

**MINUTES**  
**Town of New Gloucester**  
**BOARD OF ASSESSOR'S AND BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, October 20, 2014**  
**At the Meetinghouse**

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

**BOARD OF ASSESSOR'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Steven Libby, called the meeting to order at 7:00 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry and Joshua McHenry and Laura Sturgis; Town Manager, Paul First; and recorder, Sharlene Myers.

**II. To See What Action the Board Wishes to take in Regard to 2014-15 Abatements, Batch #2**

Mr. Libby read the list of abatements.

Michael O'Donnell, of O'Donnell Associates, said he would add a column for property owner's names and a subtotal on the bottom of the abatement cover sheet.

*Mr. Berry moved and Mr. McHenry seconded a motion to approve 2014-15 Abatements, Batch #2, with a year to date Real Estate total of \$9,458.62 and year to date Personal Property total of \$2,639.81. The motion carried on a vote of 4-0-1, with Ms. Chase abstaining.*

**III. To See What Action the Board Wishes to take in Regard to 2014-15 Supplements, Batch #1**

*Mr. Berry moved and Ms. Sturgis seconded a motion to approve 2014-15 Supplements, Batch #1 and sign the Supplemental Tax Warrant and Supplemental Tax Certificate. The motion carried on a vote of 5-0.*

**IV. ADJOURN**

*Mr. Berry moved and Mr. McHenry seconded a motion the Board of Assessor's meeting at 7:09 p.m. The motion carried on a vote of 5-0.*

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

## **BOARD OF SELECTMEN'S MEETING**

### **I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Steven Libby, called the meeting to order at 7:09 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry and Joshua McHenry and Laura Sturgis; Town Manager, Paul First; and recorder, Sharlene Myers.

### **II. SCHEDULE NEXT MEETING:**

Board of Selectmen – 7:00 p.m., Monday, November 3, 2014

#### **A. Adjustments to the Agenda**

None.

### **III PUBLIC PARTICIPATION**

#### **A. PUBLIC HEARING – General Assistance Ordinance Appendices B & C**

Mr. Libby opened the Public Hearing at 7:11pm. There were no public comments. The Public Hearing was closed at 7:12 p.m.

#### **B. Other**

Jean Libby, member of the New Gloucester Veteran's Committee, said the Dedication Ceremony for the Veteran's Monument is scheduled for Sunday, November 2<sup>nd</sup>, at 1:00 p.m., at the site of the Veterans Monument, 1029 Lewiston Road. She said there will be dignitaries speaking and everyone is welcome.

Stephen Hathorne, resident, said the new Christmas tree placed in front of the Town Hall looks really nice. He also asked if there were any updates on the Sacco v. New Gloucester or Frank Staton v. New Gloucester lawsuits.

Mr. First said motion rulings on the Sacco v. New Gloucester lawsuit were issued by the judge, the information is public and is stewarded by the court. He said Mr. Hathorne could contact him for the docket number. Mr. First said there is no update on the Frank Staton case.

Jamie Green, resident of Tobey Road, said she would like the Town to take over the private section of Tobey Road. She said the road is washed out in spots, cars have gone off the road and there are big rocks sticking up. The road was two cars wide but has narrowed to one. She said there are 12-13 houses on this section of road and does not believe starting a road association would work.

Mr. Libby said in order for the road to be accepted as a Town Road, it would need to be brought up to Town standards, per the road ordinance. He said once this is done, it could come before the Selectmen for their consideration to place it on the warrant. Roads may also be placed on the warrant by petition. It would be voted on by the residents at the Town Meeting. He said more information on a petition could be obtained by contacting Barbara Seaver in the Town Office.

#### IV. SCHEDULED ITEMS

##### 4.22 To See What Action the Board Wishes to take in Regard to Town Revaluation Update

Mr. Libby said the Board asked Mr. First to consult with Mr. O'Donnell about a Town revaluation.

Mr. O'Donnell said the last house to house revaluation was done in 2004 and most Town's do one approximately every ten years. He does not believe it's in the Town's best interest to do a revaluation this year. He also said postponing it another two or three years will allow the Town to budget for the expense and prepare for the amount of work it requires. He said he recommends doing a complete revaluation in 2017.

