

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, March 7, 2016
At the Meetinghouse

For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at www.newgloucester.com

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Vice-Chairman, Linda Chase, called the meeting to order at 7:00 p.m. Present were Vice-Chairman, Linda Chase; Selectmen, Stephen Hathorne, Steven Libby and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers.

Chairman, Joshua McHenry was in attendance in the audience.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, March 21, 2016

A. Adjustments to the Agenda

Mr. First said he would like to add under Appointments, C., Registrar of Voters.

Mr. Libby moved and Mr. Hathorne seconded a motion to add under Appointments, C., Registrar of Voters. The motion carried on a vote of 4-0.

Mr. Hathorne moved and Mr. Libby seconded a motion to add Item 4.82, To See What Action the Board Wishes to take in Regard to Acceptance of Joshua McHenry Resignation from the Board of Selectmen. The motion carried on a vote of 4-0.

III. PUBLIC PARTICIPATION

- A. Joshua McHenry, Selectman and resident, said it was approximately ten years ago to the date that he attended a Board of Appeals meeting pertaining to his property in New Gloucester, and tonight, almost to the date, he is resigning from the Board of Selectmen. He said in that ten years, he served on Planning Board for two years and the last six years, served on the Board of Selectmen. He said earlier that day, he and his wife closed on the sale of their New Gloucester home and signed papers purchasing a home in North Yarmouth. Mr. McHenry said over the ten year span, a lot has happened in the Town and upcoming projects for the future are exciting. He said he wanted to thank the Board of Selectmen and the Community

IV. SCHEDULED ITEMS

4.82 To See What Action the Board Wishes to take in Regard to Acceptance of Joshua McHenry Resignation from the Board of Selectmen

Mr. Hathorne moved and Mr. Libby seconded a motion to accept the resignation of Joshua McHenry, from the Board of Selectmen, with regret. The motion carried on a vote of 4-0.

Mr. Hathorne said he wanted to thank Mr. McHenry for his years of service to the Town.

Ms. Chase said it was a learning curve and they didn't always see the same point of view but wishes him good luck.

Mr. Libby said he has learned from Mr. McHenry and wishes him good luck.

Ms. Sturgis said she wishes Mr. McHenry good luck and God speed.

4.75 To See What Action the Board Wishes to take in Regard to Electing a Chairman and Vice-Chairman of the Board

Mr. Hathorne moved and Mr. Libby seconded a motion to nominate Ms. Chase for Chairman of the Board of Selectmen. The motion carried on a vote of 3-0-1, with Ms. Chase abstaining.

Mr. Hathorne moved and Mr. Libby seconded a motion to nominate Ms. Sturgis as Vice-Chairman of the Board of Selectmen. The motion carried on a vote of 3-0-1, with Ms. Sturgis abstaining.

4.76 To See What Action the Board wishes to take in Regard to Affirmation of New Fire/Rescue Chief

Mr. Libby moved and Ms. Sturgis seconded a motion to confirm Mr. Ladewig as the New Gloucester Fire/Rescue Chief. The motion carried on a vote of 4-0.

4.77 To See What Action the Board Wishes to take in Regard to Posted Roads

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Public Works 2016 listing of roads to be posted, as presented, beginning March 8, 2016 through May 15, 2016, or sooner as deemed appropriate by the Public Works Director, with the following: the Public Works Director will utilize standard D.O.T. signs; signs are to be signed by the Public Works Director and include the Public Works Garage phone number; and exemptions will not be charged a fee. The motion carried on a vote of 3-1, with Mr. Libby opposing.

Mr. Hathorne asked who enforces this posting.

Mr. Libby said the Board of Selectmen do but if anyone has an issue, they are to call the Town Manager.

Mr. Shane said if the police see a violator, they will write a summons. He also stated if the temperature is below 32° and the liquid is frozen on the road/ground, an exemption permit is not required.

4.78 To See What Action the Board Wishes to take in Regard to Morse Road Phase 3 Reconstruction RFP

Mr. First said construction of Morse Road Phase 3, will be done this summer and the RFP is ready to go out bid. He said they have met with Pineland twice to keep them informed and hear any concerns pertaining to the construction. He said dates pertaining to this project are as follows: March 21, 2016, 10:00a.m., non-mandatory pre-bid meeting; April 4, 2016, 6:00p.m., bids are due; April 4, 2016, 7:00p.m., bids will be opened; June 17, 2016, or day after school ends, construction begins; and August 29, 2016, completion of construction, not including paving. Mr. First said there is also a typo in the Instructions to Bidders section, page one, fifth paragraph, third and fourth sentences. He said they should read: "Substantial completion shall be defined as installation of all culverts and riprap, completion of all cuts and fills, placement and compaction of sub-base and base gravel, and stabilization of embankments and ditches. The awarded contractor is required to coordinate fine grading of road bed and shoulder installation with the Town's paving contractor."

Mr. Libby moved and Ms. Sturgis seconded a motion to approve the Morse Road Phase 3 Reconstruction RFP, as described and amended. The motion carried on a vote of 4-0.

4.79 To See What Action the Board Wishes to Take in Regard to Establishing the Last Day to Accept Warrant Articles by Petition for the Annual Town Meeting

Mr. Libby moved and Mr. Hathorne seconded a motion to set the date of Friday, April 1, 2016, at 2:00p.m., as the last day to accept warrant articles by petition. The motion carried on a vote of 4-0.

