

**MINUTES**  
**Town of New Gloucester**  
**SPECIAL BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, March 30, 2015**  
**At the Meetinghouse**

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

**BOARD OF SELECTMEN'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

Vice-Chairman, Linda Chase, called the meeting to order at 7:00 p.m. Present were Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry, Joshua McHenry and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers. Chairman, Steven Libby, was absent.

**II. SCHEDULE NEXT MEETING:**

**Board of Selectmen – 7:00 p.m., Monday, April 6, 2015**

**A. Adjustments to the Agenda**

Mr. First said he received notification from the project engineer stating Army Corp. has significant comments with the Outlet Bridge bid specifications and design. He said this item should be tabled until further details become available.

*Mr. McHenry moved and Ms. Sturgis seconded a motion to remove Item 4.79 from the Agenda and reschedule at a future date. The motion carried on a vote of 4-0.*

Mr. First said Mr. McHenry forwarded a copy of the Harpswell vs Wallace Court Case as point of information for the Political Activity section of the Personnel Policy. He said he has forwarded this information to the Town Attorney and is awaiting his reply. He said this item should be tabled until the board has had a chance to review this information.

*Mr. McHenry moved and Ms. Sturgis seconded a motion to remove Item 4.82 from the Agenda and reschedule at a future date. The motion carried on a vote of 4-0.*

### III. PUBLIC PARTICIPATION

Ellie Fellers, resident, spoke to the Board concerning why the Public Hearing is considered the Budget Committee's and not either shared with the Selectmen or the Selectmen hold a one for their portion of the Budget.

Penny Hilton, resident, spoke to the Board concerning the stipend amount for the Fire Department volunteers and how the warrant articles would be written on the Annual Town Meeting warrant.

Gary Sacco, resident, spoke to the Board concerning the Dedication of the Annual Report; upcoming purchase of the Parsons property; location of the proposed Public Works Garage; and the cost of attorney fees pertaining to the Personnel Policy.

Kathleen Potter, resident, spoke to the Board concerning the Town of New Gloucester having a revenue problem instead of a spending problem and encouraged Town Officials to participate in the legislative review of the Governor's budget.

Stephen Hathorne, resident, spoke to the Board concerning the Political Activity section of the Personnel Policy; wording of warrant articles on the upcoming Annual Town Meeting warrant; and said the Budget Committee did a stand up job but had concerns with an email read by the Budget Committee Chair.

Tamilyn Wayboer, Budget Committee Chairman, spoke to the Board concerning the differences between the Budget Committee's budget figures and the Board of Selectmen's.

### IV. SCHEDULED ITEMS

#### 4.79 To See What Action the Board Wishes to take in Regard to Outlet Bridge Bid Specifications

This item was tabled.

#### 4.80 To See What Action the Board Wishes to take in Regard to Final Budget Recommendations

Ms. Chase asked the Board their preference on reviewing the budget line by line or only discussing those lines that are different from the Budget Committee.

The Board chose to review only those lines that differ.

*Mr. McHenry moved and Mr. Berry seconded a motion to allow speaking during the 4.80 discussion from Budget Committee members, Tamilyn Wayboer and Jean Couturier. The motion carried on a vote of 4-0.*

Mr. First said Account 111 Fire Department, budget line 111-1-05, Stipends, a difference of \$5,060; and budget line 111-5-02, Electricity, a difference of \$1,700.

He said the cost of electricity has increased and the electricity line this year will be overspent on this account. He said the budget line amounts have to be increased to compensate for the escalating costs.

Discussions took place on the above budget lines and the Board agreed to the following amounts: 111-1-05 Stipends, \$25,430; and 111-5-02 Electricity, \$9,400.

*Mr. McHenry moved Mr. Berry seconded a motion to direct the Town Manager to prepare a warrant article that includes Account 111 Fire Department for a Selectmen's budget total of \$200,937. The motion carried on a vote of 4-0.*

Mr. First said Account 114 Street Lights, budget line 114-9-15, there is a difference of \$1,000. He said again, this is due to the escalating cost of electricity.

*Mr. McHenry moved and Mr. Berry seconded a motion to direct the Town Manager to prepare a warrant article that includes Account 114 Street Lights for a Selectmen's budget total of \$7,500. The motion carried on a vote of 4-0.*

Mr. First said Account 116 Public Works Department, budget lines 116-2-07 Equipment Maintenance, a difference of \$2,500; 116-2-40 Backhoe Work, a difference of \$5,550; 116-2-41 Tree Care, a difference of \$2,500; 116-2-46 Equipment Repair, a difference of \$500; 116-2-48 Liquid Calcium, a difference of \$2,000; 116-3-29 Culverts, a difference of \$1,200; 116-3-30 Gravel, a difference of \$2,000; 116-3-32 Sand, a difference of \$3,437; and 116-5-02 Electricity, a difference of \$1,300.

Discussions took place on the above budget lines and the Board agreed to the following amounts: 116-2-07 Equipment Maintenance, \$22,500; 116-2-40 Backhoe Work, \$25,550; 116-2-41 Tree Care, \$6,500; 116-2-46 Equipment Repair \$7,000; 116-2-48 Liquid Calcium, \$10,000; 116-3-29 Culverts, \$7,500; 116-3-30 Gravel, \$22,500; 116-3-32 Sand, \$26,563; and 116-5-02 Electricity, \$5,800.

*Mr. McHenry moved and Mr. Berry seconded a motion to direct the Town Manager to prepare a warrant article that includes Account 116 Public Works for a Selectmen's budget total of \$718,286. The motion carried on a vote of 4-0.*

Mr. First said Account 120 Transfer Station, budget line 120-3-01 Operating, there is a difference of \$5,000; and budget line 120-5-02 Electricity, a difference of \$500.