##### 4.23 To See What Action the Board Wishes to take in Regard to Outstanding Code Violation Letters

Mr. Libby said Debra Parks Larrivee, Code Enforcement Officer (CEO), provided the Board with paperwork on two properties in New Gloucester that have Code Violations and have been sent several letters and no results. Mr. Libby said there are three options for the Board to discuss: 1) do nothing on either property; 2) fine the property owners and sign a consent agreement; and 3) sign an agreement of terms with the landowner.

Ms. Parks Larrivee said the consent agreement with fine options is recommended by Maine Municipal Association (MMA). She said this option is less costly to both parties. She said these two properties have been in violation a long time.

Mr. Libby said the Town could enter into agreement with the property owners with a list prepared by the CEO of what needs to be done to be compliant with a date certain and fines begin after that date, if not completed.

Paula Roberts, owner of one property in violation, stated that some cleanup has been completed. She said signage has not worked as people have entered the home and stolen items. She said she did approach the Fire Department about burning the home and was told they were not interested. She said a couple people have asked if she was willing to sell the property and she had the property appraised, but does not want to give it away.

Gary Sacco, Fire-Rescue Chief, said he was a supporter of this being brought to the Board. He said vacant/abandoned buildings are dangerous and the Fire Department follows the National Standard for vacant buildings, which he will provide to the Town Manager. He said if the Department is called to a vacant home for a fire, the department is very cautious on its approach/attack.

Mr. Libby passed the gavel to Ms. Chase.

*Mr. Libby moved and Mr. Berry seconded a motion per New Gloucester Land Use Ordinance Section 6.2 and M.R.S.A. Title 30A § 4452; as brought forth by CEO Debra Parks Larrivee, the property at Map 14 Lot 16A, owned by Barry and Paula Roberts is in violation of the New Gloucester Land Use Ordinance Section 2.2 and 5.1.12 and M.R.S.A. Title 30A § 3751-3760; the Board direct CEO to provide specific list with accompanying photos to the property owner before October 31<sup>st</sup>, of actions needed to bring property within Town ordinance and State law requirements; the Landowner has until December 1<sup>st</sup> to comply; and on December 1<sup>st</sup>, if CEO determines landowner is not in compliance, landowner be fined \$100 per day starting December 2<sup>nd</sup>. The motion carried on a vote of 5-0.*

*Mr. Libby moved and Mr. Berry seconded a motion per New Gloucester Land Use Ordinance Section 6.2 and M.R.S.A. Title 30A § 4452; as brought forth by CEO Debra Parks Larrivee, the property at Map 18 Lot 19A, owned by Scott and Dawn Hotham is in violation of the New Gloucester Land Use Ordinance Section 2.2 and 5.1.12 and M.R.S.A. Title 30A § 3751-3760; the Board direct CEO to provide specific list with accompanying photos to the property owner and occupants before October 31<sup>st</sup>, of actions needed to bring property within Town ordinance and State law requirements; the Landowner has until December 1<sup>st</sup> to comply; and on December 1<sup>st</sup>, if CEO determines landowner is not in compliance, landowner be fined \$100 per day starting December 2<sup>nd</sup>. The motion carried on a vote of 5-0.*

#### **4.24 To See What Action the Board Wishes to take in Regard to Emergency Medical Services Update**

Mr. Sacco said he met with Mr. First and Harry Childs, Deputy Treasurer to discuss and prepare reports on the Emergency Medical Services (EMS). He said there was an issue with getting government services to assign a Medicare and Medicaid ID number. This has been resolved and the first Medicare payment was received on October 17<sup>th</sup> and regular payments should be forthcoming. He said the EMS will complete its first year of operation at the end of November. He said the reports that Mr. Childs has prepared shows the number of calls, the types of calls, average miles to each hospital, what has

been billed to insurance, what has been received and outstanding balances. He said once EMS has completed its first year, updated reports will be sent to the Board.

