

MINUTES
Town of New Gloucester
SPECIAL BOARD OF SELECTMEN'S MEETING
6:30 p.m.
Monday, April 14, 2014
At the Meetinghouse

*For review of the complete discussions and motions, please see the recording available
at the Public Library or on our website at www.newgloucester.com*

SPECIAL BOARD OF SELECTMEN'S MEETING
EXECUTIVE SESSION

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Steven Libby, called the meeting to order at 6:31 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry, Joshua McHenry and Mark Stevens; and Interim Town Manager, Paul First.

2. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons . . .
(Interim Town Manager's review)

Mr. Berry moved and Mr. Stevens seconded a motion to enter into Executive Session at 6:32 p.m. The motion carried on a vote of 5-0.

III. RETURN TO OPEN SESSION

The Board returned to open session at 7:26 p.m. No action taken.

SPECIAL BOARD OF SELECTMEN'S MEETING

(start at 7:00 pm or after)

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Steven Libby, called the meeting to order at 7:32 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry, Joshua McHenry and Mark Stevens; Interim Town Manager, Paul First; and Recorder, Sharlene Myers.

II. SCHEDULE NEXT MEETING:

Annual Town Meeting – 7:00 p.m., Monday, May 5, 2014

Board of Selectmen – 7:00 p.m., Monday, May 19, 2014

A. Adjustments to the Agenda

Mr. McHenry moved and Mr. Berry seconded a motion to add an Executive Session at the end of the meeting per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A., Interim Town Manager's Review. The motion carried on a vote of 5-0.

III PUBLIC PARTICIPATION

A. MDOT Presentation

Brian Keezer, Project Manager, and Al Godfrey, TMSI Engineer, gave a presentation on the proposed changes to the Intersections of Route 100/Route 231 and Short & Long Bennett Road/Route 100.

B. MSAD #15 Budget Presentation

The MSAD #15 presentation was rescheduled for the May 19th, 2014, Board of Selectmen's meeting.

C. Other

Steve Hathorne, resident, asked the Board to change the wording of the Town Meeting Warrant articles and said he supported spending the money for a Town Meeting Moderator.

Kathleen Potter, resident, asked about placement of a blinking light at the Jack Hall Road/Town Farm Road intersection. Ms. Potter said the Town of Bridgton just completed a new Town Manager search and said they did the search themselves, had 47 applicants, and used a group of 1 Selectmen and diverse citizens for the review/hiring process.

IV. SCHEDULED ITEMS

4.99 To See What Action the Board Wishes to Take in Regard to Awarding of Bid for Town Hall Windows

Mr. Libby read a memo from Mr. First, recommending the Town Hall Windows Bid be awarded to Rich Exterior Solutions, Portland, Maine, in the amount of \$11,785.00.

Mr. First said the Rich Exterior Solutions bid was for aluminum windows and the two lowest bids were for vinyl window replacements, which may not have the structural integrity for the application.

Mr. McHenry moved and Mr. Berry seconded a motion to award the Town Hall Windows Bid to Rich Exterior Solutions, of Portland, Maine, in the amount of \$11,785.00. The motion carried on a vote of 5-0.

5.00 To See What Action the Board Wishes to Take in Regard to Code of Ethics Policy

Mr. Libby said it is important that the Code of Ethics Policy have a 5-0 vote of the Board.

Mr. McHenry moved and Mr. Stevens seconded a motion to adopt the Code of Ethics Policy. The motion carried on a vote of 5-0.

5.01 To See What Action the Board Wishes to Take in Regard to Retaining Maine Municipal Association for Town Manager Search and Advertising of Same

Mr. McHenry moved and Mr. Berry seconded a motion to table this item until the May 19, 2014, Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

5.02 To See What Action the Board Wishes to Take in Regard to Town Meeting Moderator

Mr. Libby said the Board voted previously to retain John Lloyd as the Town Meeting Moderator. He said the Budget Committee voted to not spend the funds and to seek other options.

Mr. First said he received a letter from a Lewiston Attorney stating many communities use an attorney for a moderator and recommended a couple for the Town of New Gloucester. Mr. First said he contacted Gary Wood, a Durham resident who is an attorney and has done the Durham Town Meeting for many years and is very knowledgeable and a calm demeanor. Mr. Wood said he would moderate the New Gloucester Town Meeting as a public service.

Mr. McHenry moved and Mr. Stevens seconded a motion to reconsider the motion of March 17, 2014, to engage Mr. John Lloyd to stand for election of Town Meeting moderator at a cost of \$2,240 or less. The motion carried on a vote of 5-0.

