

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, December 7, 2015
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Vice-Chairman, Linda Chase, called the meeting to order at 7:01 p.m. Present were Vice-Chairman, Linda Chase; Selectmen, Stephen Hathorne, Steven Libby and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers. Chairman, Joshua McHenry, was absent.

Ms. Chase asked all Board Members and the Audience to turn off their phones.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, December 21, 2015

A. Adjustments to the Agenda

Mr. Libby moved and Ms. Sturgis seconded a motion to add under Appointments, C., the Resignation of Michelle Carson from the MSAD #15 School Board. The motion carried on a vote of 4-0.

III. PUBLIC PARTICIPATION

None.

IV. SCHEDULED ITEMS

4.54 To See What Action the Board Wishes to take in Regard to Bid Opening for Tax Acquired Property

The following bids were opened:

<u>Bidder</u>	<u>Bid Amount</u>	<u>Deposit</u>
Normand & Victoria Bourret New Gloucester, ME	\$19,112	\$ 1,912
Shawn Rioux New Gloucester, ME	\$11,100	\$ 1,100
James & Karen Albert New Gloucester, ME	\$10,050	\$10,050

Mr. Libby moved and Mr. Hathorne seconded a motion to accept the bid from Normand and Victoria Bourret, for \$19, 112. The motion carried on a vote of 4-0.

4.55 To See What Action the Board Wishes to take in Regard to Amendment to Procedures for Purchasing Cable TV Equipment

Bob MacGregor, Chairman of the Cable TV Committee, said the Committee is requesting to change the procedure on how to request funds from the Time-Warner Grant. He said currently, the requests must go before the Town at the Annual Town Meeting.

Mr. Libby said he understands the Committee's request but agrees it must go to the Town Meeting.

Mr. First said he has not had ample time to review the cable grant/contract.

Mr. Libby said the Committee could put a line item in their budget that would be offset in Revenue for unplanned expenses.

Mr. First said he would discuss this option with Mr. MacGregor during their meeting to review the budget.

No action taken.

4.56 To See What Action the Board Wishes to take in Regard to Game of Chance Dice Application for Fraternal Order of Eagles #4131

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Game of Chance Dice Application for Fraternal Order of Eagles #4131, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 3-0-1, with Mr. Hathorne abstaining.

4.57 To See What Action the Board Wishes to take in Regard to Game of Chance Pot of Gold Application for Fraternal Order of Eagles #4131

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Game of Chance Pot of Gold Application for Fraternal Order of Eagles #4131, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 3-0-1, with Mr. Hathorne abstaining.

4.58 To See What Action the Board Wishes to take in Regard to Game of Chance Cribbage Application for Fraternal Order of Eagles #4131

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Game of Chance Cribbage Application for Fraternal Order of Eagles #4131, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 3-0-1, with Mr. Hathorne abstaining.

4.59 To See What Action the Board Wishes to take in Regard to Game of Chance Sealed Ticket Application for Fraternal Order of Eagles #4131

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Game of Chance Sealed Ticket Application for Fraternal Order of Eagles #4131, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 3-0-1, with Mr. Hathorne abstaining.

4.60 To See What Action the Board Wishes to take in Regard to Employee Pay Ranges Amendment to Mechanic Category

Mr. First said there was miscommunication at the last meeting pertaining to the Mechanic band. He said it was stated it should be a five and it actually should have been a band four. He said the numbers have not changed and has corrected the document for the Board to resign.

Mr. Libby moved and Ms. Sturgis seconded a motion to sign the amended FY17 Salary and Wage Schedule. The motion carried on a vote of 4-0.

4.61 To See What Action the Board Wishes to take in Regard to 2016 New Gloucester Facilities Holiday Schedule

Ms. Myers said she just noticed a date error on the schedule.

Mr. Libby moved and Ms. Sturgis seconded a motion to table this item until the next Board of Selectmen's meeting. The motion carried on a vote of 4-0.

4.62 To See What Action the Board Wishes to take in Regard to 2016 Board of Selectmen's Meeting Schedule

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the 2016 Board of Selectmen's Meeting Schedule as a working document. The motion carried on a vote of 4-0.

V. APPROVE FY16 WARRANTS AND PAYROLLS #19, #20, #21, #22 and #23

Mr. Libby moved and Mr. Hathorne seconded a motion to approve FY16 Warrants and Payrolls #19, #20, #21 and #22. The motion carried on a vote of 4-0.

Mr. Libby moved and Mr. Hathorne seconded a motion to approve FY16 Warrants and Payrolls #23. The motion carried on a vote of 4-0.

VI. APPOINTMENTS

A. *Budget Committee* – 4 three-year terms available

Tim Joy – would like to be appointed

Mr. Hathorne moved and Mr. Libby seconded a motion to appoint Tim Joy to the Budget Committee for a three-year term. The motion failed on a vote of 1-2-1, with Mr. Libby and Ms. Sturgis opposing and Ms. Chase abstaining.

Ms. Sturgis said he stated he has reservations about approving the Town Garage and when asked if he had read the report he stated he had no interest in reading it.

The Board asked to have Mr. Joy present at a future meeting to discuss his appointment request.

