

New Gloucester Water District
Monday, October 1, 2018, 5:00PM
Minutes
New Gloucester Meetinghouse

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain and Lori-Anne Wilson in attendance.
2. Approval of September 10, 2018 Minutes: Moved by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.
3. Operations Warrant & Financials:
 - a. Approval of October 1, 2018 Warrant: Moved by Norm Chamberlain, second by Vaughn A. Hardesty, approved unanimously.
 - b. Financials and A/R: A/R is current, new invoices will go out on the 15th.
4. Operations:
 - a. Contract Operations: Dan reported that he spoke with Mike Broadbent and that Planet Wastewater is preparing contract based on the current AWD contract.
 - b. Dan also reported that AWD is looking into providing SCADA support and meter readings to NGWD and will let us know.
 - c. Mike also told Dan that the chlorine pump needs new tubing and he will make the repair.
5. Other items
 - a. Pump #1 is back from AC Electric and returned to service. Mike has not completed diagnostic on cause of failure.
 - b. Norm reported on cost of Dig Safe calls at \$1.00 per call, billed quarterly. Dan Bannon moved to authorize Norm to fill out membership form and sign, second by Vaughn A. Hardesty, approved unanimously.
 - c. Norm met prior to the meeting with Ted Shane of Public Works to look at the Peacock Hill Road Hydrant. There was very little, if any grading to be done around the hydrant. It was decided to see if there was any issues by the fire department before doing any work.
 - d. There was a discussion of the complaint filed regarding discolored water. AWD flushed the hydrant nearby and noted water was clear. Homeowner said that there still was color. Dan also tried to contact homeowner. There

were no other complaints so it could have been internal and not a problem with the system. The fire department had been working with the hydrant. It was recommended to have Mike perform hydrant training with the fire department. Moved by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.

- e. The District received a proposal to plow the hydrants from Lavasseur Landscaping at the same price as last year. Moved to accept by Dan Bannon, second by Vaughn A. Hardesty, approved unanimously.
 - f. The District received a letter from Rural Development on requirements for a bio-terrorism response plan. Dan sent it to mike to fill out and will followup with him.
 - g. Vaughn had checked with Deb Parks on if there was a list of renters and she said there wasn't. The Trustees discussed the need for a policy and decided to table until after January 1.
 - h. The Trustees will need to begin looking at the 2019 budget at the next meeting.
6. The next regularly scheduled meeting will be Monday, November 5, 2018 at 5:00 PM.
7. Adjourn: Motion to adjourn, Norm Chamberlain, second Vaughn A. Hardesty, approved unanimously.