

**MINUTES**  
**Town of New Gloucester**  
**BOARD OF ASSESSOR'S AND BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, August 18, 2014**  
**At the Meetinghouse**

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

**BOARD OF ASSESSOR'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Steven Libby, called the meeting to order at 7:00 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry and Joshua McHenry and Laura Sturgis; Town Manager, Paul First; and recorder, Sharlene Myers.

**II. To See What Action the Board Wishes to take in Regard to Establishing the Mil Rate for FY15 Taxes**

Mr. Libby said three tax rates were presented to the Board. He said \$14.50 with an overlay of \$18,961.59; \$14.75 with an overlay of \$136,870.54; and \$15.00 with an overlay of \$254,779.02.

*Ms. Chase moved and Ms. Sturgis seconded a motion to set the tax rate of \$14.50 per mil for the FY15 tax year. The motion carried on a vote of 5-0.*

**III. To See What Action the Board Wishes to take in Regard to the FY15 Tax Commitment**

*Ms. Chase moved and Mr. McHenry seconded a motion to sign the Certification of Assessment and the Certification of Commitment. The motion carried on a vote of 5-0.*

**IV. ADJOURN**

*Mr. McHenry moved and Mr. Berry seconded a motion to adjourn at 7:15 p.m. The motion carried on a vote of 5-0.*

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## **BOARD OF SELECTMEN'S MEETING**

### **I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Steven Libby, called the meeting to order at 7:16 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry and Joshua McHenry and Laura Sturgis; Town Manager, Paul First; and recorder, Sharlene Myers.

### **II. SCHEDULE NEXT MEETING:**

**Board of Selectmen – 7:00 p.m., Monday, August 18, 2014**

#### **A. Adjustments to the Agenda**

Mr. First said he would like to add item 4.14 To See What Action the Board wishes to take in Regard to Confirmation of new Town Planner.

*Ms. Chase moved and Mr. Berry seconded a motion to add Item 4.14, To See What Action the Board wishes to take in Regard to Confirmation of New Town Planner. The motion carried on a vote of 5-0.*

Ms. Sturgis said she would like to add under Appointments, the appointment of herself, Laura Sturgis, as Selectmen Liaison to the Community Fair Committee, which is a voting position.

Mr. Libby said this did not require a motion and will add under appointments.

### **III PUBLIC PARTICIPATION**

Stephen Hathorne, resident, spoke to the Board concerning the disrepair of the Library Sign and the Smokey the Bear sign; the typo error on the Recall Ordinance; changing the Town Meeting warrant items wording so the articles would become open ended; the amount spent and forthcoming for legal fees on the Frank Staton protection order and Sandra Sacco lawsuit.

Mr. First said the Library sign is not salvageable and in order to keep the same shape/size/color of other Town building signs, a new sign will take approximately three/four weeks. He said no decision has been made on the Smokey the Bear sign.

Mr. Libby said it would not take a petition process to correct the typo error on the approved Recall Ordinance. He said the change can be proposed to the voters at an upcoming Town Meeting.

Mr. Libby and Mr. Berry said they are both opposed to changing the way Town Meeting warrant articles are written.

Mr. McHenry said he would like to see open ended warrant articles.

Mr. First said the Town has a responsibility as a municipal government. He said legal counsel is not inexpensive and regarding the Frank Staton case, he said employees have the right to a safe work environment.

#### IV. SCHEDULED ITEMS

**4.12 To See What Action the Board Wishes to take in Regard to Game of Chance Lucky 7 Application for Lunn Hunnewell Amvets Post #6**

*Mr. Berry moved and Mr. McHenry seconded a motion to approve and sign the Game of Chance Lucky Seven Application for Lunn Hunnewell Amvets Post #6 and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.*

**4.13 To See What Action the Board Wishes to take in Regard to Bid Proposals for Outlet Road Bridge RFP**

The following bid proposals were opened:

