

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, May 15, 2017
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:03 p.m. Present were Chairman, Linda Chase; Selectmen, Lenora Conger, Stephen Hathorne and Laura Sturgis; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Vice-Chairman, Steven Libby, was absent.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, June 5, 2017

A. Adjustments to the Agenda

Ms. Sturgis moved and Mr. Hathorne seconded a motion to add Item 5.16, To See What Action the Board Wishes to take in Regard to Certificate of Recommitment. The motion carried on a vote of 4-0.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to add under VI Appointment, the Committee Application of Julie Fralich for the Economic Development Committee. The motion carried on a vote of 4-0.

III. PUBLIC PARTICIPATION

Jim Fitch, Chairman of the Public Works Design Committee, said the Committee and Ganneston Construction has met the goal set forth by the Board to get the cost of the new Public Works Garage below four million dollars. He said he is asking the Board to consider bonding 3.8 million and making up the different from the Undesignated Fund Balance. He said the Committee recommends holding public informational meetings and to set a date for a Special Town Meeting.

Ms. Chase asked Ms. Castonguay to look into available dates/venues to hold the public informational meetings and a Special Town Meeting.

Peter Bragdon, member of the Community Fair Committee, said the committee met the past week and decided to not join in with the Gray Festival in August. He said the Fair Committee would like to hold the Community Fair on September 9th, but make it more of a Community Day. He said the Committee has a lot of work to do between now and then and would like the support of the Selectmen for this event. He said the Committee would

like to use the funds in the account, approximately \$3,000, get some in-kind work from the Public Works Department and start getting the word out.

Ms. Chase said great that the Committee wants to bring this back to life. She said the Committee would need to discuss the date with the Parks & Recreation Director for availability of the fairgrounds. She said the Committee needs to check with the Financial Director, to see if the funds in the Community Fair account can be used for the Community Day event.

Joe Davis, resident, said with the passing of the term limits for Selectmen, he wanted to thank Ms. Chase and Mr. Libby for their service to the Town. He said he wanted to welcome Ms. Castonguay, as the new Town Manager and said he wanted to also thank Ms. Myers for serving as Acting Town Manager.

IV. SCHEDULED ITEMS

5.09 To See What Action the Board Wishes to take in Regard Awarding of Morse Road Culvert Bid

Will Johnston, Town Planner, said the Morse Road Culvert bids came in higher than the \$128,000 raised for the culvert project. He said an additional \$2,000 from private funds has increased the amount to \$130,000. He said the lowest bidder wanted to install a smaller culvert than that specified in the bid. He said discussions began with the second lowest bidder, C. H. Stevenson. Mr. Johnston said the Town would assume responsibility for the supply and trucking of fill material, paving and installation of guard rail and the contractor has reduced his bid price down to \$120,500. He said the Town would provide the fill and guardrail using the balance of the grant money and the Town would cover the repaving using a surplus from his FY2017 budget.

Mr. Shane said the paving would be done in mid-August and there is \$6,926 in the paving account.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to award the Morse Road Culvert Bid to C. H. Stevenson and not to exceed \$130,000; and authorize the carry-over of the Paving account balance to cover the paving cost in this project. The motion carried on a vote of 4-0.

5.10 To See What Action the Board Wishes to take in Regard to Code Enforcement Office Fee Schedule

Ms. Chase asked what would happen if an unfinished storage space is finished.

Debra Parks Larrivee, Code Enforcement Officer, said they would have to come back to see her for a permit.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to set the fee as presented for a Commercial unfinished, unoccupied storage @ \$.10 sq. ft. The motion carried on a vote of 4-0.

5.11 To See What Action the Board Wishes to take in Regard to Road Name Application for Clover Ridge

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve the Road Name Application for Clover Ridge. The motion carried on a vote of 4-0.

5.12 To See What Action the Board Wishes to take in Regard to SAD #15 Warrant and Notice of Election for the Budget Validation Referendum

Ms. Chase said the time is incorrect on the paperwork for the opening of the polls; it should read 6:00 am.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to sign the SAD #15 Warrant and Notice of Election for the Budget Validation Referendum as amended. The motion carried on a vote of 4-0.

5.13 To See What Action the Board Wishes to take in Regard to Town and SAD #15 Election Warrant

Mr. Hathorne moved and Ms. Sturgis seconded a motion to sign the Town and SAD #15 Election Warrant. The motion carried on a vote of 4-0.

