

***New Gloucester Water District***  
**Minutes**

**Monday, December 2, 2019, 5:00 PM**

**New Gloucester Meeting House**

1. Call to Order: Norm Chamberland, Vaughn A. Hardesty, Mike Broadbent and Lori-Anne Wilson in attendance.
2. Approval of November 4, 2019 Minutes: Moved by Norm Chamberland, seconded by Vaughn A. Hardesty, approved unanimously.

3. Operations Warrant & Financials:

- a. Approval of Operations Warrant #20191202\_0 for the amount of \$1,544.28. Moved by Norm Chamberland, seconded by Vaughn A. Hardesty, approved unanimously.
- b. Review of Financials and Accounts receivable: Financials continue to be good, but 6 outstanding accounts. Vaughn will place hangers next week.

4. Operations:

- a. PWW Operations Update: Mike reported that low water sensor failed and he and the electrician were able to bypass a redundant transducer to correct the problem. Well did not run for four days, but no issues with customers being without water.

Route 231 hydrant extension has been completed.

Trailer Park leak was identified and fixed.

Mike is monitoring a small hydrant leak at Memorial school and he has flushed

and

winterized all of the hydrants.

- b. Fire department training was discussed again and it was decided to work on having a meeting with the department this winter to familiarize everyone with the

operation of the pumps and hydrants. A follow-up outdoor meeting and demonstration will take place in the spring.

5. Other Items:

- a. 2020 Budget: Moved by Vaughn A. Hardesty, seconded by Norm Chamberland, approved unanimously.
- b. Letter to landlords: Norm will continue to work on this.
- c. Transfer of Funds:
  - aa. Move \$3,566.00 to Capital Replacement Fund: Moved by Norm Chamberland,  
Seconded by Vaughn A. Hardesty, approved unanimously.
  - Move \$1854.00 to Contingency Reserve: Moved by Norm Chamberland,  
Seconded by Vaughn A. Hardesty, approved unanimously.

6. Next Meeting:

- a. Monday, January 6, 2020, 5:00 PM, New Gloucester Meetinghouse.

7. Adjourn: Norm Chamberland moved, seconded by Vaughn A. Hardesty, approved unanimously.