

**MINUTES**  
**Town of New Gloucester**  
**BOARD OF SELECTMEN'S MEETING**  
**7:00 p.m.**  
**Monday, December 15, 2014**  
**At the Meetinghouse**

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

## **BOARD OF SELECTMEN'S MEETING**

### **I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Steven Libby, called the meeting to order at 7:00 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry and Joshua McHenry; Town Manager, Paul First; and Recorder, Sharlene Myers. Selectmen, Laura Sturgis, was absent.

### **II. SCHEDULE NEXT MEETING:**

**Board of Selectmen – 7:00 p.m., Monday, January 5, 2015**

#### **A. Adjustments to the Agenda**

Mr. McHenry said the draft agenda had a Board of Assessor's Meeting scheduled and asked why it was removed.

Mr. First said the detailed information was not complete and ready for the Board. He said it will be on the next agenda.

Mr. Libby said a Selectmen's Workshop was scheduled following the Board meeting for review of the Personnel Policy. He asked about postponing the workshop so Ms. Sturgis could be present. The Board was in agreement to reschedule the workshop following the January 5, 2015 Board meeting.

Mr. McHenry asked if the Selectmen's Workshop, when following a Selectmen's meeting, should be noted on the agenda and if the Personnel Policy Draft will be shared with the employees, for their review and comment.

Mr. Libby said he agreed that Selectmen's Workshop should be noted at the end of the agenda. He said the Personnel Policy should be shared with the employees. He said the policy should be forwarded to staff and the Town Manager ask for their comments or concerns.

### **III PUBLIC PARTICIPATION**

#### **A. PUBLIC HEARING – Junkyard License**

Mr. Libby opened the Public Hearing for Junkyard License Renewal Application for Larry & Vicki Wedge at 7:10 p.m.

Stephen Hathorne, resident, asked if there was any updates on this application.

Mr. Libby read a memo from the Code Enforcement Officer: "Since the last meeting I have visited the property and spoken to Mr. Wedge. He has agreed to upgrade the fence and remove all the cars visible over the top of the fence. He will also maintain an area between the road and fence free from vehicles. Due to the onset of winter weather a date of May 1<sup>st</sup> is the date of compliance. Conditions that are not met at the time will be considered a violation and his license will be revoked."

Mr. Hathorne stated that the vehicles parked beside the road have been removed.

Mr. Libby closed the Public Hearing at 7:12 p.m.

#### **B. Other**

Mr. Hathorne asked if there were any legal updates.

Mr. First said there wasn't a lot to discuss with the Sacco vs Town of New Gloucester. He said both sides are currently in discovery. He said he is not privy to all the details on the Staton case and has no comment.

Mr. Libby said there is nothing to report on the Staton case. He said it is in litigation and the Town is not a party to the suit.

Mr. McHenry said he wanted to clarify that the reason the Town's legal resources apply in the Staton case is because Mr. Libby was acting as a Town Official.

### C. MDOT – Intersection Improvements Route 231 and Route 100

Al Godfrey, of Maine Department of Transportation (MDOT), presented the latest revisions of the Route 100/Route 231 intersections to the Board. He said best scenarios are: cut down the crest of the road on Route 100 by three feet, increasing sight distance exiting from Bald Hill Road and Intervale Road; widen the turning radius from Route 100 onto Intervale Road; improved flashing yellow and red beacons at the intersection; curbing; and installation of a non-raised island on Route 231 to help define turning lane. He said if this plan is approved, a public hearing will be held, advertised in the fall and construction in the spring of 2016.

The Board expressed concern with increased speeds on Route 100 due to the increased sight distance and cutting down of the crest of the road. The stated they would like to see some extent of traffic calming, with additional paint and signage, in this area.

*Mr. Berry moved and Mr. McHenry seconded a motion to go forward as presented by Maine Department of Transportation(MDOT); MDOT do additional research on implementing of traffic calming; and funding for traffic calming be reviewed by project subcommittee. The motion carried on a vote of 4-0.*

### IV. SCHEDULED ITEMS

#### 4.47 To See What Action the Board Wishes to take in Regard to Junkyard Renewal License

*Ms. Chase moved and Mr. McHenry seconded a motion to approve the Junkyard Renewal License Application for Larry & Vicki Wedge with the conditions as stated on the Code Enforcement Officer's memo. The motion carried on a vote of 4-0.*

#### 4.48 To See What Action the Board Wishes to take in Regard to Release of Public Easement and Reaffirm the Discontinuance for Portion of Mayall Road, Gillespie Property

*Mr. McHenry moved and Mr. Berry seconded a motion to schedule a Public Hearing for the Release of Public Easement and Reaffirm the Discontinuance for Portion of Mayall Road for the February 2, 2015, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.*

**4.49 To See What Action the Board Wishes to take in Regard to Discontinuance of Light Poles**

Mr. Libby said staff is recommending discontinuance of two light poles in New Gloucester as they provide very limited public benefit. He said one pole is located on Dave Snow Road. He said staff recommendation is to transfer the light/cost to the property owner or turn it off. Mr. Libby said the other pole is at the New Gloucester Fairgrounds. He said the pole is located near the old barn, which is no longer there and staff recommendation is to turn this one off. Mr. Libby said the turning off of these two lights would result in a \$320 yearly savings to the Town.

