

## **Minutes of the New Gloucester Cable Television Committee Meeting – Oct. 12, 2011**

### Those in attendance:

Committee members: Bob MacGregor (Chair), Richard Erwin (Vice-Chair),  
Patti Mikkelsen, Steve Brissette

Public Participant: (None)

### Call to order:

Bob MacGregor called the meeting to order at 7:00 p.m.

### Minutes:

The Sept. 14 meeting minutes were approved subject to two revisions (Steve/Richard).  
Motion carried 4-0.

### Technical Report:

- Richard presented his 10/12 technical report.
- Bob reported that the camcorder bag and telephoto lens that had been ordered arrived today.
- Patti was assigned to monitor Channel 3 for possible digital transmission pixilation image problems.
- Bob said that he would offer the VHS camcorders previously donated by Jerry DeWitt to local schools.
- The Public Safety Committee requested that some of its past presentations be rebroadcast. Richard said that he would locate some of the programs.
- Richard mentioned he would edit his technical report and resend it.

### Next meeting:

The next Cable TV Committee meeting was scheduled for Wednesday, Nov. 9, 7 p.m. at The Meetinghouse.

### Public participation:

None

### FY13 Budget:

- Bob stated that he had not yet received guidelines from selectmen; nonetheless, he recommended holding a workshop to start the budget process at which no firm decisions would be made.
- Bob projected the franchise fees for the upcoming fiscal year to be approximately \$23,000.
- Bob handed out copies of spending suggestions made at the Nov. 5, 2010 workshop that may impact our committee's FY13 budget. Each was discussed.

### Evaluation of online streaming:

- Steve asked about the coordination of cueing up the meetings and notifying Town Hall Streams. Richard said that the town office staff performs much of the set-up procedure.
- Patti suggested that monthly statistical information be obtained from Town Hall Streams to estimate usage of live streaming and video on demand services.

### NGTV Productions:

- Patti described the development of a forum for county commissioner candidates to be telecast live and recorded on Oct. 13 by Brunswick TV3. Copies of the disk will be distributed to other access centers in the district which are interested in including the program in their playlists.
- Patti asked if any other committee member would be willing to join her in recording a New Gloucester Historical Society presentation, Oct. 20. Richard volunteered to lend assistance.

Other:

Bob said an e-mail had been sent to NGTV regarding a presentation at an upcoming CTAM meeting. Brian Knoblock is looking for input from customers as to their experience with Town Hall Streams. Bob said he would send an e-mail response.

Adjournment:

A motion to adjourn the meeting was made at 8:51 p.m. (Richard/Steve). Motion carried 4-0.

Minutes were submitted by Patti Mikkelsen (recorder).