

**ANNOTATED AGENDA  
Town of New Gloucester**

**BOARD OF ASSESSOR'S AND BOARD OF SELECTMEN'S MEETING  
7:00 p.m.  
Monday, October 7, 2019  
At the Meetinghouse**

**BOARD OF ASSESSOR'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

**II. To See What Action the Board Wishes to take in Regard to FY20 Abatements, Batch #1**

Please see attached paperwork.

**III. To See What Action the Board Wishes to take in Regard to FY20 Supplements, Batch #1**

Please see attached paperwork.

**IV. DISCUSSION ITEM**

**A. Revaluation Update**

**V. ADJOURN**

**BOARD OF SELECTMEN'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

**II. PLEDGE OF ALLEGIANCE**

**III. SCHEDULE NEXT MEETING:**

- **Board of Selectmen's Workshop** – 6:00 p.m., Thursday, October 17, 2019 at the Community Building
- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, October 21, 2019 at the Meetinghouse

**A. Adjustments to the Agenda**

**IV. PUBLIC COMMENTS**

- A. PUBLIC HEARING** – General Assistance Ordinance Appendices A-F & H
- B. Other**

**VI. ORAL COMMUNICATION**

- A. Selectmen**
- B. Town Manager**
- C. Dept. Heads**
- D. Boards & Committees**

**VII. SCHEDULED ITEMS**

- 4.35 To See What Action the Board Wishes to take in Regard to Transfer Station 1.3 Wheel Loader and 1.7 Wheel Loader Bid Proposals**
- 4.36 To See What Action the Board Wishes to take in Regard to General Assistance Ordinance Appendices A-F & H**
- 4.37 To See What Action the Board Wishes to take in Regard to Timesheets**
- 4.38 To See What Action the Board Wishes to take in Regard to Setting of Budget Parameters**

**VIII. APPROVE FY20 WARRANTS AND PAYROLLS #13, #14 and #15**

**IX. APPOINTMENTS AND RESIGNATIONS**

**X. LEGAL**

**XI. WRITTEN COMMUNICATION**

- A. Approve Minutes of the September 16, 2019, Board of Selectmen's Meeting**

**XII. ADJOURN**

TOWN OF NEW GLOUCESTER

385 Intervale Road, New Gloucester, Maine 04260

B.O.A  
II.

The following 12 abatements have been decided by the New Gloucester Board of Assessors and Selectmen.

| account | map/lot       | owner                            | Reason   | abated tax | abated value | Tax Year  |
|---------|---------------|----------------------------------|--|------------|--------------|-----------|
| RE 3351 | 0008-0091-2   | William E Jr. & Stephanie C Rice | Property was owned by the Reilleys on April 1, 2019.   | \$3,295.50 | \$195,000    | 2019-2020 |
| RE 1180 | 0007-0107     | Jean C Libby                     | Original parcel was believed to be 33 acres. After 22.9 was sold, 10.1 acres were taxed. A survey revealed that only 5.29 acres                                  | \$131.82   | \$7,800      | 2019-2020 |
| RE 3558 | 0012-0036-A   | Phillip Palmer & Sherry Rodney   | Lot was dissolved and land return to original lot to avoid creating an   | \$880.49   | \$52,100     | 2019-2020 |
| RE 2425 | 0006-0055-3   | Michael & Kathryn LeBlanc        | Homestead exemption was omitted from commitment.   | \$304.20   | \$18,000     | 2019-2020 |
| RE 2425 | 0006-0055-3   | Michael & Kathryn LeBlanc        | Homestead exemption was omitted from commitment.   | \$316.00   | \$20,000     | 2018-2019 |
| RE 2425 | 0006-0055-3   | Michael & Kathryn LeBlanc        | Homestead exemption was omitted from commitment.   | \$312.00   | \$20,000     | 2017-2018 |
| RE 3384 | 0009-0001-D2  | John & Johanna Gardner           | Change of land pricing schedule. All other parcels on same road were valued on a different land schedule.  | \$436.02   | \$25,800     | 2019-2020 |
| RE 1805 | 0012-0038     | Patrick & Tanya Gwinn            | Abatement acknowledges back lot location and resource protection.  | \$105.46   | \$6,240      | 2019-2020 |
| RE 183  | 0002-0026-A-2 | Edward & Judith Sterner          | The mobile home was sold on 3/28/2019. A supplement assessment will be sent to the new   | \$98.02    | \$5,800      | 2019-2020 |
| RE 1435 | 0010-0013-J3  | Jerry & Sharon Distasio          | The homestead exemption was omitted in the original commitment.  | \$304.20   | \$18,000     | 2019-2020 |
| RE 1294 | 0008-0085     | Maine Farmland Trust Inc.        | The buildings and 5 acres were retained by the Brookings Estate and transferred to Flying Goat Farm LLC 8/9/2019. A supplement assessment will be sent to FGF as | \$3,831.23 | \$226,700    | 2019-2020 |
| RE 2969 | 0004-0024-2A  | George & Catherine Colby         | The lot is beyond the end of Picabo Street across the powerline so an access adjustment was applied to   | \$505.31   | \$29,900     | 2019-2020 |

Voted by the New Gloucester Assessors/Selectmen on: October 7, 2019.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

### ABATEMENT GRANTED

William E Jr. & Stephanie C Rice  
71 Atwood Road  
New Gloucester, ME, 04260

Map - Lot 0008-0091-2

Acct# RE 3351

Dear William E Jr. & Stephanie C Rice,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 195,000 and granted an abatement of **\$3,295.50** for the **2019-2020** tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020  | 2019-2020<br>Revised | Change      |
|---------------|------------|----------------------|-------------|
| Land          | 65,000     | 0                    |             |
| Building      | 130,000    | 0                    |             |
| Exemption     | 0          | 0                    |             |
| Taxable Total | 195,000    | 0                    | -195,000    |
| Mil Rate      | 0.01690    | 0.01690              |             |
| Tax           | \$3,295.50 | \$ 0.00              | -\$3,295.50 |

This abatement was granted on the following grounds:

Property was owned by the Reilleys on April 1, 2019.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Jean C Libby  
178 A Gloucester Hill Road  
New Gloucester, ME, 04260

Map - Lot 0007-0107      Acct# RE 1180

Dear Jean C Libby,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 7,800 and granted an abatement of \$ 131.82 for the 2019-2020 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020  | 2019-2020<br>Revised | Change     |
|---------------|------------|----------------------|------------|
| Land          | 74,600     | 66,800               |            |
| Building      | 140,700    | 140,700              |            |
| Exemption     | 18,000     | 18,000               |            |
| Taxable Total | 197,300    | 189,500              | -7,800     |
| Mil Rate      | 0.01690    | 0.01690              |            |
| Tax           | \$3,334.37 | \$3,202.55           | -\$ 131.82 |

This abatement was granted on the following grounds:

Original parcel was believed to be 33 acres. After 22.9 was sold, 10.1 acres were taxed. A survey revealed that only 5.29 acres remained after the sale.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Phillip Palmer & Sherry Rodney  
12 Gabriel Way  
Gray, ME, 04039

Map - Lot 0012-0036-A                      Acct# RE 3558

Dear Phillip Palmer & Sherry Rodney,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 52,100 and granted an abatement of \$ **880.49** for the **2019-2020** tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020 | 2019-2020<br>Revised | Change     |
|---------------|-----------|----------------------|------------|
| Land          | 52,100    | 0                    |            |
| Building      | 0         | 0                    |            |
| Exemption     | 0         | 0                    |            |
| Taxable Total | 52,100    | 0                    | -52,100    |
| Mil Rate      | 0.01690   | 0.01690              |            |
| Tax           | \$ 880.49 | \$ 0.00              | -\$ 880.49 |

This abatement was granted on the following grounds:

Lot was dissolved and land return to original lot to avoid creating an illegal lot.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Michael & Kathryn LeBlanc  
37 Westridge Road  
New Gloucester, ME, 04260

Map - Lot 0006-0055-3

Acct# RE 2425

Dear Michael & Kathryn LeBlanc,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 18,000 and granted an abatement of \$ 304.20 for the 2019-2020 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020  | 2019-2020<br>Revised | Change     |
|---------------|------------|----------------------|------------|
| Land          | 58,800     | 58,800               |            |
| Building      | 126,500    | 126,500              |            |
| Exemption     | 0          | 18,000               |            |
| Taxable Total | 185,300    | 167,300              | -18,000    |
| Mil Rate      | 0.01690    | 0.01690              |            |
| Tax           | \$3,131.57 | \$2,827.37           | -\$ 304.20 |

This abatement was granted on the following grounds:

Homestead exemption was omitted from commitment.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Selectmen

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Michael & Kathryn LeBlanc  
37 Westridge Road  
New Gloucester, ME, 04260

Map - Lot 0006-0055-3

Acct# RE 2425

Dear Michael & Kathryn LeBlanc,

This letter is to inform you that the New Gloucester Selectmen have reduced your property value by 20,000 and granted an abatement of \$ **316.00** for the **2018-2019** tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2018-2019  | 2018-2019<br>Revised | Change     |
|---------------|------------|----------------------|------------|
| Land          | 58,800     | 58,800               |            |
| Building      | 126,500    | 126,500              |            |
| Exemption     | 0          | 20,000               |            |
| Taxable Total | 185,300    | 165,300              | -20,000    |
| Mil Rate      | 0.01580    | 0.01580              |            |
| Tax           | \$2,927.74 | \$2,611.74           | -\$ 316.00 |

This abatement was granted on the following grounds:

Homestead exemption was omitted from commitment.

