



TOWN OF NEW GLOUCESTER

APPLICATION for COMMITTEE MEMBERSHIP

If you are a New Gloucester resident and interested in serving on any of the following boards or committees, please fill in the information below. The Board of Selectmen will consider all applications and make decisions for filling positions as they become open. Not all boards and committees currently have openings, however vacancies occur regularly.

Board of Appeals

Budget Committee

Cable TV Committee

CIP Committee

Candidate/Referendum Issues Committee

Community Fair Committee

Economic Development Committee

Environmental Resources Committee

Land Management Planning Committee

Library Board of Trustees

Parks & Recreation Committee

Planning Board

Public Safety Committee

Name _____ **Date** _____

Address _____

Mailing Address _____

Home Phone _____ **Cell Phone** _____

E-mail Address _____

Occupation _____

Boards/Committees in which you are interested. (In order of preference)

1. _____
2. _____
3. _____

3-year Appointments unless filling a vacant term

(Please complete reverse side of application)

Why are you interested in the Board/Committee chosen above?

What skills or talents would you contribute and how would they benefit the Town?

What boards, volunteer organizations or community service organizations have you worked with and for how long?

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

Thank you for your interest in the Town of New Gloucester!

Please return this form to: Town Office, Town of New Gloucester, 385 Intervale Road, New Gloucester, Me 04260, Phone (207) 926-4126, Fax (207) 926-4136

For further information, please check our website: www.newgloucester.com

TOWN OF NEW GLOUCESTER

PROCEDURE FOR APPOINTMENTS TO STANDING BOARDS AND COMMITTEES

Guiding Principles:

- Committees are formed to provide information to support the Selectmen in making sound, well-reasoned, decisions for the general good of the town.
- Boards and committees are most effective when they are well-populated with volunteers.
- There is value in diversity.
- In order to maintain the public's confidence in the Board of Selectmen's work, every effort will be made to avoid the appearance of nepotism with regard to appointments.

Policies:

- Boards and committee membership shall remain fixed unless the Selectmen determine that a larger or smaller membership will better fulfill the requirements of the committee mission.
- If a volunteer meets qualifying requirements and there are sufficient open positions, any applicant who applies to serve on a town board or committee may be appointed.
- In cases where the number of applicants exceeds the number of open positions, the Board of Selectmen will consider whether an individual is already serving on another board or committee as part of their decision.
- Should volunteer applications not meet the membership level set by policy, the committee shall be reviewed by the Board of Selectmen to reinvigorate, consolidate, or disband the committee.
- When a Selectman is related to an applicant the relationship shall be disclosed.

Appointment Procedure:

Applicant Qualifications:

- Town resident - can be waived
- 18 years old - can be waived with guardian permission

Terms:

- All full terms are 3 years
- Expiring terms will be advertised starting in April, prior to June appointments

Vacancies:

- Vacancies will be filled as they occur during the fiscal year
- Vacancies will be advertised on NGTV3, web page and posted at Town Hall and Library for a minimum of two weeks if time permits

Appointments:

- Annual appointments take place on the third Monday in June
- Applicants are encouraged to attend the appointment meeting to introduce themselves

Applications:

- Applications should be submitted to the Town Manager on the approved form
- Applications will be considered active for 6 months from date application is received

Attendance:

- Attendance at Board & Committee meetings is strongly encouraged
- Certain Boards and Committees have attendance requirements as defined by ordinance
- Low attendance will be taken into account at re-appointment time