5.14 To See What Action the Board Wishes to take in Regard to Proclamation for Emergency Medical Services (EMS) Week

Mr. Hathorne moved and Ms. Sturgis seconded a motion to sign the Proclamation for Emergency Medical Services (EMS) Week. The motion carried on a vote of 4-0.

5.15 To See What Action the Board Wishes to take in Regard to Proclamation for National Public Works Week

Mr. Hathorne moved and Ms. Sturgis seconded a motion to sign the Proclamation for National Public Works Week. The motion carried on a vote of 4-0.

5.16 To See What Action the Board Wishes to take in Regard to Certificate of Recommitment

Mr. Hathorne moved and Ms. Sturgis seconded a motion to sign the Certificate of Recommitment. The motion carried on a vote of 4-0.

V. APPROVE FY17 WARRANTS AND PAYROLLS #41, #42, #43, #44, #45 & #46

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve FY17 Warrants and Payrolls #41, #42, #43, #44, #45 and #46. The motion carried on a vote of 4-0.

VI. APPOINTMENTS

- A. *Economic Development Committee – four three-year vacancies*
Beth Blakeman-Pohl – would like to be appointed

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint Beth Blakeman-Pohl to the Economic Development Committee, for a three-year term. The motion carried on a vote of 4-0.

- B. *Resignation of Amy Arata from Community Fair Committee & Planning Board*

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the resignation of Amy Arata from the Community Fair Committee and Planning Board, with regrets. The motion carried on a vote of 4-0.

- C. *Resignation of Mark Leighton from Planning Board*

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the resignation of Mark Leighton from the Planning Board, with regrets. The motion carried on a vote of 4-0.

- D. *Resignation of William (Bob) MacGregor from Cable TV Committee*

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the resignation of William (Bob) MacGregor from the Cable TV Committee, with regrets. The motion carried on a vote of 4-0.

- E. *Economic Development Committee – four three-year vacancies*
Julie Fralich – would like to be appointed

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint Julie Fralich to the Economic Development Committee, for a three-year term. The motion carried on a vote of 4-0.

VII. LEGAL

Ms. Myers said affidavits were signed by the Public Works Director and Acting Town Manager for the Tufts Case.

Ms. Myers said the deed for the Cistern property has been signed, notarized and forwarded to the Cumberland County Registry for filing.

VIII. WRITTEN COMMUNICATION

- A. **Approve Minutes of the April 3, 2017 Board of Selectmen's Meeting**

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve the Minutes of the April 3, 2017, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.

IX. ORAL COMMUNICATION

A. Selectmen

Stephen Hathorne – said the water spout at the Fairgrounds is locked and should be unlocked for those who might need it. He said the picnic table at the Fairgrounds is broken and needs to be fixed. He asked when the boats will be available to the public. He asked when the speed limit warning sign will reappear.

Laura Sturgis – said she was passed coming to Town Hall by the Library where the speed limit is 30 mph and the person was going at least 45 mph. She said she wanted to welcome Ms. Castonguay to the Town of New Gloucester. She said she wanted to remind everyone about the School Budget Vote at the High School on Thursday, May 25th, at 6:30pm.

Lenora Conger – said she also wanted to welcome Ms. Castonguay to the Town and agrees with the concern of speeding.

Linda Chase – said the New Gloucester Library is closed on Thursday, May 25th, for Inventory. She said she wanted to thank Ms. Myers for filling in as Acting Town Manager. She said she wanted to welcome Ms. Castonguay to the Town.

B. Town Manager

Ms. Castonguay said she wanted to thank the Board and the Community. She said she is looking forward to working for everyone.

C. Dept. Heads

D. Boards & Committees

X. ADJOURN

Mr. Hathorne moved and Ms. Conger seconded a motion to adjourn at 8:03 p.m. The motion carried on a vote of 4-0.

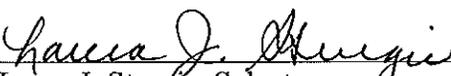
Approved June 5, 2017


Linda D. Chase, Chairman

Steven M. Libby, Vice-Chairman


Lenora R. Conger, Selectman

Stephen J. Hathorne, Selectman


Laura J. Sturgis, Selectman