If you are dissatisfied with the decision of the Selectmen and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Selectmen on \_\_\_\_\_.

# Town of New Gloucester

## Board of Selectmen

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Michael & Kathryn LeBlanc  
37 Westridge Road  
New Gloucester, ME, 04260

Map - Lot 0006-0055-3

Acct# RE 2425

Dear Michael & Kathryn LeBlanc,

This letter is to inform you that the New Gloucester Selectmen have reduced your property value by 20,000 and granted an abatement of \$ 312.00 for the 2017-2018 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2017-2018  | 2017-2018<br>Revised | Change     |
|---------------|------------|----------------------|------------|
| Land          | 58,800     | 58,800               |            |
| Building      | 126,500    | 126,500              |            |
| Exemption     | 0          | 20,000               |            |
| Taxable Total | 185,300    | 165,300              | -20,000    |
| Mil Rate      | 0.01560    | 0.01560              |            |
| Tax           | \$2,890.68 | \$2,578.68           | -\$ 312.00 |

This abatement was granted on the following grounds:

Homestead exemption was omitted from commitment.

If you are dissatisfied with the decision of the Selectmen and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Selectmen on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

John & Johanna Gardner  
154 Beaver Dam Drive  
New Gloucester, ME, 04260

Map - Lot 0009-0001-D2                      Acct# RE 3384

Dear John & Johanna Gardner,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 25,800 and granted an abatement of \$ 436.02 for the 2019-2020 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020  | 2019-2020<br>Revised | Change     |
|---------------|------------|----------------------|------------|
| Land          | 70,100     | 44,300               |            |
| Building      | 207,100    | 207,100              |            |
| Exemption     | 23,400     | 23,400               |            |
| Taxable Total | 253,800    | 228,000              | -25,800    |
| Mil Rate      | 0.01690    | 0.01690              |            |
| Tax           | \$4,289.22 | \$3,853.20           | -\$ 436.02 |

This abatement was granted on the following grounds:

Change of land pricing schedule. All other parcels on same road were valued on a different land schedule.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Patrick & Tanya Gwinn  
86 Rice Corner Road  
New Gloucester, ME, 04260

Map - Lot 0012-0038      Acct# RE 1805

Dear Patrick & Tanya Gwinn,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 6,240 and granted an abatement of \$ 105.46 for the 2019-2020 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020 | 2019-2020<br>Revised | Change     |
|---------------|-----------|----------------------|------------|
| Land          | 23,000    | 16,760               |            |
| Building      | 0         | 0                    |            |
| Exemption     | 0         | 0                    |            |
| Taxable Total | 23,000    | 16,760               | -6,240     |
| Mil Rate      | 0.01690   | 0.01690              |            |
| Tax           | \$ 388.70 | \$ 283.24            | -\$ 105.46 |

This abatement was granted on the following grounds:

Abatement acknowledges back lot location and resource protection.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Edward & Jusith Sterner  
291 Sabbathday Road  
New Gloucester, ME, 04260

Map - Lot 0002-0026-A-2                      Acct# RE 183

Dear Edward & Jusith Sterner,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 5,800 and granted an abatement of \$ **98.02** for the **2019-2020** tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020 | 2019-2020<br>Revised | Change    |
|---------------|-----------|----------------------|-----------|
| Land          | 0         | 0                    |           |
| Building      | 29,200    | 0                    |           |
| Exemption     | 23,400    | 0                    |           |
| Taxable Total | 5,800     | 0                    | -5,800    |
| Mil Rate      | 0.01690   | 0.01690              |           |
| Tax           | \$ 98.02  | \$ 0.00              | -\$ 98.02 |

This abatement was granted on the following grounds:

The mobile home was sold on 3/28/2019. A supplement assessment will be sent to the new owners.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Edward & Judith Sterner  
291 Sabbathday Road  
New Gloucester, ME, 04260

Map - Lot 0002-0026-A-2                      Acct# RE 183

Dear Edward & Jusith Sterner,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 5,800 and granted an abatement of \$ **98.02** for the **2019-2020** tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020 | 2019-2020<br>Revised | Change    |
|---------------|-----------|----------------------|-----------|
| Land          | 0         | 0                    |           |
| Building      | 29,200    | 0                    |           |
| Exemption     | 23,400    | 0                    |           |
| Taxable Total | 5,800     | 0                    | -5,800    |
| Mil Rate      | 0.01690   | 0.01690              |           |
| Tax           | \$ 98.02  | \$ 0.00              | -\$ 98.02 |

This abatement was granted on the following grounds:

The mobile home was sold on 3/28/2019. A supplement assessment will be sent to the new owners.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Jerry & Sharon Distasio  
182 Bald Hill Road Lot J3  
New Gloucester, ME, 04260

Map - Lot 0010-0013-J3

Acct# RE 1435

Dear Jerry & Sharon Distasio,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 18,000 and granted an abatement of \$ 304.20 for the 2019-2020 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020 | 2019-2020<br>Revised | Change     |
|---------------|-----------|----------------------|------------|
| Land          | 0         | 0                    |            |
| Building      | 21,100    | 21,100               |            |
| Exemption     | 0         | 18,000               |            |
| Taxable Total | 21,100    | 3,100                | -18,000    |
| Mil Rate      | 0.01690   | 0.01690              |            |
| Tax           | \$ 356.59 | \$ 52.39             | -\$ 304.20 |

This abatement was granted on the following grounds:

The homestead exemption was omitted in the original commitment.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

Maine Farmland Trust Inc.  
97 Main Street  
Belfast, ME, 04357

Map - Lot 0008-0085      Acct# RE 1294

Dear Maine Farmland Trust Inc.,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 226,700 and granted an abatement of **\$3,831.23** for the **2019-2020** tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020  | 2019-2020<br>Revised | Change      |
|---------------|------------|----------------------|-------------|
| Land          | 162,800    | 98,300               |             |
| Building      | 162,200    | 0                    |             |
| Exemption     | 0          | 0                    |             |
| Taxable Total | 325,000    | 98,300               | -226,700    |
| Mil Rate      | 0.01690    | 0.01690              |             |
| Tax           | \$5,492.50 | \$1,661.27           | -\$3,831.23 |

This abatement was granted on the following grounds:

The buildings and 5 acres were retained by the Brookings Estate and transferred to Flying Goat Farm LLC 8/9/2019. A supplement assessment will be sent to FGF as person in possession.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

ABATEMENT GRANTED

George & Catherine Colby  
44 Shaw Road  
New Gloucester, ME, 04260

Map - Lot 0004-0024-2A      Acct# RE 2969

Dear George & Catherine Colby,

This letter is to inform you that the New Gloucester Assessors have reduced your property value by 29,900 and granted an abatement of \$ 505.31 for the 2019-2020 tax year. If you have paid your taxes in full, a refund will be mailed to you, if you have outstanding taxes, this amount will be removed from your total.

|               | 2019-2020  | 2019-2020<br>Revised | Change     |
|---------------|------------|----------------------|------------|
| Land          | 59,800     | 29,900               |            |
| Building      | 0          | 0                    |            |
| Exemption     | 0          | 0                    |            |
| Taxable Total | 59,800     | 29,900               | -29,900    |
| Mil Rate      | 0.01690    | 0.01690              |            |
| Tax           | \$1,010.62 | \$ 505.31            | -\$ 505.31 |

This abatement was granted on the following grounds:

The lot is beyond the end of Picabo Street across the powerline so an access adjustment was applied to the assessment.

If you are dissatisfied with the decision of the Assessors and wish to appeal, you have 60 days from the date of this letter to appeal to the Cumberland County Board of Assessment Review, c/o Administrative Assistant, 142 Federal Street, Portland, ME 04101

Voted by the New Gloucester Board of Assessors on \_\_\_\_\_.

B.O.A.  
III.

**Town of New Gloucester**  
**County of Cumberland**  
**SUPPLEMENTAL TAX WARRANT**

To Carrie Castonguay, the Tax Collector of the Municipality of New Gloucester, within the County of Cumberland.

Herewith are committed to you true list of the assessments of the estates of the persons wherein named. You are to levy and collect the same of each one his respective amount, therein set down, of the sum total of **\$9,938.89**. It being the amount of the list herein. All the powers of the previous warrant dated **AUGUST 19, 2019** are extended thereto. We certify this supplemental assessment by virtue of Title 36, Section 713 on estates that were either invalid, void or omitted by mistake from the original list or subject to assessment for withdrawal from current use.

You are to pay Carrie Castonguay, the Treasurer of your Municipality, or their successor in office, the taxes herein committed, paying on the last day of each month all money collected by you, and you are to complete and make and account of you collection the whole sum on or before October 7, 2021.

In case of neglect of any person to pay the sum required by said list until December 6, 2019 and May 3, 2020 you will add interest to so much thereof as remains unpaid at a rate of 9.00 percent per annum, commencing December 7, 2019 and May 4, 2020, to the payment and collect the same with the tax remaining unpaid..

Given under our hands as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine, this:

**7TH DAY OF OCTOBER, 2019.**

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\_\_\_\_\_  
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\_\_\_\_\_  
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ASSESSORS OF NEW GLOUCESTER, MAINE

# TOWN OF NEW GLOUCESTER

## SUPPLEMENTAL TAX CERTIFICATE

WE HEREBY CERTIFY, THAT THE PAGES HEREIN, NUMBERED FROM 1 TO 4 INCLUSIVE, CONTAIN A LIST AND VALUATION OF ESTATES REAL AND PERSONAL, LIABLE TO TAXATION IN THE MUNICIPALITY OF NEW GLOUCESTER FOR STATE, COUNTY, DISTRICT AND MUNICIPAL TAXES FOR THE YEAR A.D. 2019 AS EXISTED ON THE FIRST DAY OF APRIL OF SAID YEAR.

