

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:15 p.m.
Monday, August 12, 2013
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Steven Libby, called the meeting to order at 7:25 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry, Joshua McHenry and Mark Stevens; Town Manager, Sumner Field; and Recorder, Sharlene Myers.

II. SCHEDULE NEXT MEETINGS:

Board of Selectmen:

7:00 p.m., Thursday, August 15, 2013, Selectmen's Workshop at Community Building

7:00 p.m., Monday, August 19, 2013, Selectmen's Meeting at the Meetinghouse

Mr. Libby said the Selectmen's Workshop on Thursday, August 15, 2013, has been cancelled and there could be a possible cancellation of the August 19th, 2013, Selectmen's meeting.

A. Adjustments to the Agenda

None.

III. PUBLIC PARTICIPATION

A. PUBLIC HEARING on Liquor License Application

Mr. Libby opened the Public Hearing at 7:27 p.m. There were no public comments. Public Hearing was closed at 7:28 p.m.

B. Other

None.

IV. SCHEDULED ITEMS

4.14 To See What Action the Board Wishes to Take in Regards to Awarding of Bid for Dump Truck Cab & Chassis

Ted Shane, Public Works Director, said he is recommending to award the bid for the Dump Truck Cab & Chassis to Freightliner of Maine, Inc., of Westbrook, for a bid amount of \$94,163, Freightliner Truck Model #114SD. He said this is the same truck the Town purchased in 2012. He said O'Connor GMC was the lowest bid but the warranties offered do not meet the bid specifications. Mr. Shane said one of the bidders called and amended their bid amount to a lower dollar value. He said he did not consider the new amount as it was not fair to the other bidders.

Mr. McHenry moved and Mr. Berry seconded a motion to award the bid to Freightliner of Maine, Inc., of Westbrook, for Freightliner Model #114SD, with a bid amount of \$94,163 (bid amount of \$110,163, with a trade-in of \$16,000). The motion carried on a vote of 5-0.

4.15 To See What Action the Board Wishes to Take in Regards to Awarding of Bid for Combination Dump Body/Sand Spreader and Plow Gear

Mr. Shane said he is recommending awarding the bid for the Combination Dump Body/Sand Spreader and Plow Gear to Viking Cives, USA, of Sidney, for a bid amount of \$71,130.

Mr. Libby asked if there would be any additional expenses to the truck after the dump body/sand spreader and plow gear were mounted.

Mr. Shane said there would be some for lettering, radios, etc.

Mr. Libby asked Mr. Shane to provide a listing of additional items and expenses.

Mr. Berry moved and Mr. Stevens seconded a motion to award the bid for the Combination Dump Body/Sand Spreader and Plow Gear to Viking Cives, USA, of Sidney, for a bid amount of \$71,130. The motion carried on a vote of 5-0.

4.16 To See What Action the Board Wishes to Take in Regards to Tucker Ridge Road Name Application

Mr. Berry moved and Mr. McHenry seconded a motion to approve the Tucker Ridge Road Name Application, Map 6, Lot 40-1. The motion carried on a vote of 5-0.

4.17 To See What Action the Board Wishes to Take in Regards to Liquor License Application for Leskatina, Inc., d/b/a Mario's Restaurant

Ms. Chase moved and Mr. Berry seconded a motion to approve and sign the Liquor License Application for Leskatina, Inc., d/b/a Mario's Restaurant, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.

4.18 To See What Action the Board Wishes to Take in Regards to Game of Chance Lucky Seven Application for Amvets Post 6 and Auxiliary

Mr. McHenry moved and Mr. Berry seconded a motion to approve and sign the Game of Chance Lucky Seven Application for Amvets Post 6 and Auxiliary, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.

4.19 To See What Action the Board Wishes to Take in Regards to Game of Chance Dice Application for Fraternal Order of Eagles #4131

Ms. Chase moved and Mr. Stevens seconded a motion to approve and sign the Game of Chance Dice Application for Fraternal Order of Eagles #4131, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.

4.20 To See What Action the Board Wishes to Take in Regards to Quitclaim Deeds

The Board asked to clarify the years of the liens on the Quitclaim Deed for Map 9 Lot 2-2.

Mr. McHenry moved and Mr. Berry seconded a motion to sign the Quitclaim Deeds for Map 9 Lot 2-5 and Map 9 Lot 2-3, as read and to table the Quitclaim Deed for Map 9 Lot 2-2 for further clarification. The motion carried on a vote of 5-0.

4.21 To See What Action the Board Wishes to Take in Regards to Establishing the Mil Rate for FY14 Taxes

Mr. Libby said three tax rates scenarios were given to the Board: \$13.30 with \$3,280.82 overlay; \$13.45 with \$73,645.57 overlay; and \$13.80 with \$237,830.02. He said the increase in the tax rates is due to the School and County portion and the Town portion is the same as last year. Mr. Libby asked the Town Manager to research if the School portion includes all revenue received from the State.