**4.25 To See What Action the Board Wishes to take in Regard to Adopting General Assistance Ordinance Appendices B & C**

*Mr. McHenry moved and Mr. Berry seconded a motion to adopt the General Assistance Ordinance Appendices B & C, as presented, and attached these appendices to the minutes. The motion carried on a vote of 5-0.*

**4.26 To See What Action the Board Wishes to take in Regard to Game of Chance Wheel Application for Amvets Post #6**

*Mr. McHenry moved and Ms. Sturgis seconded a motion to approve the Game of Chance Wheel Application for Amvets Post #6 and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 5-0.*

**4.27 To See What Action the Board Wishes to take in Regard to Maine Department of Transportation Letter Regarding Bennett Road**

Mr. First said MDOT has spoken with the Board regarding proposed changes to the Bennett Roads/Route 202 intersection which included sufficient warnings and flashers and that any unused funds set aside from this project would be transferred to the Route 231/202 intersection changes. He said MDOT asked him to send a letter outlining the Town's agreement for the use of unused funds from the Bennett Road project. Mr. First said he also noted in the letter that the Town has not agreed to which Route 231/202 intersection improvements will best address the Town's safety concerns.

Mr. Libby asked Ms. Sturgis if the proposed changes to the Route 231/202 intersection would impact property she owns. He said if it does, he would ask her to abstain from the vote.

*Mr. McHenry moved and Mr. Berry seconded a motion to authorize the Town Manager to send the letter to Maine Department of Transportation pertaining to the Route 202/Bennett Road and Route 202/231 intersections. The motion carried on a vote of 4-0-1, with Ms. Sturgis abstaining.*

**4.28 To See What Action the Board Wishes to take in Regard to Town Complex Lighting**

Mr. Berry said he is concerned with the lighting of the Town Complex. He said when leaving meetings at night, the parking lot is very dark and sometimes you hear voices but don't see anyone due to the darkness. He said with many meetings being held throughout the complex, and for safety reasons, he would like to see additional lighting installed.

Mr. First said he sees two areas that need additional lighting. He said he is happy to speak with electricians and others to devise a plan that would provide additional lighting at minimal cost.

Mr. McHenry moved to create an Adhoc Parking Lot Committee to include Mr. Berry, Board Representative, Mr. First and Town Planner, to examine the parking lot light situation and make their recommendations for the FY16 budget.

Mr. First said he recommends having two people on this issue which would eliminate the need to notice meetings and they could receive additional input from staff.

Mr. McHenry said he likes the idea of a committee but agreed to change his motion.

*Mr. McHenry moved and Mr. Libby seconded a motion to direct Mr. Berry and the Town Planner meet and derive a plan concerning the parking lot lighting, utilizing additional staff resources if necessary, and bring forward to the next budget cycle. The motion carried on a vote of 5-0.*

Mr. Libby said if we need to do something temporary for safety, we should do it.

**V. APPROVE FY15 WARRANTS AND PAYROLLS #13, #14, #15 and #16**

*Ms. Chase moved and Mr. Berry seconded a motion to approve FY15 Warrants and Payrolls #13, #14, #15 and #16. The motion carried on a vote of 5-0.*

**VI. APPOINTMENTS**

None.

**VII. LEGAL**

Mr. First said the Board was cc'd on a communication and the next step is awaiting for the court to reschedule.

**VIII. WRITTEN COMMUNICATION**

**A. Approve Minutes of the September 22, 2014, Special Board of Selectmen's Meeting**

*Ms. Chase moved and Mr. Berry seconded a motion to approve the Minutes of the September 22, 2014, Special Board of Selectmen's Meeting. The motion carried on a vote of 5-0.*

**IX. ORAL COMMUNICATION**

**A. Selectmen**

Laura Sturgis – said she wanted to note that she attended the School District meeting at Memorial School. She said she got up and spoke as a private citizen but was quoted in the

newspaper that she was a Board representative. She said she wanted to apologize for the error.

Joshua McHenry – said the New Gloucester Public Library is holding a Global Cardboard Challenge, for all ages, on Saturday, October 25<sup>th</sup>, 2014, from 10:00 am to 2:00 pm. He also stated the first meeting of the Public Works Garage Committee was held. He said discussions took place on the next steps of the project.

Nathaniel Berry – no comments.

Linda Chase – said she attended the same meeting as Ms. Sturgis, as a taxpayer, and was disappointed in the fact that the School Board is not listening to people and their concerns.