Baker Design Consultants – Freeport, Maine

(Phase 1) \$7,800

(Phase 2) \$9,000-\$21,000

(Total Lump Sum Price Design Services) \$16,800-\$28,800

(Estimated Hours for Construction Inspection Services) 80

(Hourly Rate for Construction Inspection Services) \$90

Fay, Spofford & Thorndike (FST) – South Portland, Maine

(Total Lump Sum Price Design Services) \$47,000

(Estimated Hours for Construction Inspection Services) 390

(Hourly Rate for Construction Inspection Services) \$65

Gorrill-Palmer Consulting Engineers, Inc. – Gray, Maine

(Basic Scope of Services) \$11,150

(Basic & Supplemental Scope) \$14,450

(Estimated Hours for Construction Inspection Services) 88

(Hourly Rate for Construction Inspection Services) \$80

Taylor Engineering Associates – Auburn, Maine

(Total Lump Sum Price Design Services) \$22,500

(Estimated Hours for Construction Inspection Services) 32

(Hourly Rate for Construction Inspection Services) \$90

Mr. Libby asked if there would be enough time if staff reported back at the September 15<sup>th</sup> Selectmen's meeting or if a special meeting is needed.

Mr. First said the meeting should be sooner than September 15<sup>th</sup>.

*Mr. McHenry moved and Mr. Libby seconded a motion for staff to review the bid proposals and report back to the Board as soon as possible, within the next week and a half, and the Chair and Vice-Chairman will set a date for a Special Board of Selectmen's meeting. The motion carried on a vote of 5-0.*

**4.14 To See What Action the Board wishes to take in Regard to Confirmation of New Town Planner**

Mr. First said after a lengthy process and of interviews, he said he would like to welcome William Johnston as the new Town Planner. He said Mr. Johnston will be a good fit for the Town of New Gloucester with the knowledge and experience he will bring. He said he is asking the Board to confirm Mr. Johnston.

Mr. McHenry moved and Ms. Sturgis seconded a motion to confirm William Johnston as the New Gloucester Town Planner. The motion carried on a vote of 5-0.

**V. APPROVE FY15 WARRANTS AND PAYROLLS #5, #6 and #7**

*Mr. Berry moved and Mr. McHenry seconded a motion to approve FY15 Warrants and Payrolls #5, #6 and #7. The motion carried on a vote of 5-0.*

**VI. APPOINTMENTS**

**A. Resignation of Jenny Sprague from the School Board**

*Mr. McHenry moved and Mr. Berry seconded a motion to advertise and publish a press release pertaining to the School Board Vacancy on the Town website, Channel 3 and elsewhere the Town Manager deems appropriate; completed applications be received by 6:00 p.m., Monday, September 15<sup>th</sup>, at the Town Office; and all applicants be present at the Board of Selectmen's meeting at 7:00 p.m., September 15<sup>th</sup>. The motion carried on a vote of 5-0.*

*Mr. Berry moved and Mr. McHenry seconded a motion to accept the resignation of Jenny Sprague from the School Board, with regret. The motion carried on a vote of 5-0.*

**B. Appointment of Laura Sturgis as Selectmen Liaison to Community Fair Committee – (voting)**

*Mr. McHenry moved and Mr. Berry seconded a motion to appoint Laura Sturgis as Selectmen Liaison to the Community Fair Committee. The motion carried on a vote of 4-0-1, with Ms. Sturgis abstaining.*

## VII. LEGAL

Mr. First said the Sandra Sacco v. Town of New Gloucester case is waiting on the judge's schedule to hear the Town's motion.

## VIII. WRITTEN COMMUNICATION

### A. Approve Minutes of the July 28, 2014, Board of Selectmen's Meeting

Ms. Sturgis said on page 3, third paragraph, the word "he" should be "she".

The Board asked that Item 4.10, the order number of the Fraternal Order of Eagles be double checked.

*Mr. McHenry moved and Mr. Berry seconded a motion to accept the Minutes of the July 28, 2014, Board of Selectmen's Meeting, as amended. The motion carried on a vote of 5-0.*

## IX. ORAL COMMUNICATION

### A. Selectmen

Laura Sturgis – said as Liaison, she attended the Cable TV Committee Meeting and learned about New Gloucester Cable TV and the new equipment recently purchased.