4.80 To See What Action the Board Wishes to take in Regard to Increasing the CIP Request Minimum to \$15,000

Mr. First said this was previously discussed by the Board in 2012. He said the Board at that time voted to send it to Town Meeting but was never included on a warrant. He said this is also part of the Comp Plan and would need a Public Hearing prior to being placed on the Annual Town Meeting warrant.

Mr. Libby said he is opposed to increasing the minimum.

Ms. Chase said operations budgets would take a hit.

Mr. Libby moved and Mr. Hathorne seconded a motion to increase the CIP threshold to \$15,000. The motion failed on a vote of 0-4, with entire Board opposing.

4.81 To See What Action the Board Wishes to take in Regard to Town Auditor RFP

Mr. First said that the Deputy Treasurer has put together a Town Auditor RFP along with a preferred bidders list. He said the Deputy Treasurer has included Smith and Associates on the bidders list but does have concerns with this firm auditing the Town.

Ms. Chase said the bid form indicates bids three-years, why.

Mr. First said other communities handle it this way and it will also provide more competitive bids. He said if the Board prefers, an amendment could be added to the RFP stating a performance evaluation will be done after the first year's audit.

Mr. Libby moved and Ms. Sturgis seconded a motion to approve the Town Auditor RFP, with amendment. The motion carried on a vote of 4-0.

V. APPROVE FY16 WARRANTS AND PAYROLLS #32, #33, #34, #35 and #36

Mr. Libby moved and Mr. Hathorne seconded a motion to approve FY16 Warrants & Payrolls #32, #33, #34, #35 and #36. The motion carried on a vote of 4-0.

VI. APPOINTMENTS

A. CDBG Municipal Oversight Committee Liaison

Mr. Libby moved and Mr. Hathorne seconded a motion to appoint Will Johnston, Town Planner, as the Town Liaison for the CDBG Municipal Oversight Committee. The motion carried on a vote of 4-0.

B. Selectmen Liaisons for the Following Committees

a. Budget Committee

Linda Chase

b. Cumberland County Finance Committee

No Liaison at this time

c. Environmental Resources Committee

Stephen Hathorne

d. GNG Joint Leaders

Linda Chase and Laura Sturgis

e. Library Board of Trustees

Laura Sturgis

f. Public Works Building Committee

Steven Libby

g. School Board

Laura Sturgis

Mr. Libby moved and Ms. Chase seconded a motion to accept the Liaison List as discussed. The motion carried on a vote of 4-0.

C. Registrar of Voters

Mr. Libby moved and Mr. Hathorne seconded a motion to appoint Ms. Myers as Registrar of Voters. The motion carried on a vote of 4-0.

VII. LEGAL

Mr. First said both parties should have provided their post-trial information. He said the Judge soon begins her review of all information, which could take some time.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the February 1, 2016 Board of Selectmen's Meeting

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Minutes of the February 1, 2016, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.

B. Approve Minutes of the February 22, 2016 Special Board of Selectmen's Meeting

Ms. Sturgis said she had one correction. She said page 2, Oral Communication, Linda Chase, the word "is" should be changed to "has".

Mr. Hathorne moved and Ms. Chase seconded a motion to approve the Minutes of the February 22, 2016, Special Board of Selectmen's Meeting, as amended. The motion carried on a vote of 4-0.

IV. ORAL COMMUNICATION

A. Selectmen

Stephen Hathorne -- said Mr. McHenry chose not to chair tonight's meetings and he understands why, due to a gray area according to MMA. He said out of the highest respect for him not to chair, he feels he was cheated out of chairing his last meeting as a Selectman, after serving for six years. Mr. Hathorne urged residents to be extremely cautious on an area of Gloucester Hill Road due to water seeping out of the ground and making for very icy conditions. Mr. Hathorne said ice is not safe and he urged everyone to use extreme caution and stay off it.

Laura Sturgis -- said she wanted to commend the voters who turned out for the Caucus. She said it was wonderful and a great day for citizens.

Steven Libby -- no comments.

Linda Chase -- no comments.

B. Town Manager

Mr. First said Barbara Brookings, who was the Boston Post Cane holder and mother of Barbara Seaver, passed away on Sunday, February 21st. He said the Town sent a flower arrangement to the memorial gathering and received a note of thanks from Barbara, which he then read.

C. Dept. Heads

James Ladewig, Fire/Rescue Chief, said he wanted to thank everyone for the warm reception, welcoming him to New Gloucester.

D. Boards & Committees

None.

X. EXECUTIVE SESSION

- A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency (*Land Real Estate*)

Mr. Libby moved and Mr. Hathorne seconded a motion to enter into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. C., Real Estate Discussion, at 8:18p.m. The motion carried on a vote of 4-0.

XI. RETURN TO OPEN SESSION

Ms. Chase brought the Board out of Executive Session at 8:35 p.m.

No action taken.

XII. ADJOURN

Mr. Libby moved and Mr. Hathorne seconded a motion to adjourn at 8:36p.m. The motion carried on a vote of 4-0.

Approved March 21, 2016

_____	<i>Linda D. Chase</i>
Joshua J. McHenry, Chairman	Linda D. Chase, Vice-Chairman
_____	_____
<i>Stephen J. Hathorne</i>	<i>Steven M. Libby</i>
Stephen J. Hathorne, Selectman	Steven M. Libby, Selectman

<i>Laura J. Sturgis</i>	
Laura J. Sturgis, Selectman	