

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, June 5, 2017
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:03 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Steven Libby; Selectmen, Lenora Conger and Laura Sturgis; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers. Selectman, Stephen Hathorne, was absent.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, June 19, 2017

A. Adjustments to the Agenda

None.

III. PUBLIC PARTICIPATION

Ms. Chase presented Ms. Sturgis with a bouquet of flowers as a Thank You for serving the last three years as a Selectman.

IV. SCHEDULED ITEMS

5.17 To See What Action the Board Wishes to take in Regard Central Maine Power Pole Permit

Mr. Libby moved and Ms. Sturgis seconded a motion to approve the Central Maine Power Pole Permit. The motion carried on a vote of 4-0.

5.18 To See What Action the Board Wishes to take in Regard to Closing for End of Fiscal Year

Ms. Castonguay said the last working day of Fiscal Year falls on Friday, June 30th. She said the service window will be busy on that Friday, before the holiday weekend. She said it was discussed to stay open until 2:00pm, normal hours, and then close the Fiscal Year Books. She said it would be less negative impact if we closed on Monday, July 3rd, and staff use either vacation or personal time for the day. Ms. Castonguay also said that on June 30th, the Finance Director could process payroll which would result in less journal entries going into FY18.

Mr. Libby moved and Ms. Sturgis seconded a motion to close the Fiscal Year after the close of day at 2:00pm on Friday, June 30th; and Town Facilities would be closed on Monday, July 3rd and staff to use either vacation or personal time for their hours. The motion carried on a vote of 4-0.

V. APPROVE FY17 WARRANTS AND PAYROLLS #47, #48 & #49

Mr. Libby moved and Ms. Conger seconded a motion to approve FY17 Warrants and Payrolls #47 and #48. The motion carried on a vote of 4-0.

Mr. Libby moved and Ms. Sturgis seconded a motion to approve FY17 Warrants and Payrolls #49. The motion carried on a vote of 3-0-1, with Ms. Conger abstaining.

VI. APPOINTMENTS

A. Tax Collector, Town Clerk, Road Commissioner, Welfare Director, Treasurer, Freedom of Access Act (FOAA) Officer

Carrie Castonguay – will serve in these positions

Mr. Libby moved and Ms. Sturgis seconded a motion to appoint Carrie Castonguay as Tax Collector, Town Clerk, Road Commissioner, Welfare Director, Treasurer and Freedom of Access Act (FOAA) Officer, until June 30, 2017. The motion carried on a vote of 4-0.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the May 15, 2017 Board of Selectmen's Meeting

Ms. Conger moved and Ms. Sturgis seconded a motion to approve the Minutes of the May 15, 2017, Board of Selectmen's Meeting. The motion carried on a vote of 3-0-1, with Mr. Libby abstaining.

IX. ORAL COMMUNICATION

A. Selectmen

Laura Sturgis – said these last three years of serving as Selectman for the Town has gone by fast. She said it's been a pleasure and has enjoyed working with everyone. She said she hoped she added humor to the meetings and wanted to thank everyone.

Ms. Sturgis said she wanted to remind everyone about the upcoming Election on Tuesday, June 13th, from 6:00am-8:00pm at the Fire Station at 611 Lewiston Road. She said there are a couple write-in candidates running for office and to please make sure to fill in the circle and write-in their name on the ballot.

Lenora Conger – no comments.

Steven Libby – said he wanted to thank Ms. Sturgis for her service to the Town and that it has been a pleasure to work with her.

Linda Chase – said she also wanted to thank Ms. Sturgis for her service to the Town and that it has been a pleasure to work with her.

Ms. Chase said the Parks & Recreation Committee will be bringing the revised policy for Fairgrounds Use to the Board at a future meeting. She said they have added “that all dogs must be on a leash and they must pick-up after their dogs.” She said there has been a couple instances where unleashed dogs are not responding to voice control and are attacking people; and people using the Fairgrounds are not liking stepping in dog messes.

Ms. Chase said the Parks & Recreation created a new policy restricting all metal detectors from the Fairgrounds. She said currently, there has been a policy doing metal detecting that is digging holes but filling them back in when done. She said the Committee is concerned if others start metal detecting they might not fill in the holes they dig and someone could get hurt.

Ms. Chase said the Parks & Recreation Committee and Community Fair Committee members met concerning holding Community Day at the Fairgrounds on September 9th. She said both sides comprised and more information is forthcoming.

Ms. Chase said the Playground and Pavilion Projects are moving forward.

B. Town Manager

Ms. Castonguay said there is a General Ledger account for Future Winter Sand from 2012 with a balance of \$174.20. She said she would like to move this to the Undesignated Fund Balance account and clear of the account.

Mr. Libby moved and Ms. Conger seconded a motion to move the balance of \$174.20 from the General Ledger Account – Future Winter Sand, to the Undesignated Fund Balance. The motion carried on a vote of 4-0.

Ms. Castonguay said she is trying to schedule a Public Works Design Committee meeting and no dates have been confirmed as of yet. She said hopefully at the meeting the Committee will make a recommendation and she can propose dates to the Board for information meetings and a Special Town Meeting.

Ms. Castonguay said she has met with three out of the five foreclosed property owners.

Ms. Castonguay said on May 19th, 205 30-day notices were mailed to taxpayers and as of Monday afternoon, 141 accounts remain to be paid.

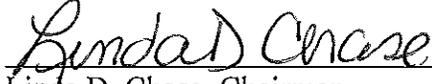
C. Dept. Heads

D. Boards & Committees

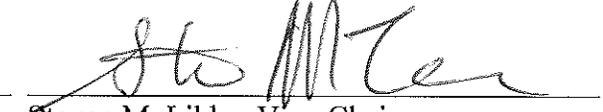
X. ADJOURN

Mr. Libby moved and Ms. Conger seconded a motion to adjourn at 7:24pm. The motion carried on a vote of 4-0.

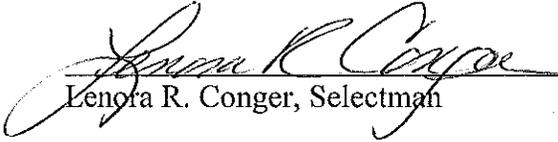
Approved June 19, 2017



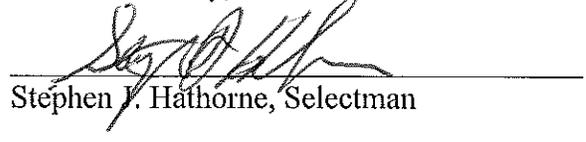
Linda D. Chase, Chairman



Steven M. Libby, Vice-Chairman



Lenora R. Conger, Selectman



Stephen J. Hathorne, Selectman

Laura J. Sturgis, Selectman