*Mr. McHenry moved and Mr. Berry seconded a motion to disconnect pole #18.3 at the Fairgrounds and pole #10.3, Dave Snow Road, either be disconnected or transferred to property owner. The motion carried on a vote of 4-0.*

**V. APPROVE FY15 WARRANTS AND PAYROLLS #23 and #24**

*Ms. Chase moved Mr. McHenry seconded a motion to approve FY15 Warrants and Payrolls #23 and #24. The motion carried on a vote of 4-0.*

**VI. APPOINTMENTS**

**a. Registrar of Voters (2-year term)**  
**Barbara Seaver**

*Mr. Berry moved and Mr. McHenry seconded a motion to appoint Barbara Seaver as Registrar of Voters, for a two-year term. The motion carried on a vote of 4-0.*

**VII. LEGAL**

None.

**VIII. WRITTEN COMMUNICATION**

**A. Approve Minutes of the December 1, 2014, Board of Selectmen's Meeting**

*Ms. Chase moved and Mr. Berry seconded a motion to approve the Minutes of the December 1, 2014, Board of Selectmen's Meeting. The motion carried on a vote of 4-0.*

## IX. ORAL COMMUNICATION

### A. Selectmen

Joshua McHenry – said he wanted to thank the Town Manager for sending the thank you letter to Poland Spring Bottling. He said he would also like to wish everyone Happy Holidays and Merry Christmas. He said the a Capella choir from William & Mary College, where he attended, recently performed at the Vice-President's home and wanted to share that honor with everyone.

Nathaniel Berry – said he also wanted to thank the Town Manager for his thank you letter to Poland Spring Bottling and wish everyone a very Merry Christmas.

Linda Chase – said she echo's Mr. Berry's and Mr. McHenry's comments on the thank you letter and hopes everyone has a Merry Christmas.

Steven Libby – said he wanted to wish everyone a very Merry Christmas.

### B. Town Manager

Mr. Libby recused himself from the discussion of the Meetinghouse vault because he is a member of the Historical Society.

Mr. First said at the previous Selectmen's meeting, the Board asked for additional information about the Meetinghouse vault. He said he was unable to locate any physical paperwork and after talking with several people, he has determined that it is a stick built vault with drywall walls that has a secure heavy door. He said the Historical Society is asking the Town to pay for the cost, \$975, to install a smoke, security and humidity alarm. Mr. First said when he was first approached about this, his response was no, the Town is not interested in funding this, but that he would bring it to the Board.

Mr. McHenry said funding isn't easy to come by and it's hard to justify spending tax dollars for something not municipal in nature. Ms. Chase and Mr. Berry agreed and no action taken on this.

Mr. First said beginning with former Town Manager Rosemary Kulow, the town Managers have been attending the monthly Regional Lakes Region managers meeting. He said the Sebago Lakes Region Chamber has approached the Economic Development Committee about a Regional Branding Initiative. He said the mission of this initiative is to foster and sustain economic growth and prosperity throughout our region by promoting commerce through marketing, advocacy, networking and education, in a manner that enhances the communities we represent. He said they would like the Town to purchase two signs, reading Sebago Lakes Region and costing \$65 each, and place them on Route 100, near the Welcome to New Gloucester signs.

Ms. Chase said since the signs are promoting the lakes region, one sign should be placed on Route 100 entering New Gloucester from Auburn and the other one placed on Route 26 entering New Gloucester from Poland.

*Mr. McHenry moved and Mr. Berry seconded a motion to place this item on the January 5, 2015, Board of Selectmen's meeting agenda. The motion carried on a vote of 4-0.*

Mr. First said the Town Personnel Policy states that an employee may accrue up to 160 hours of vacation time. He said as of the December 12<sup>th</sup> payroll, six employees exceed this amount as follows: 160; 280; 233; 211; 297; and 238 hours. He said the Town Personnel Policy states that an employee may accrue up to 720 hours of sick time. He said as of the December 12<sup>th</sup> payroll, one employee has 815 hours. He said this has been ongoing for a while and not enforced.

Mr. McHenry said he is not interested in taking away but it needs to be brought back in alignment with the policy.

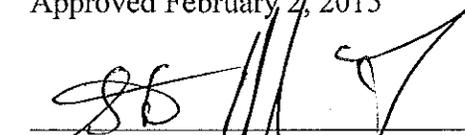
Mr. Libby said as of January 1, 2015, employees that are over the time stated in the policy will stop accruing until additional time. He said the Town Manager should have conversations with the five people as to why or how this happened and work on a solution to this problem. He said the Town Manager would make his recommendation to the Board.

**C. Boards & Committees**

**X. ADJOURN**

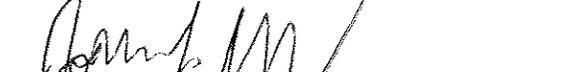
*Mr. Berry moved and Ms. Chase seconded a motion to adjourn at 9:06 p.m. The motion carried on a vote of 4-0.*

Approved February 2, 2015

  
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Steven M. Libby, Chairman

  
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Linda D. Chase, Vice-Chairman

  
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Nathaniel L. Berry IV, Selectman

  
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Joshua J. McHenry, Selectman

  
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Laura J. Sturgis, Selectman