

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, April 3, 2017
At the Meetinghouse

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:01 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Steven Libby; Selectmen, Stephen Hathorne and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers. Selectman, Lenora Conger was absent.

II. SCHEDULE NEXT MEETING:

Annual Town Meeting – 7:00 p.m., Monday, May 1, 2017

Board of Selectmen Meeting – 7:00 p.m., Monday, May 15, 2017

A. Adjustments to the Agenda

Mr. Hathorne moved and Ms. Sturgis seconded a motion to add Item 5.07, To See What Action the Board Wishes to take in Regard to Appointment of an Acting Town Manager. The motion carried on a vote of 4-0.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to add Item 5.08, To See What Action the Board Wishes to take in Regard to Appointment of an Assessor's Agent. The motion carried on a vote of 4-0.

III. PUBLIC PARTICIPATION

A. Dedication – Annual Town Report

Ms. Chase said the Annual Report is dedicated each year to an outstanding person(s) in the community. She said this year's Annual Report is dedicated to David Lunt.

Ms. Sturgis read the dedication from the annual report.

B. Public Hearing – Liquor License for The Black Tie Company at Pineland Farms

Ms. Chase opened the Public Hearing for a Liquor License Application for The Black Tie Company at Pineland Farms at 7:08 p.m. There were no public comments. Ms. Chase closed the Public Hearing at 7:09 p.m.

C. Other

Steve Chandler, resident, spoke to the Board concerning the zoning ordinance changes that are on the upcoming Annual Town Meeting Warrant, and the affects these changes will have on landowners.

George Colby, resident, spoke to the Board concerning the Town maps and how the Range ways are no longer displaying on them.

Ellie Fellers, resident and reporter for the Lewiston Sun Journal, asked the Board for an update on the Town Manager replacement.

IV. SCHEDULED ITEMS

4.99 To See What Action the Board Wishes to take in Regard to Bid Proposals for the Fairgrounds Pavilion Project

The following bids were opened for the Fairgrounds Pavilion Project:

Gordon Contracting, Inc., Sangerville, ME

- 1. \$93,192
- 2. \$74,920
- 3. \$70,545
- 1a. \$ 5,688
- 2a. \$15,000

Compass Builders, Inc., Yarmouth, ME

- 1. \$80,000
- 2. \$47,000
- 3. \$40,000
- 1a. \$ 2,000
- 2a. \$ 1,500 (deduct)

Rulo Timberworks, Inc., Poland, ME

- 1. \$.00
- 2. \$.00
- 3. \$38,500
- 1a. \$.00
- 2a. included

Mike Smiley Timberframes, New Sharon, ME

- 1. \$.00
- 2. \$28,500
- 3. \$.00
- 1a. \$.00
- 2a. included

Mr. Libby moved and Ms. Sturgis seconded a motion for Parks & Recreation Committee and staff report back to the Board at their earliest convenience with their recommendation. The motion carried on a vote of 4-0.

5.00 To See What Action the Board Wishes to take in Regard to Awarding of Contingent Bid for Fairgrounds Playground RFP

Harvey Price, Parks & Recreation Director, said after careful consideration of all bids, the Parks & Recreation Committee recommend to award the Fairgrounds Playground RFP to Maine Recreation and Design and the project cost not to exceed \$46,530, subject to approval from the Bureau of Parks and Land.

Mr. Libby moved and Mr. Hathorne seconded a motion to award the Fairgrounds Playground RFP Bid to Maine Recreation and Design, and the project cost not to exceed \$46,530, pending approval of the State Bureau of Parks & Land. The motion carried on a vote of 4-0.

The Board thanked Mr. Price, Will Johnston, Town Planner, Ms. Chase and the Parks & Recreation Committee for all their hard work on this project.

5.01 To See What Action the Board Wishes to take in Regard to Liquor License Application for The Black Tie Company at Pineland Farms

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve the Liquor License Application for The Black Tie Company at Pineland Farms and to note there are no violations or issues per the Code Enforcement Officer. The motion carried on a vote of 4-0.

5.02 To See What Action the Board Wishes to take in Regard to Central Maine Power Pole Permit

Mr. Hathorne moved and Mr. Libby seconded a motion to approve the Central Maine Power Pole Permit. The motion carried on a vote of 4-0.

5.03 To See What Action the Board Wishes to take in Regard to Road Name Application for Steep Hill Road

Mr. Libby moved and Ms. Sturgis seconded a motion to approve the Road Name Application for Steep Hill Road. The motion carried on a vote of 4-0.

5.04 To See What Action the Board Wishes to take in Regard to Spring Clean-up Week at the Transfer Station

Ms. Sturgis moved and Mr. Libby seconded a motion to approve Spring Clean-up Week at the Transfer Station, May 16th through May 20th, during their normal business hours. The motion carried on a vote of 4-0.

