

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, December 5, 2016
At the Meetinghouse

For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at www.newgloucester.com

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:03 p.m. Present were Chairman, Linda Chase; Selectmen, Stephen Hathorne and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers. Vice-Chairman, Steven Libby and Selectman, Lenora Conger were absent.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, December 19, 2016

A. Adjustments to the Agenda

Ms. Chase said the Board received three Committee Applications that will be discussed under appointments.

III. PUBLIC PARTICIPATION

None.

IV. SCHEDULED ITEMS

4.51 To See What Action the Board Wishes to take in Regard to MDOT Contract for Improvements to Bennett Road / Route 100 Intersection

Mr. First said he received a contract and financial responsibilities agreement from MDOT pertaining to the Bennett Road / Route 100 intersection improvements. He said the contract states there will be a beacon hanging over the intersection, constant flashing and no warning signs. He said the cost of the electricity is the responsibility of the Town, which will be approximately \$15/\$25 per month.

Mr. Hathorne asked if the beacon will be flashing in all four directions.

Mr. First said he assumed but would confirm with MDOT.

Ms. Sturgis moved and Mr. Hathorne seconded a motion to direct the Town Manager to sign the contract with MDOT for the blinking light at the intersection of Bennett Road / Route 100 and to confirm that the light is flashing, two yellow and two red. The motion carried on a vote of 3-0.

4.52 To See What Action the Board Wishes to take in Regard to CIP Requests

Chief Ladewig, of the Fire/Rescue Department discussed his CIP Requests with the Board.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to not send the Cistern CIP Requests to the Committee due to location not resolved. The motion failed on a vote of 1-2 with Ms. Sturgis and Ms. Chase opposing.

Mr. Hathorne moved to change the Cistern request to Priority 2 from Priority 1.

There was no second – motion failed.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to forward the Squad 1 replacement request to the CIP Committee. The motion carried on a vote of 3-0.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to forward the Utility 1 replacement request to the CIP Committee. The motion carried on a vote of 2-1, with Ms. Chase opposing.

The Board consensus was to look at the completion of the requests, ask questions of those present and forward to the CIP Committee.

4.53 To See What Action the Board Wishes to take in Regard to the Public Works Department Pavement Management Plan

Mr. Shane said he would like to pave McIntire Road, Outlet Road, Peacock Hill Road, Upper Village Street, Chestnut Common and Gilmore Road in FY18. He said some of the roads are having structural issues.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the Public Works Department Pavement Management Plan as a working document, and to be noted on bottom of plan, along with a date. The motion carried on a vote of 3-0.

4.54 To See What Action the Board Wishes to take in Regard to the Public Works Department Vehicle/Equipment Replacement Schedule

Ms. Chase said she would like to see the new Buildings & Ground Mower on the Replacement Schedule.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the Public Works Department Vehicle/Equipment Replacement Schedule as a working document, and to be noted on bottom of plan, along with a date. The motion carried on a vote of 3-0.

4.55 To See What Action the Board Wishes to take in Regard to the Transfer Station Equipment Replacement Schedule

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the Transfer Station Equipment Replacement Schedule as a working document, and to be noted on bottom of plan, along with a date. The motion carried on a vote of 3-0.

4.56 To See What Action the Board Wishes to take in Regard to Fire/Rescue Vehicle/Apparatus Replacement Schedule

Mr. Hathorne moved and Ms. Sturgis seconded a motion to accept the Fire/Rescue Vehicle/Apparatus Replacement Schedule as a working document, and to be noted on bottom of plan, along with a date. The motion carried on a vote of 3-0.

4.57 To See What Action the Board Wishes to take in Regard to FY18 Budget Parameters

Mr. Hathorne moved and Ms. Sturgis seconded a motion to set the FY18 Budget Parameters as follows:

- 1) Budget built from bottom up without increase over last year, unless absolutely necessary, and based on a plan*
- 2) No cost of living increases*
- 3) Up to a 3% merit increase*
- 4) No excessive use of the Undesignated Fund Balance*
- 5) Present Town Manager is to look for creative alternatives to balance budget*
- 6) Any proposed staff increases be justified in writing*

The motion carried on a vote of 3-0.

4.58 To See What Action the Board Wishes to take in Regard to FY18 Budget Schedule

Ms. Sturgis moved and Mr. Hathorne seconded a motion to accept the FY18 Budget Schedule as a working document. The motion carried on a vote of 3-0.

4.59 To See What Action the Board Wishes to take in Regard to CMP Pole Permit

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve the CMP Pole Permit as presented and to note approval from the Code Enforcement Officer and Public Works Director. The motion carried on a vote of 3-0.

4.60 To See What Action the Board Wishes to take in Regard to Game of Chance Queen of Hearts for Fraternal Order of Eagles #4131

Please see below.

4.61 To See What Action the Board Wishes to take in Regard to Game of Chance Cribbage for Fraternal Order of Eagles #4131

Please see below.

4.62 To See What Action the Board Wishes to take in Regard to Game of Chance Dice for Fraternal Order of Eagles #4131

Please see below.