IN WITNESS THEREOF, WE HAVE HEREUNTO SET OUR HANDS AT NEW GLOUCESTER, THIS 7TH DAY OF OCTOBER, 2019.

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ASSESSORS OF NEW GLOUCESTER, MAINE

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

SUPPLEMENT

Ann Thaxter  
348 South Road  
Chebeague Island , ME 04017

Acct: RE 3482  
Map – Lot 0012-0039-B

Dear Ann Thaxter,

This letter is accompanied by a supplement tax bill for **\$2,114.19**. We believe that you were the owner of this property on April 1, 2019 and therefore are responsible for the taxes. If you did not own this property on April 1, 2019, please contact the Town Office. We are sorry for any inconvenience.

| 2019-2020 |            |
|-----------|------------|
| Land      | 0          |
| Building  | 125100     |
| Exemption | 0          |
| Taxable   | 125100     |
|           |            |
| Mil Rate  | 0.01690    |
| Total Tax | \$2,114.19 |

House was omitted in original commitment.

Voted by the New Gloucester Board of Assessors on 10/7/2019.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

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SUPPLEMENT

Vani Vasil  
291 Sabbathday Road  
New Gloucester , ME 04260

Acct: RE 183  
Map – Lot 0002-0026-A2

Dear Vani Vasil,

This letter is accompanied by a supplement tax bill for **\$493.48**. We believe that you were the owner of this property on April 1, 2019 and therefore are responsible for the taxes. If you did not own this property on April 1, 2019, please contact the Town Office. We are sorry for any inconvenience.

| 2019-2020 |          |
|-----------|----------|
| Land      | 0        |
| Building  | 29200    |
| Exemption | 0        |
| Taxable   | 29200    |
|           |          |
| Mil Rate  | 0.01690  |
| Total Tax | \$493.48 |

Mobile home was taxed to Sterner but should have been taxed to Vasil.

Voted by the New Gloucester Board of Assessors on 10/7/2019.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

SUPPLEMENT

Flying Goat Farm llc.  
413 Mann Road  
Acton , ME 04001

Acct: RE 3591  
Map – Lot 0008-0085-A

Dear Flying Goat Farm llc.,

This letter is accompanied by a supplement tax bill for **\$4035.72**. We believe that you were the owner of this property on April 1, 2019 and therefore are responsible for the taxes. If you did not own this property on April 1, 2019, please contact the Town Office. We are sorry for any inconvenience.

| 2019-2020 |           |
|-----------|-----------|
| Land      | 76600     |
| Building  | 162200    |
| Exemption | 0         |
| Taxable   | 238800    |
|           |           |
| Mil Rate  | 0.01690   |
| Total Tax | \$4035.72 |

House and 5 acres was left after sale of farm acres. Owned by Brookings Estate and being assessed to Flying Goat Farm as person in possession.

Voted by the New Gloucester Board of Assessors on 10/7/2019.

# Town of New Gloucester

## Board of Assessors

385 Intervale Road, New Gloucester, ME 04260

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SUPPLEMENT

Timothy & Kathleen Reilley  
71 Atwood Road  
New Gloucester , ME 04260

Acct: RE 3351  
Map – Lot 0008-0091-2

Dear Timothy & Kathleen Reilley,

This letter is accompanied by a supplement tax bill for **\$3295.5**. We believe that you were the owner of this property on April 1, 2019 and therefore are responsible for the taxes. If you did not own this property on April 1, 2019, please contact the Town Office. We are sorry for any inconvenience.

| 2019-2020 |          |
|-----------|----------|
| Land      | 65000    |
| Building  | 130000   |
| Exemption | 0        |
| Taxable   | 195000   |
|           |          |
| Mil Rate  | 0.01690  |
| Total Tax | \$3295.5 |

Property was taxed to former owner and should have been taxed to Reilley.

Voted by the New Gloucester Board of Assessors on 10/7/2019.

Public  
COMMENT  
A.

**Town of New Gloucester**  
**PUBLIC HEARING NOTICE**  
**General Assistance Ordinance**  
**Appendices (A-F and H) 2019-2020**

The Town of New Gloucester will hold a Public Hearing for the 2019-2020 General Assistance Ordinance Appendices (A-F and H) at a regular Board of Selectmen's meeting at 7:00 p.m., Monday, October 7, 2019, at the New Gloucester Meetinghouse, 389 Intervale Road, New Gloucester, Maine. The Board of Selectmen will consider adopting the appendices at the same meeting after the Public Hearing.

4.35

**Town of New Gloucester  
Bidders List  
New 1.3 Yard Wheel Loader**

Anderson Equipment Co.  
Attn: Josh Thomas, Manager  
18 Gorham Industrial Parkway  
Gorham, ME 04038  
(207) 591-5482  
Email: [jthomas@andersonequip.com](mailto:jthomas@andersonequip.com)

Beauregard Equipment, Inc.  
Attn: Adam Labbe  
14 Gibson Road  
Scarborough, ME 04074  
(207) 885-0600  
Email: [alabbe@beauregardequip.com](mailto:alabbe@beauregardequip.com)

Chadwick-Baross, Inc.  
Attn: Jordan  
160 Warren Avenue  
Westbrook, ME 04092  
(207) 854-8411  
Email: [jordan@chadwick-baross.com](mailto:jordan@chadwick-baross.com)

Milton-Cat  
Attn: Brent Davis  
16 Pleasant Hill Road  
Scarborough, ME 04074  
(207) 883-9586  
Email: [Brent\\_Davis@miltoncat.com](mailto:Brent_Davis@miltoncat.com)

Nortrax Equipment  
Attn: Norma Tavares  
396 County Road  
Westbrook, ME 04092  
(207) 773-3777  
Email: [norma.tavares@nortrax.com](mailto:norma.tavares@nortrax.com)

United Rentals  
Attn: Liam Densmore  
10 Thomas Drive  
Westbrook, ME 04092  
(207) 883-1675  
Email: [ldensmore@ur.com](mailto:ldensmore@ur.com)

1.3  
original

**Town of New Gloucester  
Invitation to Bid on  
New 1.3 Yard Wheel Loader  
For the Transfer Station  
September 2019**

This is an invitation to submit a bid to the Town of New Gloucester for a new **1.3 Yard Wheel Loader** for the Transfer Station. **Bid packages can be received from the Town Office at 385 Intervale Road or by emailing [smyers@newgloucester.com](mailto:smyers@newgloucester.com).** Bids must be submitted on the mandatory **Bid Form** to Carrie Castonguay, Town Manager, New Gloucester Town Office, 385 Intervale Road, New Gloucester, Maine, 04260, in a sealed envelope clearly marked **1.3 Yard Wheel Loader**, by 6:00 p.m., Monday, October 7, 2019. Bids will be opened and read at 7:00 p.m., Monday, October 7, 2019, at the Board of Selectmen's meeting at the New Gloucester Meetinghouse. The Town of New Gloucester, reserves the right to accept or reject any and all bids.

**Town of New Gloucester  
Invitation to Bid on  
New 1.3 Yard Wheel Loader  
For the Transfer Station  
September 2019**

This is an invitation to submit a bid to the Town of New Gloucester for the replacement of a new **1.3 Yard Wheel Loader** at the Transfer Station.

All specifications are minimums; changes may be approved by the Board of Selectmen. Bids on comparable unit will be considered as long as the unit meets or exceeds specifications and conditions.

Wheel Loader must be completely inspected by bidder prior to delivery and upon completion of the machine. Delivery date and installation date will be agreed upon in writing by both Vendor and the Town of New Gloucester. A penalty of **\$100.00** per day will be assessed to the bidder for every day the job is incomplete past the due date.

**Bid packages can be received from the town office at 385 Intervale Road or by emailing [smyers@newgloucester.com](mailto:smyers@newgloucester.com).**

Bids must be submitted on the attached mandatory **Bid Form** to Carrie Castonguay, Town Manager, New Gloucester Town Office, 385 Intervale Road, New Gloucester, Maine, 04260, in a sealed envelope clearly marked **1.3 Yard Wheel Loader**, by 6:00 p.m., Monday, October 7, 2019. Bids will be opened and read at 7:00 p.m., Monday, October 7, 2019, at the Board of Selectmen's meeting at the New Gloucester Meetinghouse.

The Town of New Gloucester, reserves the right to accept or reject any and all bids.

**TOWN OF NEW GLOUCESTER  
BID SPECIFICATIONS  
1.3 CUBIC YARD WHEEL LOADER**

I. GENERAL

Purpose and Intent - To describe a new four wheel drive, articulated loader to be used as a multi-purpose vehicle, including normal loader use and winter use as a snow plow for heavy snow removal at The Transfer Station.

All parts used in the construction of the loader and accessories must be standard, in stock parts which are continuously in inventory and available for delivery within a 48 hour period.

