

***New Gloucester Water District***  
**Monday, March 4, 2019, 5:00PM**  
**Minutes**  
**New Gloucester Meetinghouse**

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain, Lori-Anne Wilson and Mike Broadbent, of Planet Waste Water, in attendance.
2. Approval of February 4, 2019 Minutes: Moved by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.
3. Operations Warrant & Financials:
  - a. Brief discussion of AWD hourly cost for meter reading. Approval of March 4, 2019 Warrant for \$1,547.57: Moved by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.
  - b. The Trustees reviewed financials and accounts receivable. A/R is at 11 accounts, it is thought this may be a mail issue. Lori-Anne will look into it and report back at April meeting.
4. Trustee Election:
  - a. The Warrant for Trustee Election was moved for approval by Dan Bannon, second by Norm Chamberlain, approved unanimously.
  - b. Appointment of Sharlene Myers as Deputy Water District Clerk was moved by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.
  - c. Appointment of Sharlene Myers as Registrar of the Water District Voters was moved by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.
  - d. Sharlene Myers was sworn in as Deputy Clerk and Registrar.
5. Operations: Mike Broadbent gave the following Operations Update:
  - a. Station is operating well, pumps are alternating and hours are even.
  - b. Still issues with the generator block heater, it's still not working. Power Products was notified to replace it. They noted that it will need to be replaced every 5 years.
  - c. Mike noted the customer that had usage issues didn't make an appointment. The meter is in the other basement. Mike said he would keep trying to set up meeting with both tenants.
  - d. The 2017 Consumer Confidence Report was resent to the Drinking Water

Program in response to a letter saying they didn't have a copy.

6. Other items
  - a. 2018 Consumer Confidence Report should be ready on DWP website in a few weeks. Dan will review and edit.
  - b. 2108 Compilation Report was reviewed, needs writeup on significant changes. Most substantial items were transition to a new operator and added one new customer. Dan will draft language for approval by Trustees via email.
  - c. Spring newsletter contribution. Dan will draft submission.
  - d. It was noted that the hydrants were cleared of snow today, directly after the snow storm.
  - e. Vaughn will attend micro water meeting in Bangor March 22.
  - f. Dan noted that the minutes for the Parks & Recreation Committee meeting noted that they were considering a septic system for the Fairgrounds. It was noted that a Trustee used to attend. Next meeting is scheduled for March 11, Norm will plan on attending.
7. The next regularly scheduled meeting will be Monday, April 1, 2019 at 5:00 PM.
8. Motion to adjourn, Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.