4.63 To See What Action the Board Wishes to take in Regard to Game of Chance Pot of Gold for Fraternal Order of Eagles #4131

Please see below.

4.64 To See What Action the Board Wishes to take in Regard to Game of Chance Sealed Ticket for Fraternal Order of Eagles #4131

Mr. Hathorne said he is a member of this organization and will be abstaining from any votes.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve the Game of Chance Queen of Hearts, Cribbage, Dice, Pot of Gold and Sealed Ticket applications for Fraternal Order of Eagles #4131; and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 2-0-1, with Mr. Hathorne abstaining.

V. APPROVE FY17 WARRANTS AND PAYROLLS #21, #22 & #23

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve FY17 Warrants and Payrolls #21, #22 and #23. The motion carried on a vote of 3-0.

VI. APPOINTMENTS

A. Adhoc Committee – Marijuana Ordinance – (seven vacancies)

Larry Zuckerman – would like to be appointed

Mr. Hathorne said the motion made for this committee stated members were to be residents of New Gloucester, which Mr. Zuckerman is not.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint Larry Zuckerman to the Adhoc Committee. The motion failed on a vote of 0-3, with Ms. Chase, Mr. Hathorne and Ms. Sturgis opposing.

B. Adhoc Committee – Marijuana Ordinance – (seven vacancies)

Peter Bragdon – would like to be appointed

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint Peter Bragdon to the Adhoc Committee. The motion carried on a vote of 3-0.

C. Adhoc Committee – Marijuana Ordinance – (seven vacancies)

Dakota Dahms – would like to be appointed

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint Peter Bragdon to the Adhoc Committee. The motion carried on a vote of 3-0.

D. Adhoc Committee – Marijuana Ordinance – (seven vacancies)

Richard Maguire – would like to be appointed

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint Peter Bragdon to the Adhoc Committee. The motion carried on a vote of 3-0.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

A. **Approve Minutes of the October 17, 2016 Board of Selectmen's Meeting**

Ms. Sturgis moved and Mr. Hathorne seconded a motion to approve the Minutes of the October 17, 2016 Board of Selectmen's Meeting. The motion carried on a vote of 3-0.

B. Approve Minutes of the November 14, 2016 Board of Assessor's & Board of Selectmen's Meeting

Ms. Sturgis moved and Mr. Hathorne seconded a motion to approve the Minutes of the November 14, 2016 Board of Assessor's & Board of Selectmen's Meeting. The motion carried on a vote of 3-0.

IX. ORAL COMMUNICATION

A. Selectmen

Stephen Hathorne – said he wanted to remind everyone to please slow down and be cautious when it's snowing. He said he also wanted to thank all personnel who participated in the controlled burn/training held recently in Upper Village and thanks to Dick McCann for his patience during this process.

Laura Sturgis – said on Tuesday evening, the Library is holding their Holiday Pajama Story Time from 6:30-7:30pm, for ages five thru twelve. She said light refreshments will be served.

Linda Chase – said the Shaker Christmas Fair was well attended with various community members selling their wares. She said she wanted to thank the Shakers for holding this annual event.

B. Town Manager

Mr. First said the Annual Tree Lightings took place in Upper Village and in front of Town Hall. He said the lighting of Tiny Timber coincided with the Library Open House, where refreshments were served. He said he wanted to thank Buildings & Grounds for the outside decorations on Town Hall.

Mr. First said originally scheduled for this meeting was the acceptance of the FY16 Audit and Management Letter.

Mr. First said the first and third Monday in January, the Board's normal meeting dates, are Town holidays and is asking if the Board wanted to schedule a meeting for Monday, January 9th. He asked if on that evening, the Board wanted to schedule a joint meeting with Water District Trustees, at 6:00p.m.

The Board agreed to scheduling a Selectmen's meeting at 7:00p.m., on Monday, January 9th and a joint meeting with the Water District Trustees at 6:00p.m.

C. Dept. Heads

D. Boards & Committees

X. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency (*Land Real Estate*)

Mr. Hathorne moved and Ms. Sturgis seconded a motion to enter into Executive Session at 8:53p.m. The motion carried on a vote of 3-0.

XI. RETURN TO OPEN SESSION

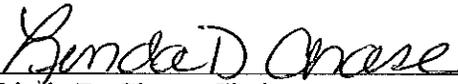
Ms. Chase brought the Board out of Executive Session at 9:00 p.m.

Ms. Sturgis moved and Mr. Hathorne seconded a motion to accept the purchase and sale agreement and authorize the Town Manager to sign said agreement. The motion carried on a vote of 3-0.

XII. ADJOURN

Mr. Hathorne moved and Ms. Sturgis seconded a motion to adjourn at 9:03p.m. The motion carried on a vote of 3-0.

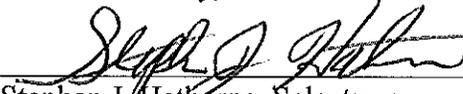
Approved December 19, 2016



Linda D. Chase, Chairman

Steven M. Libby, Vice-Chairman

Lenora R. Conger, Selectman


Stephen J. Hathorne, Selectman


Laura J. Sturgis, Selectman