

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, August 1, 2016
At the Meetinghouse

For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at www.newgloucester.com

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:13 p.m. Present were Chairman, Linda Chase; Selectmen, Lenora Conger and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers. Vice-Chairman, Steven Libby and Selectmen, Stephen Hathorne were absent.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, August 15, 2016

A. Adjustments to the Agenda

None.

III. PUBLIC PARTICIPATION

None.

IV. SCHEDULED ITEMS

4.13 To See What Action the Board Wishes to take in Regard to Endorsing the Recommendation of the Public Works Design Committee Regarding Selection of Four Design-Build Teams to Submit Detailed Proposals for Construction of a New Public Works Facility

Ms. Conger moved and Mr. Sturgis seconded a motion to endorse the recommendation of the Public Works Design Committee regarding selection of four design-build teams to submit detailed proposals for construction of the new public works facility (Bowman Construction; Ganneston Construction; Great Falls Construction; Sheridan Construction). The motion carried on a vote of 3-0.

4.14 To See What Action the Board Wishes to take in Regard to Public Works Garage RFP

Ms. Chase said the Board received a copy of the Public Works Garage RFP in their packets.

Mr. First distributed to the Board a revised Public Works Garage RFP. He said the revisions included: page one, deadline date for questions from design-build teams should be August 31, 2016; page nine, the language on the last bullet under the Building Envelope heading was changed; and pages eleven and thirteen, the language was revised pertaining to bonding and insurance. Mr. First said the bids are due on September 21, 2016, at 5:00 p.m. will be opened at a joint meeting with the Public Works Design Committee and Board of Selectmen. He said each design-build team will make a presentation, of approximately an hour, to the Committee and Board members present.

Ms. Conger moved and Ms. Sturgis seconded a motion to approve the Public Works Garage RFP as amended. The motion carried on a vote of 3-0.

Ms. Chase asked Ms. Myers to note on the website calendar, a joint meeting, Public Works Design Committee and Board of Selectmen, on Wednesday, September 21, 2016, at 5:00 p.m., at the Meetinghouse.

4.15 To See What Action the Board Wishes to take in Regard to Awarding of Bid for Transfer Station Roll-off Container

Ted Shane, Public Works Director, said he is recommending awarding the bid to Pine Tree Waste for the total bid amount of \$9,236. He said both bidders met the specifications but the bid from Pine Tree Waste included sign and crash plates along with freight charges.

Ms. Conger moved and Ms. Sturgis seconded a motion to award the Transfer Station Roll-off Container bid to Pine Tree Waste, Inc., Scarborough, Maine, for a total bid amount of \$9,236, which includes sign and crash plates and freight charges. The motion carried on a vote of 3-0.

4.16 To See What Action the Board Wishes to take in Regard to Awarding of Bid for Public Works One-Ton Pick-up Truck RFP

Ted Shane, Public Works Director, said he is recommending awarding the bid to Quirk Chevrolet, Portland, Maine, for the bid amount of \$44,225, which is the low bidder. He said Quirk offered a \$5,000 trade-in for the truck, but believes the Town can sell it outright and get more for it. He said it takes about ten weeks for the cab/chassis to arrive, and the bed is being built in-house. He said Quirk will honor the trade-in of \$5,000, if the Town is not able to sell the truck before the cab/chassis arrives. He said the truck comes from the factory with steel wheels and Quirk has included the aluminum wheels in the quoted price.

Ms. Conger moved and Ms. Sturgis seconded a motion to award the One-Ton Cab & Chassis bid to Quirk Chevrolet, Inc., Portland, Maine, for a total bid amount of \$44,225, for a 2016 Chevrolet Silverado; and the current H-2 Truck be sold outright with all proceeds applied to project cost. The motion carried on a vote of 2-1, with Ms. Chase opposing.

4.17 To See What Action the Board Wishes to take in Regard to Awarding of Bid for Public Works Lawn Mower RFP

Ted Shane, Public Works Director, said he is recommending awarding the bid to Wallingford Equipment with an adjusted bid amount of \$26,000, for a Kubota 2690E, and does not include the extended warranty. He said the low bidder was for a Grasshopper and there are no dealers in Maine. He said the second lowest bidder was Wallingford Equipment. He said by not purchasing the extended warranty and removing the heater from the Comfort Cab, the bid amount met the budgeted amount of \$26,000.

Ms. Chase said she would like to see the extended warranty purchased if the money could be found in the budget.

Ms. Chase handed the gavel to Ms. Sturgis.

Ms. Chase moved and Ms. Conger seconded a motion to award the Public Works Lawn Mower bid to Wallingford Equipment Company, Auburn, Maine, for a total bid amount of \$26,000; and the Town Manager and Public Works Director to discuss where the funds for the extended warranty will come from and make their recommendation at the September 19th Selectmen's meeting. The motion carried on a vote of 3-0.

Ms. Sturgis handed the gavel back to Ms. Chase.