**Any deviation from listed Minimum Specification Items must be identified by Vendor.**

II. ENGINE / DRIVE-TRAIN

- a. Vehicle shall be powered by a turbocharged, liquid cooled four stroke, four cylinder diesel EPA Tier IV engine, developing minimum 70 net minimum horsepower, designed for continuous peak output.
- b. Full flow oil filter with spin-on bypass filter.
- c. Dry type two-stage air cleaner with restriction indicator gauge.
- d. Engine equipped with fuel and water separator filter.
- e. Emergency warning device with light and buzzer, in event of high water temperature and/or low oil pressure.
- f. The front axle must be lockable for better traction.
- g. Full automatic power shift transmission with minimum four forward speeds and 3 reverse speeds and a torque converter or Hydrostatic transmission with infinite gearing in forward and reverse
- h. Transmission oil cooler.
- i. Cooling system shall have ample capacity for continuous high engine output under extreme temperatures and/or operating conditions. Anti-freeze for -40°F.
- j. Minimum operating weight: 13,500 lb.
- k. Fuel capacity: 20 gallons minimum.
- l. Engine shall be equipped with a cold weather starting package including the following:
  1. Engine-jacket water heater 120 volt with receptacle.
  2. Ether starting aid, ignition switch type, or factory installed glow plugs
- m. Sealed wet disc brakes.
- n. Parking brake with instrument panel warning light.

### III. LOADER CAB

- a. Fully enclosed, pressurized, ROPS cab design meeting OSHA noise limit requirements. With lockable doors.
- b. Cab lay out and arrangement shall be user friendly and tend to build operator confidence while having the lowest operator fatigue factor. Ergonomically designed operator's controls acceptable to the Town.
- c. Maximum output heater and defroster for all windows.
- d. Auxiliary circulating fans, pedestal mounts.
- e. Full intermittent windshield wipers and washers' front and rear.
- f. Instrumentation:
  1. Oil pressure (audible and visual alarm)
  2. Water temperature (audible and visual alarm)
  3. Battery condition and charge rate
  4. Fuel gauge
  5. Speedometer with odometer
  6. Tachometer
  7. Hour meter
  8. Transmission temperature and pressure gauge
  9. Diagnostics menu
- g. Tinted glass and sun visors.
- h. Ergonomically designed Air adjustable seat with seat belt.
- i. Equipment controls easily accessible by driver.
- j. Interior cab light.
- k. One 5 lb. minimum ABC rated dry chemical fire extinguisher.
- l. One interior and two exterior right and left side heated mirrors.
- m. AM/FM radio with clock.
- n. Steps and handrails shall be provided as required for ascending or descending from the vehicle. All steps shall be of the non-skid type.
- o. Full fenders front and rear, with mud flaps sufficient to keep mud and water from tires off all windows.
- p. Drains shall be provided on all cab and compartment locations where free-standing water can collect. The open drains shall not drain onto locations anticipated to be occupied by personnel during normal operations.
- q. Floor mat, rubber or vinyl for complete cab floor.
- r. Tilt steering wheel.
- s. Air conditioning, factory installed.
- t. Cab to be prewired for one 45 Watt two way radio with antenna.
- u. Vandalism package (lockable access panels)
- v. Widest and least limited operator's views.

#### IV. ELECTRICAL

- a. 12 volt system, 65 amps. Alternator minimum.
- b. 2 Batteries with 1700 minimum cold cranking amps at 0°F.
- c. Light switches heavy duty, positioned, labeled and illuminated for easy driver identification and use.
- d. Three extra switches mounted in dash for customer installed auxiliary lighting.
- e. Standard lighting to meet federal requirements. Turn signals front and rear and rear stop-tail lights.
- f. Four front mounted work lights and two rear mounted work lights, all to be LED.
- g. Two Whelen strobe lights, amber, mounted on cab, right & left, visible from front, rear and sides.
- h. Two LED back up lights and a back up alarm, automatically activated when in reverse.
- i. Master electrical disconnect switch.

#### V. WHEELS AND TIRES

- a. Wheels shall comply with National Wheel and Rim Association standards.
- b. Tires shall be 365/70R20 (minimum) **Foam Filled** on single piece rims. Town approved tread pattern.

#### VI. PAINT

- a. The vehicle and all mounted equipment shall be cleaned first, then treated with a corrosion inhibitor, primed, puttied, sanded and finally painted with matching paint of manufacturers color.
- b. The finish shall be free of “fisheye”, “orange peel”, chips, runs, or other imperfections that detract from the equipment’s corrosion resistance and appearance.

#### VII. MANUALS

- a. To be provided with loader. (3) Copies each of the following manuals for the model offered:
  1. Operator’s manual
  2. Service manual
  3. Parts manual

## VIII. MISCELLANEOUS

- a. Ride control system.
- b. License plate bracket.
- c. Rear mounted tie down and lift hooks.
- d. Equipment shall be completely inspected and serviced by vendor and be ready to work upon delivery.
- e. Equipment offered must comply with all applicable Federal and State of Maine Laws.
- f. Loader to come with quick coupled 48" Pallet Forks.

## IX. HYDRAULIC SYSTEM / BUCKET

- a. Three spool valve with one lever per valve or Joystick control suitable to control all functions of the hydraulics.
- b. If Joystick control is used a Separate lever to control third valve is OK.
- c. Head works shall have hydraulic quick disconnect couplers so hoses can quickly be unattached from loader, also must have hydraulically activated coupler for attachments.
- d. General purpose bucket adapted to a quick coupler not less than 1.3 c.y. with bolt on cutting edge segments, with reversible bolt on wear plates. Bucket shall have a hook attached to back for lifting.
- e. Hydraulic oil cooler.
- f. Four wire hydraulic hoses preferred throughout.
- g. Automatic return to dig bucket leveler.
- h. Z-bar linkage.

## X. WARRANTY

- A. The manufacturer's warranty, and extended warranty coverage of 7 years or 7000 hours: Items covered, and length of coverage shall be supplied in writing and shall accompany the bid.
- B. The warranty shall include all materials, labor, expenses, delivery charges and other incidental charges necessary to the proper repair of any defects, at no cost to the Town, during the warranty period.
- C. Warranty work, if any, shall be conducted by vendor personnel at the Town of New Gloucester Highway Garage. Should it become necessary to return the unit to the vendors shop for warranty work, there shall be no transportation charges accrued to the warrantee or the Town of New Gloucester.
- D. Tire manufacturer's warranty shall be provided to the Town.
- E. Warranty shall also include a **Certified Mechanic** from the successful bidder to come to the Town of New Gloucester Highway Garage once per year for the first ten (10) years of the machine to perform a **Complete Annual Inspection of the Loader (including oil samples)** to prevent future large expense maintenance repairs. This cost to be separated on Bid Sheet.

XI. TRADE IN

Bid price to show trade in value of the Town of New Gloucester's current 2011 Volvo L35B.

XII. DELIVERY

New unit shall be delivered within 45 days from notification to successful vendor.

Upon delivery a Representative from successful vendor will allow up to 4 hours of onsite training with qualified operators to cover all operations of machine including mechanical and electrical.

XIII. RIGHT TO DEMO

If a Bid for a piece of Equipment is received that the Town of New Gloucester is not familiar with than the Town's Highway Crew and/or The Transfer station Crew will have the right to Demonstrate the equivalent machine before Any Bid is Awarded.

**Town of New Gloucester  
Bid Form  
Replacement of 1.3 Yard Wheel Loader  
For the Transfer Station**

**Name of Company:** \_\_\_\_\_

**Address of Company:** \_\_\_\_\_

**Name of Representative:** \_\_\_\_\_

**Telephone Numbers:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Completion Date:** \_\_\_\_\_

**Base Bid Amount:**  
\_\_\_\_\_

**Less Trade in Allowance for Existing Unit:** \_\_\_\_\_  
(Town of New Gloucester reserves the right to keep the trade)

**Total Cost with Warranties:** \_\_\_\_\_

**Cost of Warranties: (Use separate sheet if necessary)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List of References on above Bid Machine: (Use separate sheet if necessary)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

4.35

**Town of New Gloucester  
Bidders List  
New 1.7 Yard Wheel Loader**

Anderson Equipment Co.  
Attn: Josh Thomas, Manager  
18 Gorham Industrial Parkway  
Gorham, ME 04038  
(207) 591-5482  
Email: [jthomas@andersonequip.com](mailto:jthomas@andersonequip.com)

Beauregard Equipment, Inc.  
Attn: Adam Labbe  
14 Gibson Road  
Scarborough, ME 04074  
(207) 885-0600  
Email: [alabbe@beauregardequip.com](mailto:alabbe@beauregardequip.com)

Chadwick-Baross, Inc.  
Attn: Jordan  
160 Warren Avenue  
Westbrook, ME 04092  
(207) 854-8411  
Email: [jordan@chadwick-baross.com](mailto:jordan@chadwick-baross.com)

Milton-Cat  
Attn: Brent Davis  
16 Pleasant Hill Road  
Scarborough, ME 04074  
(207) 883-9586  
Email: [Brent\\_Davis@miltoncat.com](mailto:Brent_Davis@miltoncat.com)

Nortrax Equipment  
Attn: Norma Tavares  
396 County Road  
Westbrook, ME 04092  
(207) 773-3777  
Email: [norma.tavares@nortrax.com](mailto:norma.tavares@nortrax.com)

United Rentals  
Attn: Liam Densmore  
10 Thomas Drive  
Westbrook, ME 04092  
(207) 883-1675  
Email: [ldensmore@ur.com](mailto:ldensmore@ur.com)

1.7  
original

**Town of New Gloucester  
Invitation to Bid on  
New 1.7 Yard Wheel Loader  
For the Transfer Station  
September 2019**

This is an invitation to submit a bid to the Town of New Gloucester for a new **1.7 Yard Wheel Loader** for the Transfer Station. **Bid packages can be received from the Town Office at 385 Intervale Road or by emailing [smyers@newgloucester.com](mailto:smyers@newgloucester.com).** Bids must be submitted on the mandatory **Bid Form** to Carrie Castonguay, Town Manager, New Gloucester Town Office, 385 Intervale Road, New Gloucester, Maine, 04260, in a sealed envelope clearly marked **1.7 Yard Wheel Loader**, by 6:00 p.m., Monday, October 7, 2019. Bids will be opened and read at 7:00 p.m., Monday, October 7, 2019, at the Board of Selectmen's meeting at the New Gloucester Meetinghouse. The Town of New Gloucester, reserves the right to accept or reject any and all bids.