Steven Libby – said the unveiling of the Veterans Monuments will be on Sunday, November 2<sup>nd</sup>, at 1:00 pm, at the site. He said he is overwhelmed and humbled with the outpouring of contributors for this project, with a total of in-kind and cash donations over six figures. He said this will be a big day for the Town of New Gloucester and urges all to attend.

Joshua McHenry – said he wanted to remind people of the last School District meeting, a Public Hearing, concerning the upcoming referendum will be held on Thursday, October 23<sup>rd</sup>, at the Gray-New Gloucester Middle School at 6:00 p.m.

## **B. Town Manager**

Mr. First said he wanted to recognize the passing of Barbara Pollard, former employee of the Town. He said he asked Ms. Seaver to write a few words, which he read: “Barbara E. Pollard started to work for the Town in the year of 1973 as the Deputy Town Clerk and Bookkeeper. Barbara also was the Deputy Tax Collector, Deputy Treasurer and worked in any capacity until she retired in January 2004. Barbara worked with Town Managers Alfred Taylor, A. Wayne Cobb, James Bennett, and William Cooper and for two months, with Rosemary Kulow. Barbara filled in as the Interim Manager whenever necessary, when Alfred Taylor, Wayne Cobb and James Bennett left employment with the Town and if any of the managers had to be away. Barbara was considered the Town Historian, she was born in New Gloucester and later moved to Gray so she was the go to person for the history of the Town, the people, the houses, etc.” Mr. First said the Town donated \$75 to the Gray Rescue per her family’s request in lieu of flowers.

Mr. First said the Personnel Policy first round edits are completed. He said the policy will be forward to the Attorney for questions, then go back to the Committee before being presented to the Board.

Mr. First said he is working on projects as stated in the Selectmen’s Activity List. He said he has an upcoming meetings this week on Bear Brook and Outlet Road Bridge.

## **C. Boards & Committees**

**X. EXECUTIVE SESSION**

**A. Per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. C.** Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency (*Land Real Estate*)

*Ms. Chase moved and Mr. Berry seconded a motion to enter into Executive Session per M.R.S.A. 31 Title 1, Chapter 13 § 405, 6. C., Land & Real Estate, at 9:29 p.m. The motion carried on a vote of 5-0.*

**XI. RETURN TO OPEN SESSION**

Mr. Libby brought the Board out of Executive Session at 9:52 p.m.

No action taken.

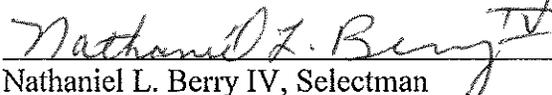
**XII. ADJOURN**

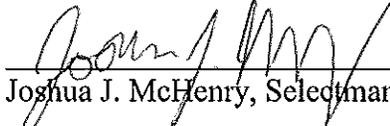
*Mr. Berry moved and Ms. Sturgis seconded a motion to adjourn at 9:52 p.m. The motion carried on a vote of 5-0.*

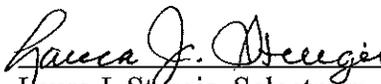
Approved November 3, 2014

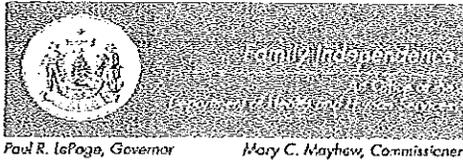
  
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Steven M. Libby, Chairman

  
\_\_\_\_\_  
Linda D. Chase, Vice-Chairman

  
\_\_\_\_\_  
Nathaniel L. Berry IV, Selectman

  
\_\_\_\_\_  
Joshua J. McHenry, Selectman

  
\_\_\_\_\_  
Laura J. Sturgis, Selectman



Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

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19 Union Street  
11 State House Station  
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Toll Free: 1-800-442-6003  
Fax (207) 287-3455

TO: Municipal Officials/Welfare Directors/General Assistance Administrators  
FROM: Dave MacLean, General Assistance Program Manager  
RE: 2014 – 2015 General Assistance Ordinance Maximums for Food and Housing  
DATE: October 1, 2014

Enclosed please find the following items:

