

New Gloucester Water District
Minutes
Monday, March 5, 2018, 5:00PM
New Gloucester Meetinghouse

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain Lori-Anne Wilson, Mike Broadbent in attendance.
2. Approval of February 5, 2018 Minutes: Moved by Dan Bannon, second Vaughn A. Hardesty, approved unanimously.
3. Operations Warrant & Financials: There was a discussion on whether to mark up the work for meter repairs at 31 Upper Village Street and 1006 Lewiston Road. It was decided to send this out at 100% cost. Approval of March 5, 2018 Warrant: Moved by Dan Bannon, second Norm Chamberlain, approved unanimously.
4. Election Warrant: The election warrant for District Trustee was approved and signed. Moved by Dan Bannon, second Vaughn A. Hardesty, approved unanimously
5. Appointment of Registrar of Voters and Deputy Clerk: Appointment of Sharlene F. Myers was approved and signed.
6. Operations and Auburn Water District Report:
 - a. Trustees reviewed January Operations Report, no problems indicted. Mike discussed of meter repairs and reported that all three pumps are tracking well, AWD mopped up the station cleaning up some small spills and dirt.
 - b. Future Contract Operations:
 - i. Dan sent email to the Town Manager and Chair of the Select Board to see if they had any thoughts on other members for the operations contract selection committee.
 - ii. Contract RFP needs updating
 - c. There was a discussion on the compliance report, it was decided to send out with invoices when it is ready.
7. Other items
 - a. New connection inquiries:
 - i. Rise & Shine Daycare is still interested in connecting. Dan spoke with the grant agency and the eligible cost would be for a 2" main. There was a discussion about if this would be adequate and it was decided it probably would be for a number of single family homes if

others decided to connect.

- ii. It was decided to notify all property owners between the end of the line and within the district limits to see if there was any interest at all in connecting as they would need to share in the cost Rise & Shine would spend to connect.
- b. Discussion of NGWD Terms and Conditions:
- i. It was decided that we need to write a collections and shutoff procedure. Norm will draft one based on Belfast's.
 - ii. There was a discussion of the building with the two meters and one shutoff. It was decided that this situation needs to be remedied by the building owner. Vaughn said he would draft a letter that there would be no new accounts until it is corrected.
8. Schedule of Future Meetings:
- a. The next regularly scheduled meeting will be April 2, 2018 at 5:00 PM.
9. Adjourn: Motion to adjourn, Vaughn A. Hardesty, Norm Chamberlain, second, approved unanimously.