Discussions took place on the above budget lines and the Board agreed to the following amounts: 120-3-01 Operating, no further increase; and 120-5-02 Electricity, \$2,500.

*Mr. McHenry moved and Mr. Berry seconded a motion to direct the Town Manager to prepare a warrant article that includes Account 120 Transfer Station for a Selectmen's budget total of \$227,206. The motion carried on a vote of 4-0.*

Mr. First asked the Board if they wished to participate in Household Hazardous Waste day in Gray. He said he spoke with the coordinator for this event and New Gloucester's cost for would be approximately \$2,000 and the funds would need to be allocated in the FY16 budget.

The Board took no action on the Household Hazardous Waste day.

Mr. First said on Account 132 Animal Control, the printout is incorrect on budget line 132-1-01, \$3120 and budget line 132-1-03, \$1,200. He said it should read 132-1-01, \$3,000 and 132-1-03, \$1,320, and does not affect the budget total at the bottom.

*Mr. McHenry moved and Mr. Berry seconded a motion to direct the Town Manager to create warrant articles for the remaining budget items, capital and revenue, based on the amounts previously approved during the Board of Selectmen workshops and Budget Committee meetings. The motion carried on a vote of 4-0.*

*Mr. McHenry moved to direct the Town Manager to write the warrant articles in open fashion, no dollar amount, so they could be increased or decreased on the floor of Town Meeting.*

There was no second – motion failed.

*Mr. McHenry moved and Ms. Sturgis seconded a motion to direct the Town Manager to prepare warrant articles using the higher budget amount of the Board of Selectmen or Budget Committee. The motion carried on a vote of 4-0.*

**4.81 To See What Action the Board Wishes to Take in Regard to Closing Town Office Window Early for Annual Town Meeting**

Mr. First said the Town Office window closed at 6pm last year in order for the staff to prepare for the Town Meeting that evening.

*Mr. McHenry moved and Ms. Sturgis seconded a motion to close the Town Office window at 6:00 p.m., Monday, May 4<sup>th</sup>, to allow staff to prepare for that evenings Town Meeting.*

Mr. Berry asked if 6:00 p.m. was early enough.

*Mr. McHenry moved and Ms. Sturgis amended the motion to closing the Town Office window at 5:00 p.m., to allow staff to prepare for that evenings Town Meeting.*

Ms. Myers asked if it was Town Hall or just the Town Office window.

*Mr. McHenry moved and Ms. Sturgis amended the motion to close Town Hall at 5:00 p.m., to allow staff to prepare for that evenings Town Meeting. The motion carried on a vote of 4-0.*

**4.82 To See What Action the Board Wishes to take in Regard to Personnel Policy**

This item was tabled.

**V. APPROVE FY15 WARRANTS AND PAYROLLS #38 & #39**

*Mr. McHenry moved and Mr. Berry seconded a motion to approve FY15 Warrants and Payrolls # 38 and #39. The motion carried on a vote of 4-0.*

**VI. APPOINTMENTS**

None.

**VII. LEGAL**

None.

**VIII. WRITTEN COMMUNICATION**

**A. Approve Minutes of the March 16, 2015, Board of Selectmen's Meeting**

*Mr. Berry moved and Ms. Chase seconded a motion to approve the Minutes of the March 16, 2015, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.*

**B. Approve Minutes of the March 18, 2015 Emergency Board of Selectmen's Meeting**

Ms. Myers said she did not state, under #1 Call the meeting to order, those that were absent from the meeting.

*Mr. Berry moved and Ms. Chase seconded a motion to approve the amended Minutes of the March 18, 2015, Emergency Board of Selectmen's Meeting. The motion carried on a vote of 3-0-1, with Mr. McHenry abstaining.*

*Mr. McHenry moved and Ms. Sturgis seconded a motion to postpone Agenda Item 10, Executive Session, until the April 13<sup>th</sup> Special Board of Selectmen's meeting, due to the meeting running late. The motion carried on a vote of 4-0.*

**IX. ORAL COMMUNICATION**

**A. Selectmen**

Laura Sturgis – no comments.

Joshua McHenry – no comments.

Nathaniel Berry – no comments.

Linda Chase – said she wanted to thank the Budget Committee Chair and Committee for the great job they did reviewing the FY16 Budget.

**B. Town Manager**

Mr. First said he enjoyed working with Budget Committee Chair and Committee and they did a great job and thanked them.

**C. Dept. Heads**

None.

**D. Boards & Committees**

None.

**X. EXECUTIVE SESSION**

- A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A.** Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons . . .  
*(Town Manager's review)*

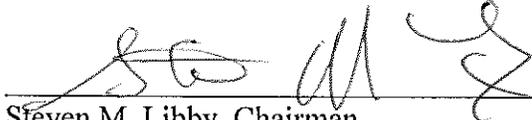
Tabled to the April 13<sup>th</sup> Special Board of Selectmen's Meeting.

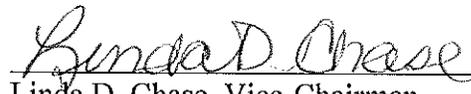
**XI. RETURN TO OPEN SESSION**

**XII. ADJOURN**

*Mr. Berry moved and Ms. Sturgis seconded a motion to adjourn at 9:48 p.m. The motion carried on a vote of 4-0.*

Approved April 6, 2015

  
Steven M. Libby, Chairman

  
Linda D. Chase, Vice-Chairman

  
Nathaniel L. Berry IV, Selectman

  
Joshua J. McHenry, Selectman

  
Laura J. Sturgis, Selectman