

MINUTES
Town of New Gloucester
BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, November 3, 2014
At the Meetinghouse

For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at www.newgloucester.com

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Steven Libby, called the meeting to order at 7:00 p.m. Present were Chairman, Steven Libby; Vice-Chairman, Linda Chase; Selectmen, Nathaniel Berry and Joshua McHenry and Laura Sturgis; and Town Manager, Paul First. Recorder, Sharlene Myers, was absent.

II. SCHEDULE NEXT MEETING:

Board of Selectmen – 7:00 p.m., Monday, November 17, 2014

A. Adjustments to the Agenda

None.

III PUBLIC PARTICIPATION

Jean Libby, member of the Veterans Monument Committee, said the Veterans Monument Dedication Ceremony has been rescheduled for Sunday, November 9th, at 1:00 p.m.

Stephen Hathorne, resident, asked for any updates on the legal cases with the Town. Mr. Hathorne said William Greely, a longtime resident of the Town, passed away recently. He said the obituary noted donations be sent to the New Gloucester Historical Society for such causes as the Christmas Tree in front of Town Hall. He said Mr. Greely was well liked and will be missed.

Mr. Libby passed the gavel to Ms. Chase.

Steven Libby, resident, spoke to the Board concerning the upcoming MSAD #15 referendum questions on the November 4th ballot.

Ms. Chase passed the gavel back to Mr. Libby.

IV. SCHEDULED ITEMS

4.29 To See What Action the Board Wishes to take in Regard to the Public Works Department Pavement Management Plan

Mr. Libby read the list of roads scheduled to be paved in FY16.

Mr. McHenry asked how far behind in paving is the Town for these roads.

Mr. Shane said two/three years.

Mr. First asked if the paving plan included any finish up work from FY15.

Mr. Shane said it did include the finishing of Chandler Mill Road but he does not show it under FY16 because he wants to keep it under FY15 on the plan. He said typically, shim is 1-1/4" and surface is 3/4". He said Chandler Mill Road shim coat is closer to an 1-1/2", as recommended by the paving company, where the Town was extending the length of time before paving.

Mr. Libby said he would like to see how the thicker shim on Chandler Mill Road holds up without a finish coat.

Mr. McHenry asked if there are surface options for any of the FY16 proposed roads.

Mr. Shane said Sunset Shores Road was base paved twelve years ago. He said the Town could buy time by shimming only but not sure how much time. He said Sunset Shores Road, Black Point Road and Chestnut Common could be shimmed only, which would save a quarter to three quarters of the cost.

Ms. Chase asked about Snow Hill Road.

Mr. Shane said the Town might have to fix Snow Hill Road as was done on Morse Road this past year. He said that Dougherty Road was beginning to show needed repairs.

Mr. McHenry asked if funds needed to be sought for Dougherty Road in the FY16 Budget.

Mr. Shane said Dougherty Road should be okay for another year.

Mr. Berry moved and Ms. Chase seconded a motion to approve the Pavement Management Plan as a working document. The motion carried on a vote of 5-0.

4.30 To See What Action the Board Wishes to take in Regard to the Public Works Department Vehicle/Equipment Replacement Schedule

Mr. Libby said recommended purchases would be for 503 one-axle dump truck, H2 one-ton pick-up and 504 new dump body.

Mr. Shane said a sweeper, with a cost of \$16,500, for the front-end loader has also been added to the schedule (a copy of the revised schedule was handed out). He said if \$150,000 is appropriated and all four items are purchased, the balance would be \$52,228. He said the current sweeper is mounted onto the front of a dump truck, was homemade about 25-years ago, is beyond its useful life and has been repaired many times. He said when sweeping, the dust created goes directly into the engine area and through the air cleaner. He said the new proposed sweeper is mounted to the front of the front-end loader and the engine of the loader is in back. He said the proposed sweeper also creates less dust due to having a water tank within it.

Mr. McHenry said it was previously discussed about a possible joint purchase between neighboring Towns of a street sweeper.

Mr. Shane said Gray purchased a new one in FY15 and Raymond purchased a used one. He said the problem with a joint purchase is the Towns all need the sweeper at the same time of year. He said sweepers cost approximately \$200,000 new and if a used one is purchased, you have to look at longevity and cost of repairs.

Mr. Shane said he has spoken with the Towns of Gray and Raymond concerning a joint purchase.

Mr. Berry moved and Ms. Sturgis seconded a motion to approve the updated Public Works Vehicle/Equipment Replacement Schedule document and to note on the bottom of the Schedule that "This is a working document that will be revised each year with current information". The motion carried on a vote of 5-0.

