

## **Minutes of the New Gloucester Cable Television Committee Meeting – Feb. 13, 2013**

### Those in attendance:

Committee members: Bob MacGregor (Chair), Richard Erwin (Vice-Chair),  
Patti Mikkelsen

### Call to order:

Bob MacGregor called the meeting to order at 7:00 p.m.

### Minutes:

The Nov. 14, 2012 meeting minutes were approved as written (Richard/Bob). Motion carried 3-0.

### Technical Report:

- Richard presented his 2/13/2013 technical report, available as a separate document.
- Bob thanked Patti and Richard for the many hours they have devoted to recording, and preparing for broadcast, the various public water hearings and workshops held in January.

### Next Meeting:

- Bob scheduled the next Cable TV Committee meeting for Wednesday, March 13.
- Patti said that this may conflict with a Budget Public Meeting, appearing on a draft budget schedule for that date at 7 p.m.
- Richard mentioned the possibility of holding our meeting during the daytime.
- The consensus was to table the scheduling of our next meeting for the time being.

### Public Participation:

None

### NGTV Equipment Updates Request:

- Bob said that there is a sum allocated for new cable TV equipment in the contract with Time Warner. It now stands at \$53,000. The list of desired items includes recording equipment, raid drives and computers that would replace our outdated equipment. He has submitted the request to Town Manager Sumner Field. The request is expected to be placed on the agenda of a future selectmen's meeting.
- Patti added that the equipment being requested was based on the recommendations of a technical consultant that had been hired, primarily for that purpose.

### THS January Stats:

Bob stated that he has a meeting with Eric Spenlinhauer, of Town Hall Streams, scheduled for tomorrow (Feb. 14). Bob has found some discrepancies with the January statistics he would like addressed.

### Special Town Meeting - February 16:

- Bob, Richard and Patti agreed to meet at 7:30 a.m. at the Community Building on Saturday, Feb. 16 to pack up equipment for recording the Special Town Meeting.
- Richard recommended using four microphones and the audio mixer.

### Historical Society Request for February 21:

- Bob said that Tom Blake of the New Gloucester Historical Committee contacted him about Wi-Fi availability in the Meetinghouse for an upcoming presentation. Richard said that the password could be provided to him.
- Richard and Patti volunteered to record the presentation.

Library Request for March 22:

Bob reported that he received a request from Library Director Suzan Hawkins to give a short tour of the TV station to ten children attending the library's annual SleepOver on Friday, March 22. He said that he would talk with her about possible plans.

Other:

Bob said that he hasn't heard anything yet about a budget committee review of our FY2014 proposed budget.

Adjournment:

A motion to adjourn the meeting was made at 7:51 p.m. (Patti/Richard). Motion carried 3-0.

Minutes were submitted by Patti Mikkelsen (recorder).