Mr. McHenry moved and Mr. Berry seconded a motion to set the tax rate at \$13.45 per thousand. The motion carried on a vote of 5-0.

4.22 To See What Action the Board Wishes to Take in Regards to the Assessors' Certification of Assessment

Mr. McHenry moved and Mr. Stevens seconded a motion to sign the Assessor's Certification of Assessment and the Certification of Commitment. The motion carried on a vote of 5-0.

4.23 To See What Action the Board Wishes to Take in Regards to Borrowing \$212,000 for Water District Connection Costs per Interlocal Agreement

Mr. Libby said as approved at the Special Town Meeting in February, the Town of New Gloucester is responsible for the cost of hooking up 38 homes to the new water system at a cost of \$212,000 per the Interlocal Agreement. He said this agenda item is to authorize the Town Manager to use the undesignated fund balance to fund this.

Mr. McHenry asked about loan rates and usage of TIF funds.

Mr. Field said loan rates have increased and he would have to research using of TIF. He said if funding is to be borrowed, it would have to go to a Town Meeting for approval. He said approval could be given to use the Undesignated Fund Balance and he could research if TIF could be used.

Mr. Libby said if TIF Funds are available for this project, it could come back to the Board at the next meeting.

Mr. Berry moved and Mr. McHenry seconded a motion to fund \$212,000 for the Water District Connections from the Undesignated Fund Balance; the Town Manager is to research usage of TIF Funding; and if TIF Funding can be used, bring this item back to the Board at the next meeting. The motion carried on a vote of 5-0.

V. APPROVE FY14 WARRANTS AND PAYROLLS #4, #5, #6 & #7

Mr. McHenry asked about the Town Hall Streams invoice/payment in Warrant #6.

Richard Erwin, Cable TV Committee member, said they are currently in the process of converting from the old system to the new equipment. He said until the new equipment is up and running smoothly, they are still utilizing Town Hall Streams. He said a 30-day notice will be given to Town Hall Streams, hopefully by the end of September.

Mr. Libby said one of the Warrants contained an invoice/payment for the Transfer Station Rolloff Containers and asked if they went through a Bid Process and if the Purchasing Policy was followed.

Mr. Field said it was done through a contact vendor process, of which vendors are limited. He said the Policy states if the amount is between \$7,500 and \$15,000, estimates are all that is needed.

Mr. Berry moved and Mr. McHenry seconded a motion to approve FY14 Warrants & Payrolls #4, #5, #6 and #7. The motion carried on a vote of 4-0-1, with Mr. Libby abstaining.

VI. APPOINTMENTS

None.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the July 15, 2013, Board of Selectmen's Meeting

Mr. Berry moved and Ms. Chase seconded a motion to approve the Minutes of the July 15, 2013, Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

IX. ORAL COMMUNICATION

A. Selectmen

Mark Stevens – said he will not be able to attend the Community Fair but hopes it is well attended and supported and everyone has a good time.

Joshua McHenry – said he would like to commend the Economic Development Committee on the brochure they put together. He asked if there is an update on the EMS/Ambulance and Billing information. Mr. Field said he met with the Chief that morning and the search for an ambulance has gone as far west as Wyoming but the Buxton truck is the closest and best value. He said the Chief cannot move forward without the ambulance in place as a vin number is necessary. He said the Chief met with the Fire Chief in Freeport to discuss billing and implementation.

Nathaniel Berry – said he also agrees on the job well done by the Economic Development Committee and Assistant Planner on the brochure. He said the Community Fair is August 24th and he is working with Mike Bardier, Committee Chairman, on the 22nd and 23rd to help lay out and set up the fair. He said everyone is to do a non-rain dance and asks anyone that would like to help that weekend to contact Mr. Bardier.

Linda Chase – said she would like to thank Ted Shane and Thor Hall, Public Works Department, for cutting back the weeds/brush at the intersection of Route 100 and Chandler Mill Road. She said also would like to remind everyone about the Community Fair on August 24th. She asked the Town Manager to have the Board & Committees information page updated on Channel 3 Cable TV.

Steven Libby – said he would like to welcome the Town Manager back from vacation.

B. Town Manager

Mr. Field said the Town received a dividend check from Maine Municipal Association, Risk Management Services, in the amount of \$5,529, in relationship to Workers Compensation. He said this covers the cost of the annual membership.

Mr. Field said he was contacted by a citizen asking if the Town would be interested in obtaining a piece of artwork to put on display. He said the artwork is from the Bernard Langlais Collection through the Kohler Foundation, Inc., and Gift of Colby College. He said spoke with Suzan Hawkins, Librarian, and it would be put on display at the New Gloucester Public Library. He said he would sign and mail the paperwork.

