

MINUTES
Town of New Gloucester
SPECIAL BOARD OF SELECTMEN'S MEETING
6:00 p.m.
Monday, June 15, 2020
Via Zoom

SPECIAL BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 6:00 pm. Present were Chairman, Linda Chase; Vice-Chairman, Karen Gilles; Selectmen, George Colby, Joseph Davis and Tammy Donovan; Town Manager, Brenda Fox-Howard; and Recorder, Sharlene Myers

II. PLEDGE OF ALLEGIANCE

All joined in the Pledge of Allegiance.

III. SCHEDULE NEXT MEETING:

- **Board of Selectmen's Meeting – 7:00 p.m., Monday, July 6, 2020 via Zoom**

A. Adjustments to the Agenda

Mr. Davis moved and Ms. Donovan seconded a motion to add Item 5.87 To See What Action the Board Wishes to take in Regard to Opening of Fairgrounds Playground. The motion carried on a vote of 5-0.

IV. PUBLIC COMMENTS

Kathleen Potter, resident, said she wanted to commend the Town Manager on her recommendations but would like to see her add back in the four positions removed.

Carol Gilles, resident, said she wanted to thank all for the work done on the Budget and asked why one of the positions was not restored as the others.

Diana Dowd, resident, said she is grateful to Brenda and echoes the comments of others about restoring of all positions.

Stephen Hathorne, resident, said the following: 1) would like to see the bouncing of meeting times to stop and be consistent; 2) reinstate all positions, do not leave Assistant Librarian as part time; 3) all Board members to a constitutional Oath and disallowing people to speak at the podium is against the Constitution.

Mary Lou McManus-Richter, resident, said she would like the Board to consider reinstating all positions.

V. OLD BUSINESS

A. Prior Meeting Update – Selectmen Chair

None.

B. Prior Meeting Update – Town Manager

None.

VI. NEW BUSINESS

A. Updates

a. Selectmen

George Colby – thanked everyone for their hard work.

Joseph Davis – thanked Lori Anne for working all weekend on the Budget.

Tammy Donovan – the Library will reopen Thursday, Friday and Saturday for a total of 20 hours. She also thanked the “team” for all their work.

Karen Gilles – thanked Paul First and Steven Libby for all their work on the Budget, as well as everyone.

Linda Chase – she agrees with others. Thank you to Brenda and Lori Anne who worked all weekend.

b. Town Manager

Ms. Fox Howard said the following:

- 1) The Library will reopen for a total of twenty hours beginning on Thursday, June 18th. Thursday will be 12-8pm and Friday/Saturday will be 9-3. This will be for curbside only. Returns will be placed in the drop box and to be quarantined for nine days. Book orders may be placed by phone or online. No one is allowed in the building.
- 2) Has received a lot of calls and emails expressing that they want to have the Assistant Librarian reinstated to 36 hours and has also received a lot of support for reinstating the Parks & Recreation Director.

c. Dept. Heads

None.

d. Boards & Committees

B. Action Items

5.76 To See What Action the Board Wishes to take in Regard to Pine Tree Telephone Pole Permit

Mr. Colby moved and Ms. Donovan seconded a motion to approve the Pine Tree Telephone Pole Permit, Pole #36. The motion carried on a vote of 5-0.

5.77 To See What Action the Board Wishes to take in Regard to Carryover

Ms. Donovan moved and Mr. Colby seconded a motion to Carryover Account 128-4-36 Revaluation \$53,130 to FY21. The motion carried on a vote of 5-0.

5.78 To See What Action the Board Wishes to take in Regard to Town Facilities Observance of July 4th Holiday

Ms. Gilles moved and Ms. Donovan seconded a motion to approve the amended FY21 Town of New Gloucester Holiday Schedule. The motion carried on a vote of 4-1 with Mr. Colby opposing.

5.79 To See What Action the Board Wishes to Take in Regard to Appointment of Town Auditors for completion of FY20 Audit

Mr. Colby moved and Mr. Davis seconded a motion to appoint RHR Smith as the Town Auditors for the completion of the FY20 Audit. The motion carried on a vote of 5-0.

