

**MINUTES**  
**Town of New Gloucester**  
**BOARD OF SELECTMEN'S & BOARD OF ASSESSOR'S MEETING**  
**7:00 p.m.**  
**Monday, March 20, 2017**  
**At the Meetinghouse**

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

## **BOARD OF SELECTMEN'S MEETING**

### **I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Linda Chase, called the meeting to order at 7:01 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Steven Libby; Selectmen, Lenora Conger and Stephen Hathorne; Town Manager, Paul First; and Recorder, Sharlene Myers. Selectman, Laura Sturgis was absent.

### **II. SCHEDULE NEXT MEETING:**

**Board of Selectmen Meeting – 7:00 p.m., Monday, April 3, 2017**

#### **A. Adjustments to the Agenda**

*Mr. Libby moved and Ms. Conger seconded a motion to add Item #4.98 To See What Action the Board Wishes to take in Regard to Abandoned Box Truck at the Town Garage. The motion carried on a vote of 4-0.*

### **III. PUBLIC PARTICIPATION**

#### **A. Presentation by Lacy Antonson – End of Summer Fest**

Lacy Antonson and Manny Archibald, spoke to the Board about the End of Summer Fest, which was held in Gray last year. They said this is a two-day event that is held in August and would like to hold one day in New Gloucester and the other in Gray. They said this festival would promote and collaborate the Town including businesses, artisans, committees and school organizations; it would create new memories and relive old memories; and it would educate attendees by offering interactive booths, demonstrations and exhibits.

Mr. First asked them to please contact the Community Fair Committee Chairman.

**B. Other**

Peter Bragdon, resident, spoke to the Board concerning the following: the vote by the Board to place a Ban of Marijuana Retail Sales and Social Clubs on the Town Meeting Warrant when this item was not on the posted agenda; the statement made by the Town Manager at the last Selectmen's meeting stating the Adhoc Marijuana Committee was dysfunctional; and why the Board is not placing two draft ordinances on the Town Meeting Warrant pertaining to Marijuana Retail Sales and Social Clubs.

**IV. SCHEDULED ITEMS**

**4.92 To See What Action the Board Wishes to take in Regard to Confirmation of the Animal Control Officer**

Mr. First introduced the new Animal Control Officer, Ryelle Atkins. He said she is a resident of New Gloucester, works at the Cumberland County Dispatch Office, graduated from Thomas College with an undergraduate degree in Criminal Justice and likes animals.

*Mr. Libby moved and Mr. Hathorne seconded a motion to confirm the hiring of Ryelle Atkins, as Animal Control Officer for New Gloucester. The motion carried on a vote of 4-0.*

**4.93 To See What Action the Board Wishes to take in Regard to Bid Proposals for Fairgrounds Playground RFP**

The following bids were opened:

New England Recreation Group Westboro, MA	\$ 48,500 w/ alternates
M. E. O'Brien & Sons, Inc. Medfield, MA	\$ 48,500 w/ alternates
Ultiplay Parks & Playgrounds Uxbridge, MA	\$ 34,201 no alternates
Maine Recreation and Design Brunswick, ME	
	Design 1A \$ 48,000 w/ alternates
	Design 2A \$ 47,500 w/ alternates
	Design 3A \$ 82,000 w/ alternates
Maturano Recreation Company Spring Lake, NJ	\$ 47,263.76 no alternates

Mr. Libby asked Ms. Myers to please email copies of the bid pages of all bids to the Board.

*Mr. Libby moved and Ms. Conger seconded a motion for staff to make their recommendation to the Board at their next meeting on April 3, 2017. The motion carried on a vote of 4-0.*

**4.94 To See What Action the Board Wishes to take in Regard to Bid Proposals for Morse Road Culvert RFP**

The following bids were opened:

Gordon Contracting Inc.	
Sangerville, ME	\$ 139,000
L. P. Poirier & Son, Inc., Excavation	
Lewiston, ME	\$ 180,230
Shaw Brothers Construction	
Gorham, ME	\$ 243,859.75
C. H. Stevenson, Inc.	
Wayne, ME	\$ 157,150
R. J. Grondin & Sons	
Gorham, ME	\$ 258,600

Will Johnston, Town Planner, said all bids were over budget. He said he will work Ted Shane, Public Works Director, and seek other funding to help this project commence but it will take some time to do so.

*Mr. Libby moved and Ms. Conger seconded a motion for staff to report back to the Board with an update on this project. The motion carried on a vote of 4-0.*

**4.95 To See What Action the Board Wishes to take in Regard to Appointment of the June 13, 2017 Elections Warden**

Mr. First said technically, the Board is to appoint the Election Warden and the appointment to be done before each Election.

*Mr. Hathorne moved and Ms. Conger seconded a motion to appoint Barbara Seaver, Election Warden for the June 13, 2017 Election. The motion carried on a vote of 4-0.*

**4.96 To See What Action the Board Wishes to take in Regard to First Review of the May 1, 2017, Annual Town Meeting Warrant**

The Board made the following amendments:

Article #10: add additional language giving the Town Manager authorization to accept

Article #29: add to title of Article and to line 2 "and real"

Article #28: change to Article #20

Article #21 to 30: move to the end of the warrant

Mr. First said Gary Wood has agreed to be moderator for the Annual Town Meeting. He said this may be his last year.