**Town of New Gloucester  
Invitation to Bid on  
New 1.7 Yard Wheel Loader  
For the Transfer Station  
September 2019**

This is an invitation to submit a bid to the Town of New Gloucester for the replacement of a new **1.7 Yard Wheel Loader** at the Transfer Station.

All specifications are minimums; changes may be approved by the Board of Selectmen. Bids on comparable unit will be considered as long as the unit meets or exceeds specifications and conditions.

Wheel Loader must be completely inspected by bidder prior to delivery and upon completion of the machine. Delivery date and installation date will be agreed upon in writing by both Vendor and the Town of New Gloucester. A penalty of **\$100.00** per day will be assessed to the bidder for every day the job is incomplete past the due date.

**Bid packages can be received from the town office at 385 Intervale Road or by emailing [smyers@newgloucester.com](mailto:smyers@newgloucester.com).**

Bids must be submitted on the attached mandatory **Bid Form** to Carrie Castonguay, Town Manager, New Gloucester Town Office, 385 Intervale Road, New Gloucester, Maine, 04260, in a sealed envelope clearly marked **1.7 Yard Wheel Loader**, by 6:00 p.m., Monday, October 7, 2019. Bids will be opened and read at 7:00 p.m., Monday, October 7, 2019, at the Board of Selectmen's meeting at the New Gloucester Meetinghouse.

The Town of New Gloucester, reserves the right to accept or reject any and all bids.

**TOWN OF NEW GLOUCESTER  
BID SPECIFICATIONS  
1.7 CUBIC YARD WHEEL LOADER**

I. GENERAL

Purpose and Intent - To describe a new four wheel drive, articulated loader to be used as a multi-purpose vehicle, including normal loader use and winter use as a snow plow for heavy snow removal at The Transfer Station.

All parts used in the construction of the loader and accessories must be standard, in stock parts which are continuously in inventory and available for delivery within a 48 hour period.

**Any deviation from listed Minimum Specification Items must be identified by Vendor.**

II. ENGINE / DRIVE-TRAIN

- a. Vehicle shall be powered by a turbocharged, liquid cooled four stroke, four cylinder diesel EPA Tier IV engine, developing minimum 95 net minimum horsepower, designed for continuous peak output.
- b. Full flow oil filter with spin-on bypass filter.
- c. Dry type two-stage air cleaner with restriction indicator gauge.
- d. Engine equipped with fuel and water separator filter.
- e. Emergency warning device with light and buzzer, in event of high water temperature and/or low oil pressure.
- f. The front axle must be lockable for better traction.
- g. Full automatic power shift transmission with minimum four forward speeds and 3 reverse speeds and a torque converter or Hydrostatic transmission with infinite gearing in forward and reverse
- h. Transmission oil cooler.
- i. Cooling system shall have ample capacity for continuous high engine output under extreme temperatures and/or operating conditions. Anti-freeze for -40°F.
- j. Minimum operating weight: 19,000 lb.
- k. Fuel capacity: 20 gallons minimum.
- l. Engine shall be equipped with a cold weather starting package including the following:
  1. Engine-jacket water heater 120 volt with receptacle.
  2. Ether starting aid, ignition switch type, or factory installed glow plugs
- m. Sealed wet disc brakes.
- n. Parking brake with instrument panel warning light.

### III. LOADER CAB

- a. Fully enclosed, pressurized, ROPS cab design meeting OSHA noise limit requirements. With lockable doors.
- b. Cab lay out and arrangement shall be user friendly and tend to build operator confidence while having the lowest operator fatigue factor. Ergonomically designed operator's controls acceptable to the Town.
- c. Maximum output heater and defroster for all windows.
- d. Auxiliary circulating fans, pedestal mounts.
- e. Full intermittent windshield wipers and washers' front and rear.
- f. Instrumentation:
  - 1. Oil pressure (audible and visual alarm)
  - 2. Water temperature (audible and visual alarm)
  - 3. Battery condition and charge rate
  - 4. Fuel gauge
  - 5. Speedometer with odometer
  - 6. Tachometer
  - 7. Hour meter
  - 8. Transmission temperature and pressure gauge
  - 9. Diagnostics menu
- g. Tinted glass and sun visors.
- h. Ergonomically designed Air adjustable seat with seat belt.
- i. Equipment controls easily accessible by driver.
- j. Interior cab light.
- k. One 5 lb. minimum ABC rated dry chemical fire extinguisher.
- l. One interior and two exterior right and left side heated mirrors.
- m. AM/FM radio with clock.
- n. Steps and handrails shall be provided as required for ascending or descending from the vehicle. All steps shall be of the non-skid type.
- o. Full fenders front and rear, with mud flaps sufficient to keep mud and water from tires off all windows.
- p. Drains shall be provided on all cab and compartment locations where free-standing water can collect. The open drains shall not drain onto locations anticipated to be occupied by personnel during normal operations.
- q. Floor mat, rubber or vinyl for complete cab floor.
- r. Tilt steering wheel.
- s. Air conditioning, factory installed.
- t. Cab to be prewired for one 45 Watt two way radio with antenna.
- u. Vandalism package (lockable access panels)
- v. Widest and least limited operator's views.

#### IV. ELECTRICAL

- a. 12 volt system, 65 amps. Alternator minimum.
- b. 2 Batteries with 1700 minimum cold cranking amps at 0°F.
- c. Light switches heavy duty, positioned, labeled and illuminated for easy driver identification and use.
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- h. Two LED back up lights and a back up alarm, automatically activated when in reverse.
- i. Master electrical disconnect switch.

#### V. WHEELS AND TIRES

- a. Wheels shall comply with National Wheel and Rim Association standards.
- b. Tires shall be 440/80 R24 (minimum) **Foam Filled** on single piece rims. Town approved tread pattern.

#### VI. PAINT

- a. The vehicle and all mounted equipment shall be cleaned first, then treated with a corrosion inhibitor, primed, puttied, sanded and finally painted with matching paint of manufacturers color.
- b. The finish shall be free of “fisheye”, “orange peel”, chips, runs, or other imperfections that detract from the equipment’s corrosion resistance and appearance.

#### VII. MANUALS

- a. To be provided with loader. (3) Copies each of the following manuals for the model offered:
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  2. Service manual
  3. Parts manual

## VIII. MISCELLANEOUS

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- c. Rear mounted tie down and lift hooks.
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- f. Loader to come with quick coupled 48" Pallet Forks.

## IX. HYDRAULIC SYSTEM / BUCKET

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- d. General purpose bucket adapted to a quick coupler not less than 1.7 c.y. with bolt on cutting edge segments, with reversible bolt on wear plates. Bucket shall have a hook attached to back for lifting.
- e. Hydraulic oil cooler.
- f. Four wire hydraulic hoses preferred throughout.
- g. Automatic return to dig bucket leveler.
- h. Z-bar linkage.

## X. WARRANTY

- A. The manufacturer's warranty, and extended warranty coverage of 7 years or 7000 hours: Items covered, and length of coverage shall be supplied in writing and shall accompany the bid.
- B. The warranty shall include all materials, labor, expenses, delivery charges and other incidental charges necessary to the proper repair of any defects, at no cost to the Town, during the warranty period.
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XI. TRADE IN

Bid price to show trade in value of the Town of New Gloucester's current 2011 Volvo L35B.

