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**NEW GLOUCESTER
PUBLIC WORKS DESIGN COMMITTEE
Minutes of September 26, 2016
Community Building, 385 Intervale Road**

7 **Members Present:** Steve Libby, Chair, Beverly Cadigan, Jeff Amos, Don Libby, Jim Fitch, Nat
8 Berry and Joe Davis

9 **Town Staff Members:** Will Johnston, Town Planner, Ted Shane, Public Works Director

10 **Members Absent:** Jeff Amos, Lynn Conger

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12 **I. Call to Order:** The meeting was called to order at approximately 7:00 pm.

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14 **II. Approval of Minutes of July 23, 2016 Meeting**

15 B. Cadigan moved to approve the minutes. Seconded by J. Fitch. Approved 6-0-2.

16 **III. Roundtable Discussion of Design-Bid Proposals**

17 Committee members were asked to take 2-3 minutes to give their impressions of the four design bid
18 proposals and presentations, with a focus on the evaluation criteria that were listed in the RFP.
19 Overall, Ganneston Construction and Great Falls Construction were viewed most favorably due to
20 the quality of their proposals and attention to detail, although reviewers liked aspects of the other
21 proposals as well. Most of the committee members did not like Bowman Constructors two-building
22 approach to the sand and salt shed facility, and Sheridan Corporation's removal of requested items
23 from the base bid.

24 B. Cadigan made the following motion. That (at least for the time being), the Committee will
25 narrow its evaluations of proposal to Ganneston Construction and Great Falls Construction.
26 Seconded by D. Libby. Motion passed 8-0.

27 **IV. Discussion of Next Steps**

28 W. Johnston tasked with getting (1) clarification from Ganneston on true cost of constructing a
29 laminated wood truss structure like the others, (2) a cost breakdown from Great Falls similar to
30 what Ganneston submitted, (3) whether Ganneston had included in its bid an allowance a hookup to
31 CMP and telephone, and (4) whether the two teams were included timber harvest in their bids. T.
32 Shane was tasked with looking more closely at the space needs for his vehicles based on their sizes
33 and bay size.

34 **V. Next Meeting**

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36 The next meeting was scheduled for Wednesday, October 5, 2016 at the New Gloucester Library.
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38 **VI. Adjourn**

39 J. Davis moved that the meeting be adjourned at 9:01 pm. Seconded by S. Libby. Approved 9-0.
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