- MMA's new (October 1, 2014–October 1, 2015) “**General Assistance Ordinance Appendix**” (B &C). There are no changes to any of the other appendices at the current time.
- “**GA Maximums Summary Sheet**” which consolidates GA maximums into one document. Municipalities do have to insert individual locality maximums from Appendix A and C in the summary sheet where indicated in order to complete the information. The “summary” does not have to be adopted, as it is not an Appendix but a tool for municipal officials administering GA.
- “**GA maximums adoption form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS in the self-addressed envelope provided with this packet (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

### Appendix C

Appendix C is a listing of the maximum levels of assistance for housing (both heated and unheated). These maximum levels were developed by MMA using 2012-2013 HUD Fair Market Rent values that include utility costs. Because the FMR numbers include utility and heating costs, the applicable average utility and heating allowances, as developed by the Maine State Housing Authority (MSHA), are subtracted from the FMR to obtain a pure “housing” cost.

**What should your municipality do if the housing maximums contained in this packet are unreasonably low (or high) given the rental rates in your area? The**

preferred option is to conduct a local rental survey. Municipalities exploring this option should contact DHHS for guidance on conducting such a survey.

Another option is to forego adopting housing maximums (the law does not actually require housing maximums—the other two maximums, i.e., Appendix A and B, are required). If you are a municipality that has to perform “emergency analysis” each and every time an applicant requests housing assistance and you are not planning to perform a market survey (although you probably should), then perhaps working without housing maximums is an option.

Emergency analysis should be an exception, not the rule. If it has become the rule in your municipality, then the adoption of artificially low housing maximums is of no service to you (or your clients) and you might be better off with no housing maximums. Municipalities choosing to forego housing maximums must still adhere to the overall maximum and work an applicant’s budget accordingly. Such municipalities might choose to utilize the actual FMR provided by the federal government as a guide.

### **The Adoption Process**

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices after notice and hearing. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

### **Filing of GA Ordinance and/or Appendices**

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. (*For a copy of the GA model ordinance, please call MMA’s Publication Department, or visit their web site [www.memun.org](http://www.memun.org)*). In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS has made it easier by enclosing a self-addressed envelope for your use. DHHS will accept the enclosed “adoption sheet” as proof that a municipality has adopted the current GA maximums.

Enclosed please find copies of the revised Policy that cover the changes made during the last legislative session.

**GENERAL ASSISTANCE ORDINANCE  
APPENDICES B and C  
2014-2015**

The Municipality of New Gloucester adopts the MMA Model Ordinance GA Appendices B and C for the period of **October 1, 2014** — **September 30, 2015**. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22.M.R.S.A. §4305(4).

Signed the 20 (day) of OCTOBER (month) 2014 (year)  
by the municipal officers:

NATHANIEL BERRY IV

(Print Name)

LINDA D CHASE

(Print Name)

JOSHUA J. MCHENRY

(Print Name)

LAURA J. STURBIS

(Print Name)

(Print Name)

STEVEN M. LIBBY

(Print Name)

Nathaniel J. Berry IV

(Signature)

Linda D Chase

(Signature)

Joshua J. McHenry

(Signature)

Laura J. Sturbis

(Signature)

(Signature)

Steve M Libby

(Signature)

## Appendix B

Effective: 10/01/14 to 09/30/15

### Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. Through October 1, 2014, those amounts are:



Number in Household	Weekly Maximum	Monthly Maximum
1	45.12	194
2	83.02	357
3	118.84	511
4	150.93	649
5	179.30	771
6	215.12	925
7	237.67	1,022
8	271.86	1,169

**Note:** For each additional person add \$146 per month.

## Appendix C

Effective: 10/01/14-10/01/15

# GA Housing Maximums (Heated & Unheated Rents)

**NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS!** Municipalities should **ONLY consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See \**Instruction Memo for further guidance.*)

### Non-Metropolitan FMR Areas

<u>Aroostook County</u> Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	84	362	107	461
1	84	362	113	487
2	99	426	136	584
3	134	575	179	770
4	143	614	197	848
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<u>Franklin County</u> Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	96	412	119	511
1	97	418	124	533
2	115	493	151	651
3	137	591	183	786
4	210	905	265	1,139
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<u>Hancock County</u> Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	105	451	126	543
1	117	503	145	625
2	145	622	180	776
3	197	845	241	1,038
4	197	845	245	1,054
<hr/>				
<u>Kennebec County</u> Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	83	359	106	457
1	94	404	123	530
2	123	529	160	686
3	159	685	203	872
4	159	685	214	920