XII. DELIVERY

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XIII. RIGHT TO DEMO

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**Town of New Gloucester  
Bid Form  
Replacement of 1.7 Yard Wheel Loader  
For the Transfer Station**

**Name of Company:** \_\_\_\_\_

**Address of Company:** \_\_\_\_\_

**Name of Representative:** \_\_\_\_\_

**Telephone Numbers:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Completion Date:** \_\_\_\_\_

**Base Bid Amount:**  
\_\_\_\_\_

**Less Trade in Allowance for Existing Unit:** \_\_\_\_\_  
(Town of New Gloucester reserves the right to keep the trade)

**Total Cost with Warranties:** \_\_\_\_\_

**Cost of Warranties: (Use separate sheet if necessary)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List of References on above Bid Machine: (Use separate sheet if necessary)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Office for Family Independence  
109 Capitol St.  
11 State House Station  
Augusta, Maine 04333-0011  
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003  
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents  
From: Sara Russell, Program Manager, General Assistance  
Date: September 6, 2019  
Subject: New GA Maximums

4.36

Enclosed please find the following items:

- MMA's new (October 1, 2019–September 30, 2020) “**General Assistance Ordinance Appendices**” (A – F and H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

### Appendix A – F & Appendix H

The enclosed Appendices A – F, and Appendix H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – F and Appendix H. Even if you have already adopted MMA’s model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

### The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

### **Municipalities May Establish Their Own Maximums**

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

### **Filing of GA Ordinance and/or Appendices**

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site [www.memun.org](http://www.memun.org)).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

## 2019-2020 GA Overall Maximums

### Metropolitan Areas

| COUNTY  | Persons in Household |       |       |       |       |
|---|----------------------|-------|-------|-------|-------|
|   | 1                    | 2     | 3     | 4     | 5*    |
| <b>Bangor HMFA:</b><br>Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie   | 759                  | 862   | 1,096 | 1,373 | 1,924 |
| <b>Cumberland County HMFA:</b> Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago  | 865                  | 909   | 1,176 | 1,634 | 1,866 |
| <b>Lewiston/Auburn MSA:</b><br>Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales  | 725                  | 783   | 1,007 | 1,265 | 1,606 |
| <b>Penobscot County HMFA:</b><br>Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, LAGRANGE, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville | 725                  | 728   | 964   | 1,208 | 1,330 |
| <b>Portland HMFA:</b><br>Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach  | 1,089                | 1,191 | 1,526 | 2,037 | 2,418 |
| <b>Sagadahoc HMFA:</b><br>Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich   | 809                  | 915   | 1,076 | 1,425 | 1,677 |

**Appendix A**  
Effective: 10/01/19-09/30/20

| COUNTY  | 1     | 2     | 3     | 4     | 5*    |
|---|-------|-------|-------|-------|-------|
| <b>York County HMFA:</b><br>Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells | 899   | 961   | 1,190 | 1,525 | 1,692 |
| <b>York/Kittery/S.Berwick HMFA:</b><br>Berwick, Eliot, Kittery, South Berwick, York   | 1,112 | 1,143 | 1,511 | 1,893 | 2,654 |

\*Note: Add \$75 for each additional person.

**Non-Metropolitan Areas**

**Persons in Household**

| COUNTY                    | 1   | 2   | 3     | 4     | 5*    |
|---------------------------|-----|-----|-------|-------|-------|
| <b>Aroostook County</b>   | 640 | 696 | 816   | 1,100 | 1,180 |
| <b>Franklin County</b>    | 669 | 715 | 828   | 1,084 | 1,468 |
| <b>Hancock County</b>     | 818 | 855 | 1,036 | 1,307 | 1,433 |
| <b>Kennebec County</b>    | 752 | 777 | 969   | 1,273 | 1,360 |
| <b>Knox County</b>        | 781 | 786 | 969   | 1,269 | 1,379 |
| <b>Lincoln County</b>     | 849 | 869 | 1,038 | 1,326 | 1,541 |
| <b>Oxford County</b>      | 748 | 752 | 920   | 1,299 | 1,511 |
| <b>Piscataquis County</b> | 645 | 700 | 865   | 1,144 | 1,373 |
| <b>Somerset County</b>    | 699 | 733 | 942   | 1,228 | 1,316 |
| <b>Waldo County</b>       | 801 | 855 | 979   | 1,316 | 1,676 |
| <b>Washington County</b>  | 698 | 702 | 910   | 1,140 | 1,243 |

\* Please Note: Add \$75 for each additional person.

## 2019-2020 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2019, those amounts are:

| <b>Number in Household</b> | <b>Weekly Maximum</b> | <b>Monthly Maximum</b> |
|----------------------------|-----------------------|------------------------|
| 1                          | \$ 45.12              | \$ 194                 |
| 2                          | 82.56                 | 355                    |
| 3                          | 118.37                | 509                    |
| 4                          | 150.23                | 646                    |
| 5                          | 178.60                | 768                    |
| 6                          | 214.19                | 921                    |
| 7                          | 236.74                | 1,018                  |
| 8                          | 270.70                | 1,164                  |

**Note: For each additional person add \$146 per month.**

## 2019-2020 GA Housing Maximums (Heated & Unheated Rents)

**NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS!** Municipalities should **ONLY consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

### Non-Metropolitan FMR Areas

| <u>Aroostook County</u> |                 |         |               |         |
|-------------------------|-----------------|---------|---------------|---------|
| Bedrooms                | <u>Unheated</u> |         | <u>Heated</u> |         |
|                         | Weekly          | Monthly | Weekly        | Monthly |
| 0                       | 113             | 487     | 137           | 587     |
| 1                       | 117             | 502     | 147           | 634     |
| 2                       | 133             | 572     | 173           | 743     |
| 3                       | 186             | 799     | 236           | 1,015   |
| 4                       | 192             | 826     | 251           | 1,079   |
| <u>Franklin County</u>  |                 |         |               |         |
| Bedrooms                | <u>Unheated</u> |         | <u>Heated</u> |         |
|                         | Weekly          | Monthly | Weekly        | Monthly |
| 0                       | 120             | 516     | 143           | 616     |
| 1                       | 121             | 521     | 152           | 653     |
| 2                       | 141             | 606     | 176           | 755     |
| 3                       | 182             | 783     | 232           | 999     |
| 4                       | 266             | 1,145   | 318           | 1,367   |
| <u>Hancock County</u>   |                 |         |               |         |
| Bedrooms                | <u>Unheated</u> |         | <u>Heated</u> |         |
|                         | Weekly          | Monthly | Weekly        | Monthly |
| 0                       | 155             | 667     | 178           | 764     |
| 1                       | 155             | 667     | 184           | 791     |
| 2                       | 184             | 792     | 223           | 958     |
| 3                       | 234             | 1,007   | 283           | 1,216   |
| 4                       | 248             | 1,067   | 308           | 1,324   |
| <u>Kennebec County</u>  |                 |         |               |         |
| Bedrooms                | <u>Unheated</u> |         | <u>Heated</u> |         |
|                         | Weekly          | Monthly | Weekly        | Monthly |
| 0                       | 140             | 601     | 162           | 698     |
| 1                       | 140             | 601     | 166           | 713     |
| 2                       | 169             | 725     | 207           | 891     |
| 3                       | 226             | 973     | 275           | 1,182   |
| 4                       | 231             | 994     | 291           | 1,251   |

**Non-Metropolitan FMR Areas**

| <b><u>Knox County</u></b>        | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|----------------------------------|------------------------|---------|----------------------|---------|
| Bedrooms                         | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                | 147                    | 630     | 169                  | 727     |
| 1                                | 147                    | 630     | 169                  | 727     |
| 2                                | 169                    | 725     | 207                  | 891     |
| 3                                | 225                    | 969     | 274                  | 1,178   |
| 4                                | 235                    | 1,013   | 295                  | 1,270   |
| <b><u>Lincoln County</u></b>     |                        |         |                      |         |
|                                  | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
| Bedrooms                         | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                | 162                    | 698     | 185                  | 795     |
| 1                                | 162                    | 698     | 187                  | 805     |
| 2                                | 185                    | 794     | 223                  | 960     |
| 3                                | 238                    | 1,026   | 287                  | 1,235   |
| 4                                | 273                    | 1,175   | 333                  | 1,432   |
| <b><u>Oxford County</u></b>      |                        |         |                      |         |
|                                  | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
| Bedrooms                         | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                | 139                    | 597     | 161                  | 694     |
| 1                                | 139                    | 597     | 161                  | 694     |
| 2                                | 157                    | 676     | 196                  | 842     |
| 3                                | 232                    | 999     | 281                  | 1,208   |
| 4                                | 266                    | 1,145   | 326                  | 1,402   |
| <b><u>Piscataquis County</u></b> |                        |         |                      |         |
|                                  | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
| Bedrooms                         | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                | 113                    | 487     | 135                  | 580     |
| 1                                | 119                    | 512     | 146                  | 627     |
| 2                                | 149                    | 640     | 181                  | 780     |
| 3                                | 203                    | 871     | 244                  | 1,048   |
| 4                                | 237                    | 1,019   | 293                  | 1,262   |
| <b><u>Somerset County</u></b>    |                        |         |                      |         |
|                                  | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
| Bedrooms                         | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                | 127                    | 548     | 150                  | 645     |
| 1                                | 127                    | 548     | 156                  | 669     |
| 2                                | 162                    | 698     | 201                  | 864     |
| 3                                | 216                    | 928     | 264                  | 1,137   |
| 4                                | 221                    | 950     | 281                  | 1,207   |

**Non-Metropolitan FMR Areas**

| <b><u>Waldo County</u></b> | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|----------------------------|------------------------|---------|----------------------|---------|
| Bedrooms                   | Weekly                 | Monthly | Weekly               | Monthly |
| 0                          | 151                    | 650     | 174                  | 747     |
| 1                          | 154                    | 663     | 184                  | 791     |
| 2                          | 171                    | 735     | 210                  | 901     |
| 3                          | 236                    | 1,016   | 285                  | 1,225   |
| 4                          | 305                    | 1,310   | 364                  | 1,567   |

  

| <b><u>Washington County</u></b> | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|---------------------------------|------------------------|---------|----------------------|---------|
| Bedrooms                        | Weekly                 | Monthly | Weekly               | Monthly |
| 0                               | 127                    | 547     | 150                  | 644     |
| 1                               | 127                    | 547     | 150                  | 644     |
| 2                               | 155                    | 666     | 193                  | 832     |
| 3                               | 195                    | 840     | 244                  | 1,049   |
| 4                               | 204                    | 877     | 264                  | 1,134   |

