

## **Minutes of the New Gloucester Cable Television Committee Meeting – May 12, 2011**

### THOSE IN ATTENDANCE:

Committee members: Bob MacGregor (Chair), Richard Erwin (Vice-Chair), Patti Mikkelsen  
Excused absence: Steve Brissette  
Public Participant: Harold Bartlett  
Camera operator: Mark Bowie

Bob MacGregor called the meeting to order at 7:00 p.m.

### Minutes:

The April 13 meeting minutes were approved as presented (Richard/Patti). Motion carried 3-0.

### Technical Report:

- Richard presented his 5/12 technical report.
- In regard to the expected requirement for use of video streaming service, Richard said that the preferred method would utilize a wired connection.

### Next Meeting:

The next Cable TV Committee meeting was scheduled for Wednesday, June 8, 7 p.m. at The Meetinghouse.

### Public Participation:

Harold Bartlett discussed plans for the May 19 Candidates' Night forum. He is scheduled to be the moderator.

### Streaming/Video on Demand RFP:

Bob reported that he had prepared an RFP for streaming and video on demand services. It will be advertised on the town website and in newspapers.

### Candidates Night:

This subject was covered during Public Participation.

### Town Website revamping:

Patti stated that she is a member of a small group that has been formed to redesign the town web site, and the group conducted its first meeting May 11.

### Status of NGTV Production:

- Patti reported that she and Richard had taped an April 21 New Gloucester Historical Society presentation about barns in Maine. She plans to do the editing of that program.
- Patti said that she plans to record and edit the Made in New Gloucester Furniture Fair on May 7. This show will be the first one in the artisan series. She has obtained permission from Deb Smith who is the originator of Creative New Gloucester to use that name for the TV series.

### NGTV Table Display at the Polling Place on Election Day:

Patti raised the idea of having an NGTV display with informational cards, NGTV banner and possibly DVD player/monitor showing some of our productions. Bob said that he had mentioned this idea to Barbara Seaver who is the Town's Registrar of Voters, and she gave her authorization. Richard expressed concerns about setting up a display at an official polling place.

Other:

- Patti advocates for changing a line in the Talent Release form, which has raised objections by some signers. Bob said that he would check limitations and restrictions and compare it against the one that South Portland Community Television uses. Bob suggested conducting a workshop at our June meeting to address all desired changes to our Policy and Procedures Manual.
- Patti proposed that NGTV record a July 9 concert that is part of a music festival at Shaker Village. She said the concert features the Portland String Quartet and New Gloucester native Matt Szemela who is now a world famous violinist. Richard raised a concern about televising a program that charges admission since it may negatively affect turnout. Patti will check with a member of the PSQ.
- The weekend programming schedule for May and early June was set.
- At the annual Town Meeting, resident Ellie Espling asked NGTV volunteers if it would be possible for some home school students to observe our operations. Subsequently, Bob showed a student control room procedures at a live broadcast of a meeting on May 10. Patti offered to give an editing demonstration to any interested students.

Adjournment:

A motion to adjourn the meeting was made at 8:00 p.m. (Richard/Patti). Motion carried 3-0.

Minutes were submitted by Patti Mikkelsen (recorder).