

New Gloucester Water District
Minutes
Monday, December 4, 2017, 5:00PM
New Gloucester Meetinghouse

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain Lori-Anne Wilson and Mike Broadbent in attendance.
2. Approval of November 6, 2017 Minutes: Moved by Dan Bannon, second Vaughn A. Hardesty, approved unanimously.
3. Operations Warrant & Financials:
 - a. Approval of Warrant: It was suggested that the service for the Fairgrounds should come out of the connections account. Moved by Dan Bannon, second Vaughn A. Hardesty, approved unanimously.
 - b. Discussion on Accounts Receivable: Lori-Anne reported that she is still waiting on payments from a few customers. Shut offs will be scheduled for December 14. Vaughn will put out hangers on Monday and Tuesday. AWD will do shut offs with a Trustee present as an extra service.
4. Operations and Auburn Water District Report:
 - a. Rural Development update: Mike Jenkins met with the Trustees and Mike Broadbent at the pump station prior to this meeting. Dan completed the survey requested by RD and sent it back.
 - b. Mike reported that all 3 finish water pumps are still running smoothly.
 - c. AWD visited one of the properties that had very high usage last quarter. It appeared to be related to garden usage and the homeowners will consider reconnecting the well for outdoor usage.
 - d. The Route 100 valve boxes were lowered prior to the snow storm.
 - e. There was a discussion regarding the tracking of pump run times. Mike said he would prepare a graph of monthly runtimes and email a pdf to the trustees.
5. Other items
 - a. The Fairgrounds meter pit was installed. The water is turned off and the meter is in the pump station, AWD will install it in the spring. Mike recommends that the Town remove the meter each winter. Vaughn will contact Ted and Harvey to let them know this will need to be done.
 - b. Parks and Recreation had made a request to put some plants along the pump

station fence. The consensus of the Trustees was this will be fine as long as no chemical supplements are used.

- c. There was a discussion about operations with a contract with a neighboring district vs. an employee after AWD finishes its contract in December 2018. The consensus was that a contract would be a more suitable fit with the current size of the district.
 - d. The Trustees reviewed the 2018 budget. Motion to approve the budget as presented moved by Dan Bannon, second by Norm Chamberlain, approved unanimously.
6. Schedule of Future Meetings:
- a. The next regularly scheduled meeting will be January 8th, 2018 at 5:00 PM.
7. Adjourn: Motion to adjourn, Norm Chamberlain, second Vaughn A. Hardesty, approved unanimously.