the final destination at the Lunn-Hunnewell Amvets Post #6.

B. Town Manager

Ms. Castonguay said the following:

- 1) Public Works is currently working on McIntire Road
- 2) The flashing speed limit sign is being placed on Gloucester Hill Road
- 3) Senator Collins staff will hold office in the Community Building on Wednesday, July 11th, from 2:30 to 3:30pm
- 4) The office has received calls concerning the cutting of trees at the Sabbathday Shores subdivision. She said they have until May 31, 2018, to do new plantings and a after that date, a per day fine will be implemented, if the plantings are not completed by the deadline. She said the plantings are a mixture of trees and vegetation.
- 5) This past Thursday was the SAD #15 Budget vote held at the GNG High School. She said 34 people total were in attendance and 14 of those from New Gloucester. She said it took a total of 23 minutes and that was with a recount vote.
- 6) There were vehicles this past week at the existing Public Works Garage digging test holes for the Brownfield Grant assessment work.

C. Dept. Heads

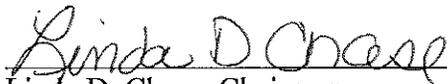
Mr. Ladewig said the Fire/Rescue Department is holding an open house on Monday, June 18, 2018, beginning at 5:00 pm at the New Gloucester Fire Station. He said everyone is welcome to attend.

D. Boards & Committees

XI. ADJOURN

Mr. Hathorne moved and Ms. Chase seconded a motion to adjourn at 8:15 p.m. The motion carried on a vote of 3-0.

Approved June 18, 2018


Linda D. Chase, Chairman


Steven M. Libby, Vice-Chairman


Lenora R. Conger, Selectman


Joseph S. Davis, Selectman

Stephen J. Hathorne, Selectman