B. Resignation of David Lunt from the *CDBG Municipal Oversight Committee*

Mr. Libby moved and Mr. Hathorne seconded a motion to accept the Resignation of David Lunt from the CDBG Municipal Oversight Committee, with regret. The motion carried on a vote of 4-0.

Mr. Libby said he spoke with Mr. Lunt a couple weeks ago. He said Mr. Lunt served on this Committee for nine or ten years. Mr. Libby thanked Mr. Lunt for his service to the Town.

C. Resignation of Michelle Carson from the *MSAD #15 School Board*

Mr. Libby moved and Mr. Hathorne seconded a motion to accept the resignation of Michelle Carson from the MSAD #15 School Board, with regret. The motion carried on a vote of 4-0.

Mr. Libby moved and Mr. Hathorne seconded a motion to advertise the MSAD #15 School Board opening and applications due at the January 4th, 2016, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.

Ms. Chase suggested contacting the School District office to see if the opening can be sent out by the school messenger system.

Mr. First said he received an application for the Animal Control Officer position. He said he invited the application to come before the Board at the January 4th meeting.

VII. LEGAL

Mr. First said the Sacco trial of facts was held this past Wednesday and Thursday. He said the next step is for the Judge to receive post trial briefs from both attorney's and he is not expecting to hear anything before the spring and/or summer.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the October 19, 2015, Board of Assessor's and Board of Selectmen's Meeting

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Minutes of the October 19, 2015, Board of Assessor's and Board of Selectmen's Meeting. The motion carried on a vote of 4-0.

B. Approve Minutes of the November 2, 2015, Board of Selectmen's Meeting

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Minutes of the November 2, 2015, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.

IX. ORAL COMMUNICATION

A. Selectmen

Stephen Hathorne – said he wanted to thank everyone for good turnout at the Special Town Meeting. He said he also wanted to thank the First Responders on the recent tragedy in the Town.

Laura Sturgis – said also wanted to thank the First Responders on the recent tragedy. She said she appreciates all their work. She said the Freeport Jazz Band would be playing Tuesday night at the Congregational Church and was looking forward to it.

Steven Libby – said he echo's Steve and Laura's sentiments on the First Responders. He said the department does not currently have a Chaplain and asked Mr. First to please oversee it. He said he understands the members of the department are doing well. Mr. Libby said the Fire/Rescue Chief search produced sixty-two applicants and some very highly qualified candidates. He said he has the utmost respect for Brian Chipman and Mary Rich, who are Fire/Rescue Department members and are on the Fire/Rescue Chief search Committee, and what they have brought to the table in the interviews.

Mr. First said the Fire/Rescue Chief search has been a tremendous process. He said they have completed the first round of interviews and has enjoyed hearing the passion and excitement of the applicants. He said he is looking forward to the next step and is hoping for completion by mid-January.

Linda Chase – said she echoes everyone's statements on the First Responders. She said she would like to empathize the importance of working smoke and carbon monoxide detectors. She said she would also like wish everyone a Merry Christmas and Happy New Year.

B. Town Manager

Mr. First said he wanted to thank the Fire/Rescue Personnel for the work that they do and to convey his condolences on the loss of a community member.

Mr. First said at some point, and maybe after the Fire/Rescue Chief has been hired, the Board might want to look at a Fire/Rescue Station Facility Use Policy. He said there is currently a policy for other Town facilities but the Fire/Rescue station is not included.

Mr. First said Department Heads have submitted their budgets and will begin meeting with them the following week.

Mr. First said the CIP Committee is considering a couple request changes. He said the Library Roof request could be done this year and they are waiting on an estimate. He said the Transfer Station Recycle Center engineering could be done this year depending on an estimate of the cost.

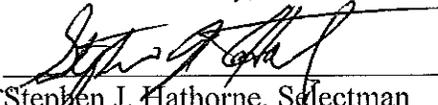
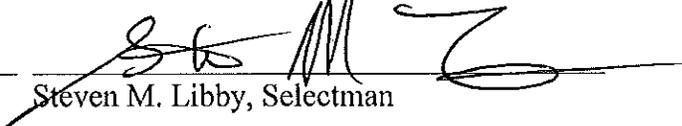
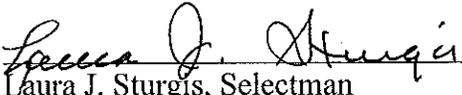
Mr. Libby said the CIP Committee discussed the Library Roof Repair. He said if the estimate is \$50,000 to repair, and current balance in reserve is \$72,000, it was suggested to do the roof now. He said the current roof is nineteen years old Mr. Libby said the Transfer Station Recycle Reconfiguration qualifies for TIF funds, but we need to watch the balance due to other projects earmarked for TIF. He said staff has a lot of upcoming projects and we do not want to overload them this coming year.

C. Boards & Committees

X. ADJOURN

Mr. Libby moved and Mr. Hathorne seconded a motion to adjourn at 8:05 p.m. The motion carried on a vote of 4-0.

Approved January 4, 2016

Joshua J. McHenry, Chairman	 Linda D. Chase, Vice-Chairman
 Stephen J. Hathorne, Selectman	 Steven M. Libby, Selectman
 Laura J. Sturgis, Selectman	