Mr. McHenry moved and Mr. Stevens seconded a motion for Mr. First to contact Mr. Lloyd and thank him for his willingness to serve the Town of New Gloucester. The motion carried on a vote of 5-0.

5.03 To See What Action the Board Wishes to Take in Regard to May 5, 2014, Annual Town Meeting Warrant

The Board reviewed and discussed the Annual Town Meeting Warrant.

Mr. McHenry moved and Mr. Stevens seconded a motion to reword Articles 2, 3,4,5,6,7,8,9,10,11,12 and 26 to become open articles. The motion failed on a vote of 1-4, with Mr. Berry, Ms. Chase, Mr. Libby and Mr. Stevens opposing.

Mr. McHenry moved and Mr. Berry seconded a motion to sign the Annual Town Meeting Warrant with the following amendments: Article 5, remove the words '& Board of Selectmen' from last sentence; Article 6, add an '' after the words Community Fair and add the following note '*Selectmen: Future years not be funded unless admission be charged'; and Article 26, third paragraph, first sentence, add the word 'Equipment' after the word Access. The motion carried on a vote of 5-0.*

Mr. McHenry moved and Mr. Berry seconded a motion to amend the Annual Town Meeting Warrant Article 12, add the word 'Paving' under Account 128. The motion carried on a vote of 5-0.

5.04 To See What Action the Board Wishes to Take in Regard to Personnel Policy

Mr. Berry moved and Mr. Stevens seconded a motion for Mr. McHenry, Ms. Chase and Mr. First to work as a sub-committee on the Personnel Policy and report back to the Board. The motion carried on a vote of 5-0.

V. APPROVE FY14 WARRANTS AND PAYROLLS #43

Mr. McHenry questioned the charges on the invoice from Verizon Wireless.

Mr. First said the Fire/Rescue Department purchased three tablets to aid them in fire/rescue calls.

Ms. Chase moved and Mr. Stevens seconded a motion to approve FY14 Warrants and Payrolls #43. The motion carried on a vote of 5-0.

VI. APPOINTMENTS

None.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the April 7, 2014, Board of Selectmen's Meeting

Ms. Chase moved and Mr. McHenry seconded a motion to approve the Minutes of April 7, 2014, Board of Selectmen's Meeting. The motion carried on a vote of 4-0-1, with Mr. Berry abstaining.

IX. ORAL COMMUNICATION

A. Selectmen

Mark Stevens – no comments.
Joshua McHenry – no comments.
Linda Chase – no comments.
Nathaniel Berry – no comments.
Steven Libby – no comments.

B. Town Manager

Mr. First said he wanted to remind everyone of the MSAD #15 Budget Meeting, at 6:30 p.m., Wednesday, April 16th, at the Meetinghouse.

C. Boards & Committees

X. EXECUTIVE SESSION

A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons . . .
(Interim Town Manager's review)

Ms. Chase moved and Mr. Berry seconded a motion to enter into Executive Session at 9:38 p.m., per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6.A., to continue the Interim Town Manager's review. The motion carried on a vote of 5-0.

IX. RETURN TO OPEN SESSION

The Board of Selectmen came out of Executive Session at 10:11 p.m.

Ms. Chase moved and Mr. McHenry seconded a motion to extend the meeting until 10:30 p.m. The motion carried on a vote of 5-0.

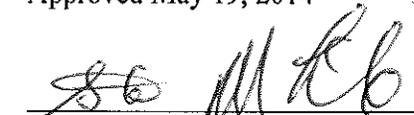
Ms. Chase moved and Mr. McHenry seconded a motion to enter back into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6.A., to continue the Interim Town Manager's review. The motion carried on a vote of 5-0.

The Board of Selectmen came out of Executive Session at 10:37 p.m. No action taken.

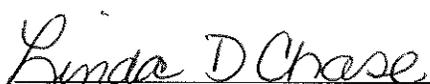
IIX. ADJOURN

Mr. McHenry moved and Mr. Berry seconded a motion to adjourn at 10:38 p.m. The motion carried on a vote of 5-0.

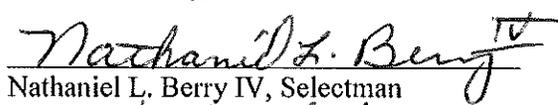
Approved May 19, 2014



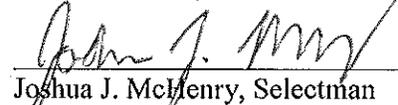
Steven M. Libby, Chairman



Linda D. Chase, Vice-Chairman



Nathaniel L. Berry IV, Selectman



Joshua J. McHenry, Selectman



Mark A. Stevens, Selectman