No action taken.

**4.97 To See What Action the Board Wishes to take in Regard to Closing Town Office Window Early for Annual Town Meeting**

*Mr. Libby moved and Ms. Conger seconded a motion to close Town Office Window at 5:00pm for the Annual Town Meeting. The motion carried on a vote of 4-0.*

**4.98 To See What Action the Board Wishes to take in Regard to Abandoned Box Trailer at Public Works**

Mr. Hathorne said there has been an abandoned trailer beside the Public Works garage for four months or more. He said he has asked staff at Public Works and they do not know who it belongs to. He said he would like to take action and see this trailer removed.

Mr. Libby said there is a process to follow.

Ms. Chase said staff could contact the State Police for help in locating the owner.

No action taken.

**V. APPROVE FY17 WARRANTS AND PAYROLLS #37 & #38**

*Mr. Libby moved and Mr. Hathorne seconded a motion to approve FY17 Warrants and Payrolls #37 and #38. The motion carried on a vote of 4-0.*

**VI. APPOINTMENTS**

**A. Resignation of Beverly Cadigan from the *Public Works Design Committee***

*Mr. Libby moved and Mr. Hathorne seconded a motion to accept the resignation of Beverly Cadigan from the Public Works Design Committee, with regret. The motion carried on a vote of 4-0.*

**VII. LEGAL**

Mr. First said the attorneys are working on the trip and fall lawsuit and he will be meeting with them to answer questions in the coming week.

Mr. First said he checked with the attorney and the Ban Ordinance does not require a Public Hearing. He said if the Board wishes to hold one, they can.

Ms. Chase said it could be placed on the agenda under Public Participation.

**VIII. WRITTEN COMMUNICATION**

**A. Approve Minutes of the March 6, 2017 Board of Selectmen's Meeting**

*Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Minutes of the March 6, 2017, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.*

## IX. ORAL COMMUNICATION

### A. Selectmen

Stephen Hathorne – said he wanted to thank the Public Works Department. He said they worked thirty plus hours during the large storm. He said he also wanted to congratulate the Gray-New Gloucester High School students who won the App Challenge for their fourth time.

Lenora Conger – no comments.

Steven Libby – no comments.

Linda Chase – said the GNG High School team consisted of five girls and congratulates them on their winning performance.

### B. Town Manager

Mr. First said the Annual Report is currently at the printers.

Mr. First said the MSAD #15 Draft Budget is being presented in the High School Library on Wednesday, March 22<sup>nd</sup>, at 6:30pm and Board members are invited to attend.

Mr. First said he received only two reports of damaged mailboxes and neither one was by our Public Works Crew. He said one was Route 100 and the other in the Town of Gray.

### C. Dept. Heads

### D. Boards & Committees

## X. ADJOURN

*Mr. Libby moved and Mr. Hathorne seconded a motion to adjourn at 8:35 p.m. The motion carried on a vote of 4-0.*

## BOARD OF ASSESSOR'S MEETING

### I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 8:35 p.m. Present were Chairman, Linda Chase; Vice-Chairman, Steven Libby; Selectmen, Lenora Conger and Stephen Hathorne; Town Manager, Paul First; Mike O'Donnell, of John O'Donnell and Associates; and Recorder, Sharlene Myers. Selectman, Laura Sturgis was absent.

**II. To See What Action the Board Wishes to take in Regard to Personal Property**

Mike O'Donnell spoke to the Board concerning outstanding Personal Property Taxes. He said he has been working on Personal Property Taxes and correcting issues on some of the accounts with outstanding balances. He said there are three of the large accounts and payment plans were set up on two of the three and they have been diligent in making their payments. He said one in particular was over assessed for many years and he has worked with them on what they should be paying and has paid five of the seven years. He said he is not before the Board that evening to abate these taxes but to explain how they developed into this situation and that he will bring the abatements to the Board in the future.

The Board agreed to abatement of the taxes for this one business.

*Mr. Libby moved and Mr. Hathorne seconded a motion to grant the abatement of \$11,454.63, as presented by Mike O'Donnell, for McAtee Excavating. The motion carried on a vote of 4-0.*

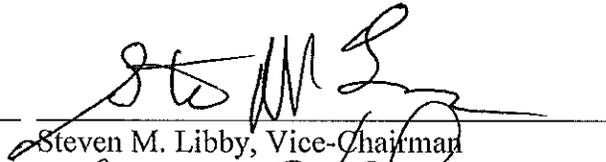
**III. ADJOURN**

*Mr. Libby moved and Mr. Hathorne seconded a motion to adjourn at 9:08 p.m. The motion carried on a vote of 4-0.*

Approved April 3, 2017



Linda D. Chase, Chairman

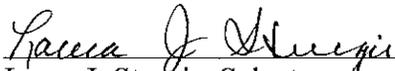


Steven M. Libby, Vice-Chairman

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Lenora R. Conger, Selectman



Stephen J. Hathorne, Selectman



Laura J. Sturgis, Selectman