4.18 To See What Action the Board Wishes to take in Regard to Awarding of Bid for Sand & Gravel

Ted Shane, Public Works Director, said he is recommending awarding the bids to:

Sub-base Gravel	Emerson Excavating, Windham, ME	\$6.00/cu yd
Base Gravel	Emerson Excavating, Windham, ME	\$6.00/cu yd
Standard Surface	Pike Industries, Inc., Westbrook, ME	\$8.00/cu yd
MDOT Gravel	Pike Industries, Inc., Turner, ME	\$11.25/cu yd
Winter Sand	M-T Pit, New Gloucester, ME	\$4.00/cu yd

He said Emerson Excavating was the low bidder on Standard Surface, which is the most used product by the Town. He said he asked Mr. First to go with him to their pit so he could see where it is located and the added wear and tear on the Town vehicles entering and leaving this pit. He said there is not enough of the Standard Surface materials ready and there is not an operator in the pit at all times. He said Pike Industries pit is easier to get to and there is always an operator in the pit.

Ms. Sturgis moved and Ms. Conger seconded a motion to award the Public Works Sand & Gravel bid as follows:

Sub-base Gravel	Emerson Excavating, Windham, ME	\$6.00/cu yd
Base Gravel	Emerson Excavating, Windham, ME	\$6.00/cu yd
Standard Surface	Pike Industries, Inc., Westbrook, ME	\$8.00/cu yd
MDOT Gravel	Pike Industries, Inc., Turner, ME	\$11.25/cu yd
Winter Sand	M-T Pit, New Gloucester, ME	\$4.00/cu yd

The motion carried on a vote of 3-0.

4.19 To See What Action the Board Wishes to take in Regard to Game of Chance Beano Application for Lunn-Hunnewell Amvets Post #6

Ms. Conger moved and Ms. Sturgis seconded a motion to sign the Beano Application for the Amvets Post #6, and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 3-0.

4.20 To See What Action the Board Wishes to take in Regard to Selectmen's Activity List

Ms. Chase said at the last meeting, the Board asked for a clean copy of the Selectmen's Activity List and any items that were completed be removed and added to the completed listing.

Mr. First said he and Ms. Myers updated the list as directed by the Board and that he added a new column with proposed new completion dates. He said regarding t#31 Fire/Rescue Compensation, he reminded the board that the last payment on the Fire/Rescue Station Bond is in FY18.

The Board asked that the question marks, under TM Revised Dates, be changed to "ongoing" and the TM Revised Date column be moved over to the Completed by column and TM Revised Date column removed.

Ms. Sturgis moved and Ms. Conger seconded a motion to accept the Selectmen's Activity List as a working document. The motion carried on a vote of 3-0.

V. APPROVE FY17 WARRANTS AND PAYROLLS #4 & #5

Ms. Sturgis moved and Ms. Conger seconded a motion to approve FY17 Warrants and Payrolls #4 & #5. The motion carried on a vote of 3-0.

VI. APPOINTMENTS

None.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the July 18, 2016 Board of Assessor's & Board of Selectmen's Meeting

Ms. Sturgis moved and Ms. Conger seconded a motion to approve the Minutes of the July 18, 2016, Board of Assessor's and Board of Selectmen's Meeting. The motion carried on a vote of 3-0.

IX. ORAL COMMUNICATION

A. Selectmen

Laura Sturgis – said the summer reading program at the Library is underway. She said Wednesday, August 3rd, is the casting call for the Library play and everyone who signs up gets a part. She said the play will be held on Tuesday, August 23rd, at 6:30 pm, at the Library Gazebo.

Lenora Conger – she said on behalf of the Board of Selectmen, she would like to extend sympathies to Steven Libby and family on the loss of a family member.

Linda Chase – no comments.

B. Town Manager

Mr. First said he and the CEO met with Ron Henry at his business and discussed the issues at hand. He said some progress has been made but there is still work to be done. He said at the next meeting on August 15th, Mr. Henry will be present to discuss all issues and avenues. He said per the attorney, the Board could consider a consent agreement that would address the letter of the ordinance, “no outdoor storage”.

Ms. Conger asked if Mr. Henry could build another building for storage.

Mr. First said that would exceed the home occupation portion of the ordinance.

Ms. Chase said she does not want to have the consent agreement drawn up and at the meeting. She said she would like to hear from Mr. Henry and determinations be based on his presentation. She said she would also like to have the CEO present as well.

Mr. First said he attended the Joint Leaders Meeting two weeks prior, along with Ms. Chase and Ms. Sturgis, SAD 15 Board Members and staff from Town of Gray. He said the topic was the Marijuana Referendum question on the November ballot and the impacts that passage would have on the Towns. He said he urges everyone to read the initiative, view the materials online and learn about this question. He said it's possible to invite both sides to an upcoming Selectmen's meeting.

Ms. Chase said she would like to see a link on our website for those wishing to view the materials.

- C. Dept. Heads
- D. Boards & Committees

X. ADJOURN

Ms. Sturgis moved and Ms. Conger seconded a motion to adjourn at 8:24 p.m. The motion carried on a vote of 3-0.

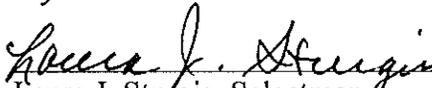
Approved September 19, 2016


Linda D. Chase, Chairman

Steven M. Libby, Vice-Chairman


Lenora R. Conger, Selectman

Stephen J. Hathorne, Selectman


Laura J. Sturgis, Selectman