Mr. Field said while he was away, the Meetinghouse oil tank had a leak and needs to be replaced. He said the Public Works Department pumped the remaining oil out of the tank and is currently getting bids for cost of replacement. Mr. McHenry asked why a standard 275-gallon oil is not looked into. Mr. Libby said a 350-gallon tank would result in less fill-ups of the tank. The Board asked Mr. Field to look into the cost of a containment or holding device for the new tank.

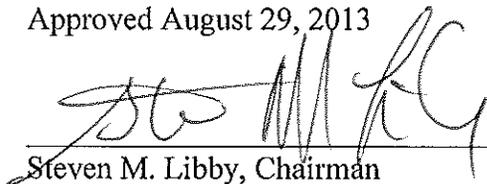
Mr. Field said also while he was away, the alarm on the standby generator in the Community Building was going off. He said it was reset but the propane tank was empty. He said the last time the tank was filled was 2010. He said the tank could not be filled due to the age and condition of the current tank. He said estimates will be sought for replacement of the tank, either rented or purchased. Mr. McHenry asked why the generator is necessary for that building. Mr. Field said the generator is the back-up power for the Town Complex.

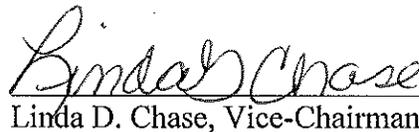
C. Boards, Department Heads, and Committees

X. ADJOURN

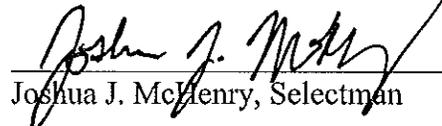
Mr. Berry moved and Mr. Stevens seconded a motion to adjourn at 8:45 p.m. The motion carried on a vote of 5-0.

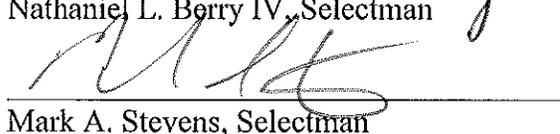
Approved August 29, 2013


Steven M. Libby, Chairman


Linda D. Chase, Vice-Chairman


Nathaniel L. Berry IV, Selectman


Joshua J. McHenry, Selectman


Mark A. Stevens, Selectman

CERTIFICATE OF ASSESSMENT TO BE RETURNED TO MUNICIPAL TREASURER
STATE OF MAINE

COPY

County Cumberland, ss.

We hereby certify, that we have assessed a tax on the estate, real and personal liable to be taxed in the Municipality of New Gloucester for the fiscal year 07/01/2013 to 06/30/2014, at 13.45 mils on the dollar, on a total taxable valuation of \$458,162,118

Assessments:

1. County Tax	305,178.00	
2. Municipal Appropriation	2,680,426.00	
3. TIF Financing Plan Amount	225,000.00	
4. Local Educational Appropriation	4,484,765.00	
5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation #16)	55,868.66	
6. Total Assessments		7,751,237.66

Deductions:

7. State Municipal Revenue Sharing	110,000.00	
8. Homestead Reimbursement	86,905.16	
9. BETE Reimbursement	42,411.01	
10. Other Revenue	1,349,641.00	
11. Total Deductions		1,588,957.17
12. Net Assessment for Commitment		6,162,280.49

Lists of all the same we have committed to Sumner M. Field, III, Tax Collector of said Municipality, with warrants in due form of law for collecting and paying the same to Sumner M. Field, III, Municipal Treasurer of said Municipality, or the successor in office, on or before such date, or dates, as provided by legal vote of the Municipality and warrants received pursuant to the laws of the State of Maine. (Title 36 MRSA, section 712)

Given under our hands this 08/12/2013



Binda D Chase

Nathaniel L. Berry IV

Municipal Assessor(s)

Complete in Duplicate. File original with Tax Collector. File copy in Valuation Book

You are to pay to Sumner M. Field, III, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 08/12/2015.

In case of the neglect of any person to pay the sum required by said list until after 10/11/2013 & 04/11/2014; you will add interest to so much thereof as remains unpaid at the rate of 7.00 percent per annum, commencing 10/12/2013 & 04/12/2014 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 08/12/2013.

Nathanial L. Berry IV Assessor(s) of: New Gloucester
Sto M. Chase
Brenda Chase

CERTIFICATE OF COMMITMENT

To Sumner M. Field, III the Collector of the Municipality of
New Gloucester , aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$6,162,280.49 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 08/12/2013

Nathanial L. Berry IV Assessor(s) of: New Gloucester
Sto M. Chase
Brenda Chase

Complete in Duplicate. File original with Tax Collector. File copy in Valuation Book