

New Gloucester Water District
Minutes
Monday, September 11, 2017, 5:15PM
New Gloucester Meetinghouse

1. Call to Order: Dan Bannon, Vaughn A. Hardesty, Norm Chamberlain and Lori-Anne Wilson in attendance.
2. Election of Officers:
 - a. Chair: Dan Bannon, nominated by Vaughn A. Hardesty, second Norm Chamberlain, unanimous.
 - b. Treasurer: Vaughn A. Hardesty, nominated by Dan Bannon, second Norm Chamberlain, unanimous
 - c. Vice Chair: Norm Chamberlain, nominated by Dan Bannon, second Vaughn A. Hardesty, unanimous
3. Approval of August 8, 2017 Minutes: Moved by Dan Bannon, second Vaughn A. Hardesty, Dan Bannon and Vaughn A. Hardesty Aye, Norm Chamberlain Abstained
4. Operations Warrant & Financials:
 - a. Discussion: Dan said he thought the MXU is under warranty and the meter was on the shelf. Vaughn said he would call Mike Broadbent and request an account credit for these two items in the amount of \$266.98.
 - b. Approval of Warrant: Moved by Vaughn A. Hardesty, second Norm Chamberlain, unanimous.
 - c. Accounts Receivable and Disconnection Status: Discussion concerning disconnection of the few remaining delinquent accounts. It was decided to have Lori-Anne make contact this week to try and get payment or agreement to a payment plan with plans to make the disconnections later in the week.
5. Operations:
 - a. Pump replacement - Test and Report: Dan will send reports to Mike Broadbent for review.
 - b. Repair of pump #3 motor: Pump has been repaired and replaced, all three motors are up and running.
6. Other Items:

- a. MDOT Route 231/Route 100 Intersection Project
 - i. As-builts from MDOT: Dan to request pdf's from MDOT.
 - ii. Gate valves at intersections: There was a short discussion on whether to have AWD excavate and cut the valve boxes or install Easy Risers for \$100 each to make future adjustments less expensive. Motion by Dan Bannon to direct AWD to install the two Easy Risers, second Norm Chamberlain, unanimous.
 - iii. Surplus Insulation: There was a discussion on what to do with the 11 sheets of insulation left over from the construction project. It was decided to have Vaughn ask AWD if they had any interest in them.
 - b. Fairgrounds - New Service Connection: Vaughn will check with AWD on a final cost to put the service in and put a stake at the location for the service. The New Gloucester Parks and Recreation department will confirm the location prior to AWD installing.
 - c. DWP Reporting Compliance Notice: This was found to be an error on the DWP end and all testing was found to be in compliance.
 - d. Wellhead Protection Implementation Plan:
 - e. Plowing of Pump Station Entrance: Discussion of who plows the entrance to the water district at the Fairgrounds, Lor-Anne said she would contact Ted Shane to see if the Town does this. She will also get a quote from Roger Lavasseur to plow the hydrants this winter.
7. Schedule of Future Meetings:
- a. There was a discussion to keep regularly scheduled meetings on the first Monday of the month, but move the time to 5:00 PM.
 - b. It was decided to to conflicts and holidays to move the October meeting to the 10th at 5:00 PM.
8. Adjourn: Motion to adjourn, Vaughn A. Hardesty, second Norm Chamberlain, unanimous.