



1
2
3
4
5
6

NEW GLOUCESTER PUBLIC WORKS DESIGN COMMITTEE

7
8
9
10
11
12

Minutes of October 5, 2016

13
14
15
16
17
18

Public Library, 379 Intervale Road

19
20
21
22
23
24
25
26
27

Members Present: Steve Libby, Chair, Lynn Conger, Vice Chair, Beverly Cadigan, Jeff Amos, Don Libby, Jim Fitch, Nat Berry and Joe Davis

28
29
30
31
32
33

Town Staff Members: Will Johnston, Town Planner, Ted Shane, Public Works Director

34
35
36
37
38
39
40
41
42

Members Absent: Jeff Amos

43
44
45
46

Others Attending: Paul First, Town Manager

I. Call to Order: The meeting was called to order at approximately 7:00 pm.

II. Approval of Minutes of September 28, 2016 Meeting

Minutes approved 6-0-2. (L. Conger absent for vote).

III. Discussion of Upcoming Schedule/Milestones

W. Johnston reviewed an updated flowchart/project schedule.

IV. Discussion of D/B Team clarifications and cost comparisons

The committee first focused on discussing aspects of the Sheridan and Bowman proposals that lead the committee decision to drop consideration of these teams (at least for the time being). Regarding Bowman's proposal, the committee felt the proposal was not as well developed as the others and that certain site design elements such as having two salt and sand storage buildings were problematic. Regarding Sheridan, the committee felt that when items requested in the base specifications were reincorporated into the proposal, the bid price was higher than others. The committee also felt the submittal lacked the detail and creativity of two top proposals. The Town Planner would provide Bowman and Sheridan with a letter explaining the committee's decision and rationale.

The committee next identified a number of possible cost-savings measures that the remaining two design-build teams – Ganneston and Great Falls – would be asked to explore. Ideas ranged from reuse of components of the existing salt and sand shed to reducing possible redundancies in mechanical systems. The Town Planner was asked to compile this list and share it with the two teams.

V. Discussion of Recommendation regarding D/B firm Selection (Decision Point?)

After discussion, it was determined that it the committee was not yet in a position to make a recommendation on a d/b team in time for it to be considered by the Board of Selectmen at its October 17 meeting. Rather, the two finalists would be asked to submit their cost-saving ideas by Friday, October 14, and the committee would resume discussion of the proposals at the next meeting.

B. Cadigan made the following motion (paraphrase): That Ganneston and Great Falls Corps would asked to identify opportunities for further reducing costs, using the list developed by the Committee as a guide, with the goal of reducing project costs to less than \$4 million. Seconded by J. Fitch. Approved 9-0.

VI. Discussion of Next Steps

The next meeting was scheduled for Wednesday, October 19 at 7 pm at location to be announced.

VII. Adjourn

Meeting adjourned at 9:01 pm. Approved 9-0.