

# ***New Gloucester Water District***

## **Minutes**

**Monday, November 4, 2019, 5:00 PM**

### **New Gloucester Meeting House**

1. Call to Order: Norm Chamberlain, Vaughn A. Hardesty, George Colby, Mike Broadbent and Lori-Anne Wilson in attendance.
2. Approval of October 7, 2019 Minutes: Moved by Norm Chamberlain, seconded by Vaughn A. Hardesty, approved unanimously.
3. Operations Warrant & Financials:
  - A. Approval of Operations Warrant #20191104\_0 for the amount of \$2672.11 Moved by Norm Chamberlain, seconded by Vaughn A. Hardesty, approved unanimously.
  - B. Review of Financials and Accounts Receivable: Financials continue to be in good shape. One customer's high usage was discussed and determined to be due to leaking toilet. Landlord agreed to fix and reimburse tenant for usage over average.
4. Operations:
  - A. Route 231 Hydrant Extension: Mike will get an estimate and proceed with installing the extension. Moved by Norm Chamberlain, seconded by Vaughn A. Hardesty, approved unanimously.
  - B. Fire Department Training: Mike will set up training for the fire department regarding the appropriate use of hydrants. Mike will also see about getting the fire chief on the alert system regarding low water.
  - C. Generator maintenance contract: Mike explained the recent bill was for a minor service and not the major once per year maintenance.
  - D. Hydrant Flushing: Mike reported that he had flushed the hydrants and everything went well.

- E. Mike reported that the low water alarm was going off and he determined that a low water sensor needed to be replaced, along with installing a surge protector. He will take care of this.

5. Other Items:

- A. Sign Election Warrant: Norm Chamberlain moved, seconded by Vaughn A. Hardesty and approved unanimously. It was also decided to advertise the upcoming election, of a new trustee, in several local papers and place on the town's website.
- B. Letter to Landlords: Norm will continue to address this issue.
- C. Budget for 2020: With minor changes Norm Chamberlain moved, seconded by Vaughn A. Hardesty, approved unanimously.

6. Next Meeting:

- A. Monday, December 2, 2019, 5:00 PM at the New Gloucester Meetinghouse.

7. Adjourn: Norm Chamberlain moved, seconded by Vaughn A. Hardesty, approved unanimously.