5.80 To See What Action the Board Wishes to take in Regard to SAD #15 Budget Validation Referendum Warrant

Ms. Gilles seconded and Ms. Donovan seconded a motion to approve the SAD #15 Budget Validation Referendum Warrant. The motion carried on a vote of 5-0.

5.81 To See What Action the Board Wishes to take in Regard to Town and SAD #15 Election Warrant

Ms. Donovan moved and Mr. Colby seconded a motion to approve the Town and SAD #15 Election Warrant. The motion carried on a vote of 5-0.

5.82 To See What Action the Board Wishes to take in Regard to Opening of Fairgrounds and Rowe Station Facilities

Mr. Colby moved and Mr. Davis seconded a motion to open the Fairgrounds and Rowe Station Facilities, subject to change. The motion carried on a vote of 5-0.

5.87 To See What Action the Board Wishes to take in Regard to Opening of Fairgrounds Playground

Ms. Fox Howard said the Town will need to place signage at the Playground concerning COVID.

Mr. Colby moved and Mr. Davis seconded a motion to opening the Fairgrounds Playground with proper signage. The motion carried on a vote of 5-0.

5.83 To See What Action the Board Wishes to take in Regard to Budget Changes

Ms. Fox Howard said after reviewing the Budget, putting positions back in that were cut and retaining the Assistant Library position at part-time (20hrs), making changes to anticipated revenue, she shows the new tax rate to be 16.75 for Selectmen and 16.81 for Budget Committee (last year's was 16.90). She said if you add the Assistant Librarian to 36hrs, it would add \$27,742.97 to the Budget and the bottom number/tax rate would have minimal impact.

Ms. Chase said the figures include Public Works Employee at 40 hours, Town Planner at 36 hours, Parks & Recreation Director at 36 hours and Assistant Librarian at 20 hours.

Mr. Davis moved and Mr. Colby seconded a motion to accept the changes presented by the Town Manager, Assistant Librarian at 20 hours, and do not include the \$500 for Halloween Candy. The motion carried on a vote of 4-1, with Ms. Donovan opposing.

5.84 To See What Action the Board Wishes to take in Regard to Annual Town Meeting Warrant

Mr. Colby moved and Mr. Davis seconded a motion to sign the Annual Town Meeting Warrant with the following changes: Budgets 101, 102, 117, 116, 133, 123, 122 are to be stand-alone articles; and correct the dollar amounts as presented in Budgets 116, 133, 123, 122, 109, 125 and Revenues. The motion carried on a vote of 5-0.

5.85 To See What Action the Board Wishes to take in Regard to Approving FY20 Warrants and Payrolls #49

Mr. Colby moved and Ms. Donovan seconded a motion to Approve FY20 Warrants and Payrolls #49. The motion carried on a vote of 5-0.

5.86 To See What Action the Board Wishes to take in Regard to Approving the Minutes of the June 1, 2020, Board of Selectmen's Meeting

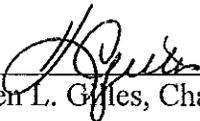
Mr. Davis moved and Mr. Colby seconded a motion to approve the Minutes of the June 1, 2020, Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

Ms. Chase said the Selectmen will be holding a Question and Answer session on the Budget via Zoom on June 22nd, at 7:00pm. She asked for those wishing questions answered, to please send them to Ms. Fox-Howard via email to townmanager@newgloucester.com.

VII. ADJOURN

Mr. Davis moved and Ms. Donovan seconded a motion to adjourn at 7:52pm. The motion carried on a vote of 5-0.

Approved August 3, 2020

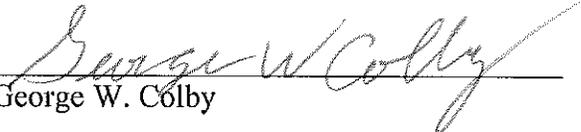


Karen L. Giles, Chairman



Linda D. Chase, Vice-Chairman

Peter R. Bragdon



George W. Colby



Tammy L. Donovan