## Appendix C

Effective: 10/01/14-10/01/15

### Non-Metropolitan FMR Areas

<u>Knox County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	128	552	151	649	
1	128	552	151	651	
2	150	645	186	799	
3	197	846	240	1,032	
4	209	899	272	1,168	
<hr/>					
<u>Lincoln County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	119	513	140	600	
1	124	535	153	659	
2	159	684	195	838	
3	200	862	244	1,048	
4	207	889	260	1,118	
<hr/>					
<u>Oxford County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	89	382	114	491	
1	101	434	126	542	
2	113	487	153	657	
3	161	693	209	900	
4	216	928	274	1,179	
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<u>Piscataquis County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	98	421	111	479	
1	108	465	125	539	
2	134	575	154	663	
3	172	740	196	844	
4	176	759	205	881	
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<u>Somerset County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	100	432	123	529	
1	100	432	127	548	
2	116	498	152	655	
3	166	714	210	904	
4	166	714	211	908	

## Appendix C

Effective: 10/01/14-10/01/15

### Non-Metropolitan FMR Areas

<u>Waldo County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	116	497	136	583	
1	119	510	144	619	
2	139	597	174	748	
3	174	749	217	935	
4	176	758	230	987	

<u>Washington County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	93	402	114	492	
1	95	410	122	525	
2	108	465	146	629	
3	134	575	182	782	
4	163	703	222	954	

### Metropolitan FMR Areas

<u>Bangor HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	101	432	126	543	
1	120	518	153	657	
2	145	625	185	796	
3	184	790	233	1,004	
4	210	904	268	1,154	

<u>Penobscot County HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	99	424	122	525	
1	99	424	122	525	
2	104	448	144	621	
3	148	636	198	850	
4	169	725	228	982	

<u>Lewiston/Auburn MSA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	89	381	111	476	
1	103	445	132	566	
2	139	597	175	751	
3	178	766	221	952	
4	180	774	233	1,003	

# Appendix C

Effective: 10/01/14-10/01/15

## Metropolitan FMR Areas

<u>Portland HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	142	611	163	702	
1	166	715	194	833	
2	214	922	252	1,085	
3	271	1165	319	1,371	
4	274	1180	339	1,458	
<b>York/Kittery/S. Berwick HMFA</b>					
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	181	779	207	890	
1	181	779	207	890	
2	206	887	247	1,060	
3	314	1,350	364	1,564	
4	334	1,434	394	1,694	
<b>Cumberland County HMFA</b>					
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	111	479	133	573	
1	131	563	157	674	
2	167	720	204	876	
3	228	982	272	1,168	
4	271	1167	324	1,394	
<b>Sagadahoc County HMFA</b>					
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	140	603	161	693	
1	140	603	161	693	
2	155	667	191	821	
3	192	825	242	1,039	
4	276	1,187	336	1,444	
<b>York County HMFA</b>					
Bedrooms	Weekly	Monthly	Weekly	Monthly	Monthly
0	126	541	146	629	
1	126	541	150	646	
2	156	672	192	825	
3	216	928	259	1,114	
4	216	928	266	1,143	

## APPENDIX D - UTILITIES

### ELECTRIC

**NOTE:** For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is *not automatically* entitled to the "maximums" established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.10	\$82.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

## APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

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**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

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## GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendix A* are effective from **July 1, 2014 to June 30, 2015**. The maximums found in *Appendices B, C, D, E, and F* are effective from **October 1, 2014 to September 30, 2015**.

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<p><b>NOTE:</b> For each additional person add \$69 per month.</p> <p><i>(The applicable figures from Appendix A, once adopted, should be inserted here.)</i></p>						

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	45.12	194
2	83.02	357
3	118.84	511
4	150.93	649
5	179.30	771
6	215.12	925
7	237.67	1,022
8	271.86	1,169
<p><b>NOTE:</b> For each additional person add \$146 per month.</p>		

### APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
<p><i>(The applicable figures from Appendix C, once adopted, should be inserted here.)</i></p>				

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