**Metropolitan FMR Areas**

| <b><u>Bangor HMFA</u></b> | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|---------------------------|------------------------|---------|----------------------|---------|
| Bedrooms                  | Weekly                 | Monthly | Weekly               | Monthly |
| 0                         | 141                    | 608     | 164                  | 705     |
| 1                         | 156                    | 670     | 186                  | 798     |
| 2                         | 198                    | 852     | 237                  | 1,018   |
| 3                         | 249                    | 1,073   | 298                  | 1,282   |
| 4                         | 362                    | 1,558   | 422                  | 1,815   |

  

| <b><u>Cumberland Cty. HMFA</u></b> | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|------------------------------------|------------------------|---------|----------------------|---------|
| Bedrooms                           | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                  | 166                    | 714     | 189                  | 811     |
| 1                                  | 167                    | 717     | 197                  | 845     |
| 2                                  | 217                    | 932     | 255                  | 1,098   |
| 3                                  | 310                    | 1,334   | 359                  | 1,543   |
| 4                                  | 349                    | 1,500   | 409                  | 1,757   |

  

| <b><u>Lewiston/Auburn MSA</u></b> | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|-----------------------------------|------------------------|---------|----------------------|---------|
| Bedrooms                          | Weekly                 | Monthly | Weekly               | Monthly |
| 0                                 | 133                    | 574     | 156                  | 671     |
| 1                                 | 137                    | 591     | 167                  | 719     |
| 2                                 | 177                    | 763     | 216                  | 929     |
| 3                                 | 224                    | 965     | 273                  | 1,174   |
| 4                                 | 288                    | 1,240   | 348                  | 1,497   |

**Metropolitan FMR Areas**

| <b><u>Penobscot Cty. HMFA</u></b>          | <b><u>Unheated</u></b> |         | <b><u>Heated</u></b> |         |
|--|------------------------|---------|----------------------|---------|
| Bedrooms                                   | Weekly                 | Monthly | Weekly               | Monthly |
| 0  | 133                    | 574     | 156                  | 671     |
| 1  | 133                    | 574     | 156                  | 671     |
| 2  | 167                    | 720     | 206                  | 886     |
| 3  | 211                    | 908     | 260                  | 1,117   |
| 4  | 224                    | 964     | 284                  | 1,221   |
| <b><u>Portland HMFA</u></b>                |                        |         |                      |         |
| Bedrooms                                   | Weekly                 | Monthly | Weekly               | Monthly |
| 0  | 218                    | 938     | 241                  | 1,035   |
| 1  | 232                    | 999     | 262                  | 1,127   |
| 2  | 298                    | 1,282   | 337                  | 1,448   |
| 3  | 404                    | 1,737   | 453                  | 1,946   |
| 4  | 477                    | 2,052   | 537                  | 2,309   |
| <b><u>Sagadahoc Cty. HMFA</u></b>          |                        |         |                      |         |
| Bedrooms                                   | Weekly                 | Monthly | Weekly               | Monthly |
| 0  | 153                    | 658     | 176                  | 755     |
| 1  | 168                    | 723     | 198                  | 851     |
| 2  | 193                    | 832     | 232                  | 998     |
| 3  | 262                    | 1,125   | 310                  | 1,334   |
| 4  | 305                    | 1,311   | 365                  | 1,568   |
| <b><u>York Cty. HMFA</u></b>               |                        |         |                      |         |
| Bedrooms                                   | Weekly                 | Monthly | Weekly               | Monthly |
| 0  | 174                    | 748     | 197                  | 845     |
| 1  | 179                    | 769     | 209                  | 897     |
| 2  | 220                    | 946     | 259                  | 1,112   |
| 3  | 285                    | 1,225   | 333                  | 1,434   |
| 4  | 308                    | 1,326   | 368                  | 1,583   |
| <b><u>York/Kittery/S. Berwick HMFA</u></b> |                        |         |                      |         |
| Bedrooms                                   | Weekly                 | Monthly | Weekly               | Monthly |
| 0  | 223                    | 961     | 246                  | 1,058   |
| 1  | 223                    | 961     | 251                  | 1,079   |
| 2  | 295                    | 1,267   | 333                  | 1,433   |
| 3  | 370                    | 1,593   | 419                  | 1,802   |
| 4  | 532                    | 2,288   | 592                  | 2,545   |

## 2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2019 to September 30, 2020.**

### APPENDIX A - OVERALL MAXIMUMS

| <u>County</u>  | <u>Persons in Household</u> |   |   |   |   |   |
|--|-----------------------------|---|---|---|---|---|
|  | 1                           | 2 | 3 | 4 | 5 | 6 |
| <b>NOTE:</b> For each additional person add \$75 per month.                              |                             |   |   |   |   |   |
| (The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.) |                             |   |   |   |   |   |

### APPENDIX B - FOOD MAXIMUMS

| <u>Number in Household</u>                                   | <u>Weekly Maximum</u> | <u>Monthly Maximum</u> |
|--|-----------------------|------------------------|
| 1  | \$ 45.12              | \$ 194                 |
| 2  | 82.56                 | 355                    |
| 3  | 118.37                | 509                    |
| 4  | 150.23                | 646                    |
| 5  | 178.60                | 768                    |
| 6  | 214.19                | 921                    |
| 7  | 236.74                | 1,018                  |
| 8  | 270.70                | 1,164                  |
| <b>NOTE:</b> For each additional person add \$144 per month. |                       |                        |

### APPENDIX C - HOUSING MAXIMUMS

| <u>Number of Bedrooms</u>  | <u>Unheated</u> |         | <u>Heated</u> |         |
|--|-----------------|---------|---------------|---------|
|  | Weekly          | Monthly | Weekly        | Monthly |
| 0  |                 |         |               |         |
| 1  |                 |         |               |         |
| 2  |                 |         |               |         |
| 3  |                 |         |               |         |
| 4  |                 |         |               |         |
| (The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.) |                 |         |               |         |

*FOR MUNICIPAL USE ONLY*

**APPENDIX D - UTILITIES**

**ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

| <u>Number in Household</u> | <u>Weekly</u> | <u>Monthly</u> |
|----------------------------|---------------|----------------|
| 1                          | \$14.00       | \$60.00        |
| 2                          | \$15.70       | \$67.50        |
| 3                          | \$17.45       | \$75.00        |
| 4                          | \$19.90       | \$86.00        |
| 5                          | \$23.10       | \$99.00        |
| 6                          | \$25.00       | \$107.00       |

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

| <u>Number in Household</u> | <u>Weekly</u> | <u>Monthly</u> |
|----------------------------|---------------|----------------|
| 1                          | \$20.65       | \$89.00        |
| 2                          | \$23.75       | \$102.00       |
| 3                          | \$27.70       | \$119.00       |
| 4                          | \$32.25       | \$139.00       |
| 5                          | \$38.75       | \$167.00       |
| 6                          | \$41.00       | \$176.00       |

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

**APPENDIX E - HEATING FUEL**

| <u>Month</u> | <u>Gallons</u> | <u>Month</u> | <u>Gallons</u> |
|--------------|----------------|--------------|----------------|
| September    | 50             | January      | 225            |
| October      | 100            | February     | 225            |
| November     | 200            | March        | 125            |
| December     | 200            | April        | 125            |
|              |                | May          | 50             |

*FOR MUNICIPAL USE ONLY*

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

| <u>Number in Household</u> | <u>Weekly Amount</u> | <u>Monthly Amount</u> |
|----------------------------|----------------------|-----------------------|
| 1-2                        | \$10.50              | \$45.00               |
| 3-4                        | \$11.60              | \$50.00               |
| 5-6                        | \$12.80              | \$55.00               |
| 7-8                        | \$14.00              | \$60.00               |

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

| <u>Number of Children</u> | <u>Weekly Amount</u> | <u>Monthly Amount</u> |
|---------------------------|----------------------|-----------------------|
| 1                         | \$12.80              | \$55.00               |
| 2                         | \$17.40              | \$75.00               |
| 3                         | \$23.30              | \$100.00              |
| 4                         | \$27.90              | \$120.00              |

*FOR MUNICIPAL USE ONLY*

## Funeral Maximums

### Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

### Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**. Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

# GENERAL ASSISTANCE ORDINANCE APPENDICES A-D & APPENDIX H 2019-2020

The Municipality of \_\_\_\_\_ adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2019—September 30, 2020. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
by the municipal officers:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

Page 4 Under Testing Procedures, the first sentence sl  
Town of New Gloucester contracts with a lab  
licensed by the Maine Department of Health and I  
and remove the Concentra information.  
Under Sample Collection, second paragraph, type in first sentence,  
should read “of the testing”.  
The third paragraph, the word “made” should read “performed”.

Page 5 Under Chain of Custody, the fourth paragraph should read ““The  
Town of New Gloucester contracts with a laboratory which is  
licensed by the Maine Department of Health and Human Services.”  
and remove the Drugscan information.

Page 7 Last sentence on page, remove the word “one” and change the  
word “test” to “tests”.

Page 9 The sentence at the top of the page, please clarify the sentence  
pertaining to the Exposure Control Plan, as this is the same name  
of a Federal Policy.

Mr. Libby said the Town Manager would make the changes and report back to the  
Board at a future meeting.

#### **4.54 To See What Action the Board Wishes to take in Regard to Setting Budget Parameters**

*Ms. Chase moved and Mr. Davis seconded a motion to set the FY20 Budget Parameters as follows:*

- 1) *Budget built from bottom up without increase over last year, unless absolutely necessary, and based on a plan with written explanation*
- 2) *No cost of living increases*
- 3) *Up to a 3% merit increase*
- 4) *No excessive use of the Undesignated Fund Balance*
- 5) *Present Town Manager is to look for creative alternatives to balance budget*
- 6) *Any proposed staff increases be justified in writing*

*The motion carried on a vote of 4-0.*

#### **4.55 To See What Action the Board Wishes to take in Regard to FY20 Budget Schedule**

*Ms. Gilles moved and Ms. Chase seconded a motion to approve the FY20 Budget Schedule as a working document.*

Ms. Gilles and Ms. Chase asked to withdraw the motion.

