

New Gloucester Water District
Minutes
Monday, April 2, 2018, 5:00PM
New Gloucester Meetinghouse

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain Lori-Anne Wilson in attendance.
2. Approval of March 5, 2018 Minutes: Moved by Dan Bannon, second Vaughn A. Hardesty, approved unanimously.
3. Operations Warrant & Financials: Approval of April 2, 2018 Warrant: Moved by Dan Bannon, second Norm Chamberlain, approved unanimously.
4. Status of Accounts Receivable:
 - a. Lori-Anne gave an update on A/R, with only one outstanding account at the house with one shut off for two meters there is a \$62 balance and the tenant refused to do a payment plan.
 - b. There was a discussion regarding the letter Vaughn is to prepare.
 - c. Discussion on setting a policy that any new accounts will be with the property owner until a new shut off is installed. Vaughn will talk with Code Enforcement to see if there is a certificate of occupancy process in town.
5. Operations and Auburn Water District Report:
 - a. The March Operations Report was not available for the meeting.
 - b. Future Contract Operations:
 - i. Contract RFP needs updating
 - c. The 2017 Consumer Confidence Report was determined to be complete and to be included in next billing and posted on the town website. Moved by Dan Bannon, second Vaughn A. Hardesty, approved unanimously.
6. Other items
 - a. New connection inquiries:
 - i. The proposed connection at 112 Interval Road seems to moving ahead. Dan gave the owner a couple names of engineering firms that could help
7. Schedule of Future Meetings:

- a. The next regularly scheduled meeting will be May 7, 2018 at 5:00 PM.
8. Adjourn: Motion to adjourn, Norm Chamberlain, Dan Bannon, second, approved unanimously.