

New Gloucester Water District
Monday, August 6, 2018, 5:00PM
Minutes
New Gloucester Meetinghouse

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain and Lori-Anne Wilson in attendance.
2. Approval of July 9, 2018 Minutes: Moved by Dan Bannon, second by Norm Chamberlain, approved unanimously.
3. Operations Warrant & Financials:
 - a. Approval of August 6, 2018 Warrant: Moved by Dan Bannon, second by Norm Chamberlain, approved unanimously.
 - b. Financials and A/R: There was a brief discussion on A/R, Lori-Anne will check A/R on the 13th and will send out disconnect notices on the 15th. Dan asked her to let us know if there are any and how many notices.
4. Operations:
 - a. Review and discussion of email report from Mike Broadbent. There was a discussion of Town Public Works hitting a service box on Upper Village Street. Norm will check into the possibility of using a GPS to perform Dig Safe markups
 - b. Contractor Operations RFP: There was a discussion on receipt of only one proposal and how to proceed. It was decided to proceed with an interview of Planet Wastewater.
5. Other items
 - a. Lori-Anne brought up the potential to put some of the District's cash into Certificates of Deposit. After some discussion a motion was made by Norm Chamberlain with a second by Dan Bannon to move the money set aside for the USDA into 25 month CD's, it was approved unanimously.
 - b. There was an update from Lori-Anne on audit requirements. She was told by the Maine Drinking Water Program that we are not required to do audits every year, we only need a compilation every three years. A motion was made by Dan Bannon to request a revised proposal form the auditor, second by Vaughn A. Hardesty, the motion was approved unanimously.
 - c. Peacock Hill Road: It was reported last winter that it is in a low spot and was impacted by ice. Auburn Water District gave us a price to raise it by one foot for \$325, plus one hour for two employees. Norm Chamberlain mad a

motion to approve, second by Vaughn A. Hardesty, approved unanimously.

- d. Fall Newsletter: The writeup for the fall newsletter was approved, Dan will prepare the draft for the Town Annual Report and distribute it for review
- 6. The next regularly scheduled meeting will be Monday, September 10, 2018 at 5:00 PM.
- 7. Adjourn: Motion to adjourn, Dan Bannon, second Vaughn A. Hardesty, approved unanimously.