5.05 To See What Action the Board Wishes to take in Regard to May 1, 2017, Annual Town Meeting Warrant

Mr. Libby moved and Mr. Hathorne seconded a motion to sign the May 1, 2017, Annual Town Meeting Warrant. The motion carried on a vote of 4-0.

5.06 To See What Action the Board Wishes to take in Regard to Appointment of Town Auditors for FY17

Mr. Hathorne moved and Ms. Sturgis seconded a motion to appoint the Town Auditing Services to R.H.R. Smith for FY17. The motion carried on a vote of 4-0.

5.07 To See What Action the Board Wishes to take in Regard to Appointment of an Acting Town Manager

Mr. Libby moved and Mr. Hathorne seconded a motion to appoint Sharlene Myers, as the Acting Town Manager, until May 15th, 2017, with compensation of \$400 per week, for six weeks. The motion carried on a vote of 4-0.

Mr. Libby said to place the appointment paperwork in their mailbox for signatures when signing of the warrant is done.

5.08 To See What Action the Board Wishes to take in Regard to Appointment of an Assessor's Agent

Mr. Libby moved and Ms. Sturgis seconded a motion to appoint Mike O'Donnell of O'Donnell and Associates, as the Assessor's Agent, effective April 1, 2017 and to prorate compensation from this point forward. The motion carried on a vote of 3-1, with Mr. Hathorne opposing.

V. APPROVE FY17 WARRANTS AND PAYROLLS #39 & #40

Mr. Libby moved and Mr. Hathorne seconded a motion to approve FY17 Warrants and Payrolls #39 and #40. The motion carried on a vote of 4-0.

VI. APPOINTMENTS

**A. *Public Works Design Committee – one vacancy*
James Hutchinson – would like to be appointed**

Mr. Libby moved and Mr. Hathorne seconded a motion to appoint James Hutchinson to the Public Works Design Committee. The motion carried on a vote of 4-0.

B. *Resignation of Carlton Wilcox from Parks & Recreation Committee*

Mr. Libby moved and Mr. Hathorne seconded a motion to accept the Resignation of Carlton Wilcox from the Parks & Recreation Committee, with regret. The motion carried on a vote of 4-0.

VII. LEGAL

Mr. First said the Town Attorney is reported the trip and fall lawsuit is proceeding as it should and will contact us when further updates are necessary.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the March 20, 2017 Board of Selectmen's & Board of Assessor's Meeting

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Minutes of the March 20, 2017 Board of Selectmen's & Board of Assessor's Meeting. The motion carried on a vote of 4-0.

B. Approve Minutes of the March 27, 2017 Special Board of Selectmen's Meeting

Mr. Libby moved and Ms. Chase seconded a motion to approve the Minutes of the March 27, 2017 Special Board of Selectmen's Meeting. The motion carried on a vote of 2-0-2, with Mr. Hathorne and Ms. Sturgis abstaining.

IX. ORAL COMMUNICATION

A. Selectmen

Steven Libby – said he wanted to thank Mr. First for his service and dedication to the Town. He said he enjoyed working with him and their conversations.

Laura Sturgis – said Mr. First was a pleasure to know, very professional and hard to say to goodbye and wished him all the best.

Stephen Hathorne – no comment.

Linda Chase – said she wanted to wish Mr. First the best.

B. Town Manager

Mr. First said the Water District held a Public Hearing for the rate case, it has been approved and submitted to the PUC.

Mr. First said Ms. Myers attended the meeting held by MDOT concerning the Route 100/Route 231 Upper Village project.

Ms. Myers said the work will begin on April 17th and they hope to have it completed before July 31st. She said during this time, the road will be done to one lane.

Mr. First said he would be completing his exit memo the following day and that he has a full day of work ahead of him before he leaves. He said he is meeting with Ms. Myers and Ms. Chase on Wednesday for review. He said it has been a wonderful opportunity to be Town Manager and that there are many remarkable people in the community. He said he thanks everyone for the well wishes and he hopes the next manager enjoys the experience as much as he did.

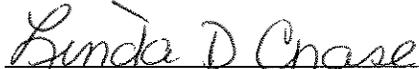
C. Dept. Heads

D. Boards & Committees

X. ADJOURN

Mr. Hathorne moved and Ms. Sturgis seconded a motion to adjourn at 8:28 p.m. The motion carried on a vote of 4-0.

Approved May 15, 2017


Linda D. Chase, Chairman

Steven M. Libby, Vice-Chairman


Lenora R. Conger, Selectman


Stephen J. Hathorne, Selectman


Laura J. Sturgis, Selectman