Joshua McHenry – asked Mr. First about the Mayall Road Discontinuance and Release of Public Easement; he said he liked the idea of Attorney Jim Katsiaticas doing a combined FOAA training with the Water District Trustees and Selectmen; he said the Library will be hosting their annual play on Tuesday, August 19<sup>th</sup>, at 6:30pm, at the Gazebo and there will also be a story teller, a mime and an awards ceremony; and he said he is watching the EMS Revenue as its coming upon a full year of service and said the trend at this time is a little behind. Mr. McHenry said in response to Mr. Hathorne's legal questions, he also is not eager to spend Town resources. He said he hopes moving forward there are fewer legal issues and more routine matters. He thanked Mr. Hathorne for his comments.

Mr. First said he spoke with MMA and the Town Attorney concerning the Gillespie/Mayall Road Easement and their recommendation is to discontinue the road again, which will require a Town Meeting vote. He said he has contacted Mr. Palmiter and made him aware of this information. He said a joint meeting is upcoming between the Water District Trustees and Selectmen and the FOAA combined training could be scheduled for that same evening and cost be shared between both. Mr. First said he has asked for a full nine-month report including complete breakdown on the new ambulance service.

Nathaniel Berry – said he likes the detailed monthly expense report and this information is available to the public. He said Mr. First, Gary Sacco, Fire-Rescue Chief and himself met with MDOT on the proposed redesign of the Route 100/231 intersection. He said MDOT said it would cost \$400,000 plus to knock down the hill for better sight and that it also involved ledge. He said Mr. First said the contractors just dug down 8' for the water construction and it was all sand. Mr. Berry said they were not satisfied with MDOT's presentation and asked them look over the redesign again.

Mr. First said the biggest issue with the redesign is safety and sight distance. He said one of their proposed plans is to place an island on Intervale Road. Mr. First said suggested moving the Route 231 intersection further north on Route 100 and MDOT said that would involve crossing three properties. He said he asked them to look at all the alternatives.

Linda Chase – said Bald Hill Road looks great and the fairgrounds looks really good where the barn formerly stood.

Steven Libby – said the Board needs to schedule a performance evaluation for the Town Manager and asked Mr. First to email the form to the Board. He said the Bald Hill Road paving was completed in two days and a quality job was done by F. R. Carroll.

## **B. Town Manager**

Mr. First said the server replacement is scheduled for the week of August 18<sup>th</sup> and there will be minor interruption to Town Hall computers.

Mr. First said he wanted to thank the Public Works crew for a great job on Bald Hill Road.

Mr. First said he would also like to thank the Public Works crew and Bowie Excavating for a great job on demolishing the barn at the Fairgrounds. He said the cost was approximately \$1,500, well under budget of \$4,000.

Mr. First said the audit is nearly completed and went well. He said they needed a couple additional items sent to them. He said Harry Child, the new bookkeeper did an excellent job.

Mr. First said he received word of an upcoming vacancy on the Planning Board. He said he would forward the resignation to the Board of Selectmen.

Ms. Chase asked if Bald Hill Road would be striped before winter.

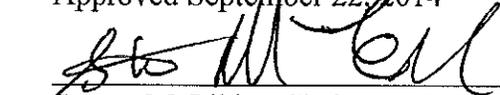
Mr. First said yes it would be. He also said that the shoulders on Bald Hill Road would be completed that week and the Cobbs Bridge Road Bridge is on schedule to open before school starts.

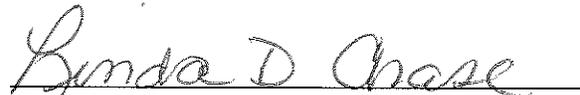
## **C. Boards & Committees**

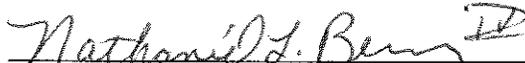
X. ADJOURN

*Mr. Berry moved and Mr. McHenry seconded a motion to adjourn at 8:37 p.m. The motion carried on a vote of 5-0.*

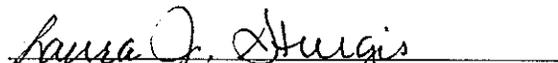
Approved September 22, 2014

  
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Steven M. Libby, Chairman

  
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Linda D. Chase, Vice-Chairman

  
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Nathaniel L. Berry IV, Selectman

  
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Joshua J. McHenry, Selectman

  
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Laura J. Sturgis, Selectman