4.31 To See What Action the Board Wishes to take in Regard to the Transfer Station Equipment Replacement Schedule

Mr. Shane said six roll off containers have been purchased in the past four years, making a total of nine containers. He said last year there were none purchased; thinking the life span of the oldest roll offs could be increased. He said throughout the past winter and spring, one container has shown more rust and holes than anticipated. He said this roll off was purchased 19 years ago and currently is only being used for storage. Mr. Shane said he is requesting to purchase one container in FY16.

Mr. Berry moved and Ms. Chase seconded a motion to approve the Transfer Station Equipment Replacement Schedule document and to note on the bottom of the Schedule that "This is a working document that will be revised each year with current information". The motion carried on a vote of 5-0.

4.32 To See What Action the Board Wishes to take in Regard to the Fire/Rescue Department Apparatus Replacement Schedule

Mr. Libby said the Fire/Rescue Department Apparatus Replacement Schedule does not show any appropriations. He said the schedule should show a target amount.

Mr. Sacco said he is asking for \$100,000. He said the schedule goes out ten years and only lists the vehicles that will be coming up for replacement. He said the past three years this request was not funded. He said if \$70,000 or \$80,000 is funded each year, it will put the Replacement Plan back to where vehicles can be replaced as necessary. Mr. Sacco said there will be discussions in the next year or concerning what equipment is needed and appropriate for the Town of New Gloucester.

Mr. Libby said he would like the Fire/Rescue Department Apparatus Replacement Schedule to come back to the Board with appropriations listed, future purchases and more years.

No action taken.

4.33 To See What Action the Board Wishes to take in Regard to the New Gloucester Water District Request for Snow Removal Services

Mr. Libby said Steve Johnson, NG Water District Trustee, outlined in a letter to the Board they are asking for help for plowing of the pump station which includes around the back-up generator and around the door, driveway entrance, and plowing and shoveling of hydrants. He said the letter stated the Water District does not have the equipment or the personnel to do this work. Mr. Libby said one option is Public Works doing the plowing and shoveling and the second option would be for the Fire Department personnel doing the shoveling.

Mr. Berry asked Mr. First if he has spoken with Public Works and Fire Department about this. He said he does not want the Board to make a decision tonight on this when the parties involved have not been informed. He said he would like Mr. First, Mr. Shane and Mr. Sacco to get together and create a plan for the plowing and shoveling, as requested.

Mr. First said he had a conversation with Mr. Shane about plowing the driveway and pump station and has not spoken with Mr. Sacco.

Mr. Sacco said he would like to receive information on how the \$8,000 for Hydrants is being used. He said he believed the NG Water District stood on its own and the amount charged to residents covered the operation costs. He said it will be a hard sell to the volunteers of the Fire Department to notify them they have to shovel hydrants.

Mr. First said State statute allows water districts to charge up to 30% of annual costs associated with fire protection and the NG Water District is a small organization trying to address a big problem, has chosen to charge the full amount. He said this is a new water system and there are a number of details they are still working on.

Mr. McHenry said in reference to the memo from Mr. Johnson, it states the Water District did not budget for plowing/shoveling and it was assumed the Town would provide this service. Mr. McHenry asked if the Town did budget for it and would also like to see a figure in the FY16 budget for it. He said he does not think its right for the volunteers to be told they have to shovel hydrants when they get paid a minimal stipend and the Budget parameters state there are no stipend increases.

Mr. First said based on a conversation with the previous Town Manager, the Water District was told the Town would cover the plowing/shoveling. He said the plowing/shoveling was not budgeted for in FY15. He said there are 10 hydrants on the streets plus one at the pump station.

Mr. Libby said Mr. First will meet with Mr. Shane and Mr. Sacco and work out a plan for the plowing/shoveling of hydrants and bring back to the Board at the next meeting.

4.34 To See What Action the Board Wishes to take in Regard to CIP Requests

The Board reviewed the CIP Requests and made the following changes:

- Fire Department Request – Wildland Interface Vehicle
 - Include picture with request
- Planning/Public Works Request – Preliminary Engineering and Design for new Public Works Garage
 - Include color pictures with request
- Public Works Vehicle/Equipment Replacement Schedule
 - Add H4 Vehicle to schedule
- Transfer Station Request – Transfer Station Recycle Center
 - Request should read Reserve not Improvement
- Assessing Request – Town-wide Tax Assessment Equalization
 - Request should read Department Head/Chairman:
Debra Parks Larrivee
- Library Request – Library Repairs & Expansion
 - Fill in Account Number and Balance Amounts
- Public Works – Bridge Reserve

- Change Priority to "1" and correct typo in Description after the word Hill from in to is

Mr. Berry moved and Mr. McHenry seconded a motion to forward the CIP Requests to the CIP Committee. The motion carried on a vote of 5-0.

