



Town of New Gloucester
Certificate of Occupancy
Checklist

1. All prior necessary inspections passed before C.O. inspection
2. Adequate outside lighting at exits.
3. All stairs in and handrails in where needed.
4. All required plumbing fixtures set and operable; all others capped.
5. Kitchen sinks in and operable.
6. Hot and cold running water.
7. One complete bathroom. (Sink, toilet and tub or shower or both.)
8. Smoke detectors & CO2 detector where required.
9. All sheetrock in and taped.
10. All electrical outlets and switches set, and fixtures set or covered.
11. Electric panel labeled and has proper clearance.
12. Energy Efficiency Certificate posted on Electric Panel
13. All outlets and GFI's where required.
14. Furnace room enclosed if it's in a habitable area.
15. Mobile homes must be skirted and tied down.
16. Oil filter protector must be installed for mobile homes.
17. House numbers must be installed. They must be at least 4" in height and visible from the street. If you have a long driveway, house numbers must be installed at the edge of the road. Numbers at the edge of the must be a minimum of 4" on a post, fence, wall or mailbox.
18. Copy of satisfactory water test.