**MINUTES**  
**Town of New Gloucester**  
**BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, September 16, 2019**  
**At the Meetinghouse**

XI.  
A.

## BOARD OF SELECTMEN'S MEETING

### I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:00 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Tammy Donovan and Joseph Davis; Town Manager, Carrie Castonguay; and Recorder, Sharlene Myers.

### II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

### III. MOMENT OF SILENCE

Ms. Chase asked for a moment of silence for George Carman, Bill Waterman, John Whittier, and the Farmington Maine community.

### IV. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting** – 7:00 p.m., Monday, October 7, 2019 at the Meetinghouse

#### A. Adjustments to the Agenda

None.

### V. PUBLIC COMMENTS

#### A. Presentation on Solar – Revision Energy

This presentation took place later in the meeting due to technical difficulties.

#### B. Other

Frank Staton, spoke to the Board concerning the revaluation procedures, Freedom of Access emails and the last sheriff for the Town of New Gloucester.

## VI. PRIOR MEETING UPDATE

- A. Selectmen Chair
- B. Town Manager

There were no updates.

## VII. SCHEDULED ITEMS

### 4.29 To See What Action the Board Wishes to take in Regard to Library Deck Replacement Bid Recommendation

Ms. Chase said the Board received updated information from the bidder for the Library Deck Replacement. She said the bid was reduced to \$25,000 and listed detailed information with a completion date of December 1, 2019.

Ted Shane, Public Works Director, said the bidder received better pricing from his vendors, which allowed him to reduce the bid amounts.

*Mr. Colby moved and Mr. Davis seconded a motion to award the bid for the Library Deck Replacement to Maine Highlands Contracting of Etna, Maine, for a not to exceed amount of \$25,000. The motion carried on a vote of 5-0.*

### 4.30 To See What Action the Board Wishes to take in Regard to Loader Specs

The Board made the following changes to the specifications:

- Create a second spec for a 1.7 cubic yard wheel loader with changes to the weight, tires and engine size.
- Remove Loader models on the last page.
- Keep same bid by date of October 7, 2019.
- Contact bidders listed for email addresses.

*Ms. Gilles moved and Mr. Davis seconded a motion to send the Wheel Loader Specifications out to bid with the changes, as discussed, and the bids due by October 7, 2019. The motion carried on a vote of 5-0.*

## Solar Energy Presentation

Nick Sampson, of Revision Energy, gave a presentation to the Board on Solar Energy and the financial savings to the Town for electricity. He said best location for the solar arrays would be the Fire Station and new Public Works Garage.

### 4.31 To See What Action the Board Wishes to take in Regard to Public Works Job Descriptions

The Board made the following changes to the job descriptions:

Public Works Director:

- Remove the words “illustrative only” from the title “Essential Duties and Responsibilities; and add new bullet point “Ability to establish and maintain effective working relationships with other employees, town departments and the general public; communicate with respect.”

- Under Required Minimum Qualifications, second sentence add “Associates or” to the beginning of sentence and add the word “civil” before the word engineering.
- Under Selection Guidelines, first paragraph, add sentence “Applicant will be required to take the Wonderlic Cognitive Test and the Caliper Assessment Test, with a positive recommendation from the assessment evaluator required.”

*Ms. Gilles moved and Ms. Chase seconded a motion to approve the Public Works Director Job Description, as amended. The motion carried on a vote of 4-0-1, with Mr. Davis abstaining.*

Public Works Deputy Director:

- Remove the words “illustrative only” from the title “essential Duties and Responsibilities.
- Under Selection Guidelines, first paragraph, add sentence “Applicant will be required to take the Wonderlic Cognitive Test and the Caliper Assessment Test, with a positive recommendation from the assessment evaluator required.”

*Ms. Gilles moved and Ms. Chase seconded a motion to approve the Public Works Deputy Director Job Description, as amended. The motion carried on a vote of 3-0-2, with Mr. Colby and Mr. Davis abstaining.*

Public Works Employee:

- Add new bullet point “Ability to establish and maintain effective working relationships with other employees, town departments and the general public; communicate with respect.”

*Ms. Gilles moved and Ms. Chase seconded a motion to approve the Public Works Employee Job Description, as amended. The motion carried on a vote of 5-0.*

Public Works Mechanic:

- Remove the words “illustrative only” from the title “Essential Duties and Responsibilities; and add new bullet point “Ability to establish and maintain effective working relationships with other employees, town departments and the general public; communicate with respect.”
- Under Required Minimum Qualifications, bullet ASE and EVT Certified, remove the word “certified” and replace with “certification preferred.”

*Ms. Gilles moved and Ms. Chase seconded a motion to approve the Public Works Mechanic Job Description, as amended. The motion carried on a vote of 4-0-1, with Mr. Davis abstaining.*

**4.32 To See What Action the Board Wishes to take in Regard to Community Fair Committee Quorum**

Ms. Chase said a quorum is based on the number of members appointed.

The Board, after discussion, took no action.

**4.33 To See What Action the Board Wishes to take in Regard to Stop Sign at Pond and Sabbathday Road**

Mr. Colby said he asked to have this on the agenda and would like to see an additional sign posted under the stop sign that says "Except Right Turn".

The Board, after discussion, took no action.

**4.34 To See What Action the Board Wishes to take in Regard to Scheduling Selectmen's Workshop on Board and Committee Bylaws**

*Mr. Davis moved and Ms. Gilles seconded a motion to set a Selectmen's Workshop on Board and Committee Bylaws for Monday, September 23<sup>rd</sup>, at 6:30pm, at the Community Building. The motion carried on a vote of 5-0.*

**VIII. APPROVE FY20 WARRANTS AND PAYROLLS #9, #10, #11 and #12**

*Mr. Davis moved and Ms. Gilles seconded a motion to approve FY20 Warrants and Payrolls #9, #10 and #11. The motion carried on a vote of 5-0.*

*Ms. Donovan moved and Ms. Gilles seconded a motion to approve FY20 Warrants and Payrolls #12. The motion carried on a vote of 4-0-1, with Mr. Colby abstaining.*

**IX. APPOINTMENTS AND RESIGNATIONS**

- A. *Parks & Recreation – 1 three-year terms available  
1 completion two-year term available***

**Thomas Halstead – would like to be appointed**

*Mr. Davis moved and Ms. Gilles seconded a motion to appoint Thomas Halstead, to the Parks & Recreation Committee, for a three-year term. The motion carried on a vote of 5-0.*

**X. LEGAL**

None.

## **XI. WRITTEN COMMUNICATION**

### **A. Approve Minutes of the August 19, 2019, Board of Assessor's, Selectmen's Workshop and Board of Selectmen's Meeting**

*Ms. Donovan moved and Mr. Colby seconded a motion to approve the August 19, 2019, Board of Assessor's, Selectmen's Workshop and Board of Selectmen's Meeting. The motion carried on a vote of 5-0.*

## **XII. ORAL COMMUNICATION**

### **A. Selectmen**

George Colby – said he would like the Board to have a Purchasing Policy Workshop. He said he would like to see the newly chip sealed section of Bennett Road swept again.

Joseph Davis – no comments.

Karen Gilles – asked all to keep in their thoughts, the families of John Whittier, George Carman, Bill Waterman and the Farmington Community. She said she attended the funeral of John Whittier and it was beautiful; give thanks to Fire/Rescue Chief Toby Martin and his department.

Tammy Donovan – said the Economic Development Committee is compiling a list of businesses in the Town of New Gloucester, for the creation of a brochure.

Linda Chase – said the Board had a workshop to discuss the Public Works Job Descriptions, which were approved earlier in the meeting. She said she created a list of items in which she would like information and projections to June 2020, pertaining to the 116 Public Works and 117 Public Safety Department budgets.

### **B. Town Manager**

Ms. Castonguay said the Royal River Conservation Trust is holding their second walk of the Lower Village property, recently acquired. She said the walk will be on Saturday, September 21<sup>st</sup>, at 9:00 am.

### **C. Dept. Heads**

Toby Martin, Fire/Rescue Chief, said the following:

- The Public Safety Budget is currently at 17% and the normal for this time is 21%.
- He thought the Board discussed moving the Oral Communication section up further on the Agenda.
- Purchasing Policy. There are federal programs available to local government for large purchases such as vehicles and equipment. These programs have done the due diligence of the RFP process. He highly recommends the Town using these programs.

- George Carman Funeral. The funeral will be on September 21<sup>st</sup>, 11am, at the Fire Station and are expecting upwards of 500 people attending. There will be a small/private burial at the cemetery, after the funeral, in which the department will be participating as well as a reception at the station. The department will have coverage from other area stations from 7am until 5pm.

**D. Boards & Committees**

**XIII. ADJOURN**

*Ms. Gilles moved and Mr. Davis seconded a motion to adjourn at 9:33pm. The motion carried on a vote of 5-0.*

Approved October 7, 2019

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Linda D. Chase, Chairman

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Karen L. Gilles, Vice-Chairman

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George W. Colby

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Joseph S. Davis

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Tammy L. Donovan