V. APPROVE FY15 WARRANTS AND PAYROLLS #17 and #18

Mr. Berry moved and Ms. Chase seconded a motion to approve FY15 Warrants and Payrolls #17. The motion carried on a vote of 5-0.

Mr. Chase moved and Mr. Berry seconded a motion to approve FY15 Warrants and Payrolls #18. The motion carried on a vote of 5-0.

VI. APPOINTMENTS

None.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

A. Approve Minutes of the October 20, 2014, Board of Assessor's and Board of Selectmen's Meeting

Ms. Chase moved and Mr. Berry seconded a motion to approve the Minutes of the October 20, 2014, Board of Assessor's and Board of Selectmen's Meeting. The motion carried on a vote of 5-0.

IX. ORAL COMMUNICATION

A. Selectmen

Laura Sturgis – remind everyone to get out and vote on Tuesday.

Joshua McHenry – encourage everyone to get out and vote on Tuesday. He said if anyone wants to know how he is going to vote on the school bond, they may contact him directly and he will discuss it with them. He asked if the letters went out to the property owners brought to the Board's attention by the Code Enforcement Officer. Mr. McHenry said he helped with the Fire/Rescue Departments Hunters Breakfast on

November 1st. He said it was a fun time and thanked everyone involved and who attended.

Nathaniel Berry – reminded everyone to go out and vote. He said to think very carefully on what boxes you check off and keep the budgets in mind.

Linda Chase – said she wants to remind everyone to go out and vote Tuesday and to thank everyone who has already voted by absentee ballot.

Steven Libby – the Veteran’s Monument Ceremony was postponed on Sunday, November 2nd, due to the high winds and is rescheduled for Sunday, November 9th, at 1:00 p.m.

B. Town Manager

Mr. First said both Economic Development Committee’s from Gray and New Gloucester are holding a joint Business Forum at Spring Meadow’s on Wednesday, November 12th, at 5:00 p.m.

Mr. First said the Upper Village Tree Lighting Ceremony will be held on Saturday, November 29th, at 5:00 p.m., next to the Public Works Garage. He said the Tiny Timber Tree Lighting Ceremony is scheduled for Sunday, November 30th, at 4:30 p.m., in front of Town Hall.

Mr. First said the Town received a thank you card from the Gray Fire Department; thanking the Town for the donation in memory of Barbara Pollard, who recently passed and had worked for the Town of New Gloucester for many years.

Mr. First said the Personnel Policy workgroup has been working hard and have reviewed the changes to the Policy. He said they have come up with a draft policy and he distributed copies to the Board for their review and direction.

C. Boards & Committees

X. EXECUTIVE SESSION

A. Per M.R.S.A. 841 Title 36, Chapter 105 § 8. 2.

Discussion of Poverty Abatement

Mr. Berry moved and Mr. McHenry seconded a motion to enter into Executive Session per M.R.S.A. 841 Title 36, Chapter 105 § 8.2., at 8:57 p.m. The motion carried on a vote of 5-0.

XI. RETURN TO OPEN SESSION

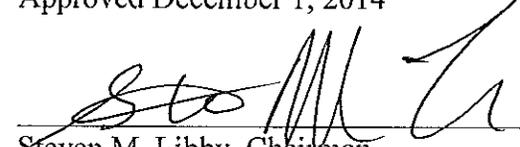
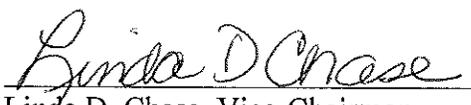
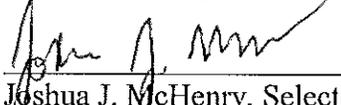
The Board returned to open session at 10:03 p.m.

Mr. McHenry moved and Ms. Sturgis seconded a motion that the Board of Selectmen grant Poverty Abatement applied for on October 9, 2014, in the amount of \$1,249.15, for the reason that information provided meets the burden of proof. The motion carried on a vote of 3-2, with Ms. Chase and Mr. Libby opposing.

XII. ADJOURN

Ms. Sturgis moved and Mr. Berry seconded a motion to adjourn at 10:05 p.m. The motion carried on a vote of 5-0.

Approved December 1, 2014

 _____ Steven M. Libby, Chairman	 _____ Linda D. Chase, Vice-Chairman
 _____ Nathaniel L. Berry IV, Selectman	 _____ Joshua J. McHenry, Selectman

Laura J. Sturgis, Selectman