

MINUTES
Town of New Gloucester
BOARD OF ASSESSOR'S & BOARD OF SELECTMEN'S MEETING
7:00 p.m.
Monday, May 16, 2016
At the Meetinghouse

For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at www.newgloucester.com

BOARD OF ASSESSOR'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:00p.m. Present were Chairman, Linda Chase; Selectmen, Stephen Hathorne, Steven Libby and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers.

II. To See What Action the Board Wishes to take in Regard to 2015-16 Abatements, Batch #3

Mr. Libby moved and Ms. Sturgis seconded a motion to approve and grant the 2015-2016 Abatements, Batch #3. The motion carried on a vote of 4-0.

II. ADJOURN

Ms. Sturgis moved and Mr. Hathorne seconded a motion to adjourn the Board of Assessor's Meeting at 7:04 p.m. The motion carried on a vote of 4-0.

BOARD OF SELECTMEN'S MEETING

I. CALL THE MEETING TO ORDER & ATTENDANCE

Chairman, Linda Chase, called the meeting to order at 7:05p.m. Present were Chairman, Linda Chase; Selectmen, Stephen Hathorne, Steven Libby and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers.

II. SCHEDULE NEXT MEETING:

Board of Selectmen Meeting – 7:00 p.m., Monday, June 6, 2016

A. Adjustments to the Agenda

None.

III. PUBLIC PARTICIPATION

A. Public Hearing – Liquor License Application

*Ms. Chase opened the Public Hearing at 7:06 p.m. There was no public comments.
Ms. Chase closed the Public Hearing at 7:07 p.m.*

B. Other

Glen Mercier, resident, said he was disappointed with the Board of Selectmen for not supporting the MSAD #15 bond initiatives. He said the Board has given no positive input and the message being printed in newspapers is that the Town of New Gloucester does not support Public Education.

Ms. Sturgis said she had forgotten why the bond questions were moved from the ballot in November to June, which was due to the timing of financing and construction. She said she will fully support and vote in favor at the polls in June.

Mr. Libby said he was concerned with a possible tax increase as well as a timing issue and was not fully convinced it had to be placed on the June ballot.

IV. SCHEDULED ITEMS

5.02 To See What Action the Board Wishes to take in Regard to Bid Proposals for Library Roof RFP

The following bid proposals for the Library Roof RFP were opened:

Superior Roofing Portland, ME	\$26,950
Tyler Trenholme New Gloucester, ME	\$29,710
G. R. Roofing Co., Inc. Brewer, ME	\$42,800
Maine Roof Solutions Madison, ME	\$41,414
J. B. Roofing Systems, LLC Souderton, PA	\$31,160

Doten's Construction Freeport, ME	\$38,000
Rich Exterior Solutions, Inc. Portland, ME	\$30,160
Phoenix Home Improvement Professionals Augusta, ME	\$45,291
Just Roofing Westbrook, ME	\$23,700
The Roofa Westbrook, ME	\$37,350
P & P Constructions Gardiner, ME	\$27,975

Mr. Libby moved and Ms. Sturgis seconded a motion for staff to review the proposals and make their recommendation to the Board at the next meeting. The motion carried on a vote of 4-0.

5.03 To See What Action the Board Wishes to take in Regard to Road Name Approval Application for Flintlock Lane

Mr. Hathorne moved and Mr. Libby seconded a motion to approve the Road Name Approval Application for Flintlock Lane. The motion carried on a vote of 4-0.

5.04 To See What Action the Board Wishes to take in Regard to Liquor License Application for Black Tie

Mr. Hathorne moved and Ms. Sturgis seconded a motion to approve the Liquor License Application for Black Tie at Pineland and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 4-0.

5.05 To See What Action the Board Wishes to take in Regard Game of Chance Queen of Hearts Application for Fraternal Order of Eagles #4131

Mr. Libby moved and Ms. Sturgis seconded a motion to approve the Game of Chance Queen of Hearts Application for Fraternal Order of Eagles #4131 and to note there are no violations or complaints on file per the Code Enforcement Officer. The motion carried on a vote of 3-0-1, with Mr. Hathorne abstaining.

5.06 To See What Action the Board Wishes to take in Regard to SAD #15 Budget Validation Referendum

Mr. Libby moved and Ms. Sturgis seconded a motion to sign the SAD #15 Budget Validation Referendum. The motion carried on a vote of 4-0.

5.07 To See What Action the Board Wishes to take in Regard to Town and SAD #15 Election Warrant

Mr. Libby moved and Ms. Sturgis seconded a motion to sign the Town and SAD #15 Election Warrant. The motion carried on a vote of 4-0.

5.08 To See What Action the Board Wishes to take in Regard to a Proclamation for Emergency Medical Services (EMS) Week

Ms. Chase read the proclamation.

Mr. Libby moved and Ms. Sturgis seconded a motion to sign the proclamation for Emergency Medical Services Week, May 15-21, 2016. The motion carried on a vote of 4-0.

5.09 To See What Action the Board Wishes to take in Regard to a Proclamation for National Public Works Week

Ms. Chase read the proclamation.

Mr. Libby moved and Ms. Sturgis seconded a motion to sign the proclamation for National Public Works Week, May 15-21, 2016. The motion carried on a vote of 4-0.

5.10 To See What Action the Board wishes to take in Regard to EMS Billing Policy

Mr. First said the EMS Billing Policy has been before the Board previously. He said unfortunately he just noticed a couple of errors that will need to be corrected before signing.

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the EMS Billing Policy, corrections to be made and brought to the Board at the next meeting for signatures. The motion carried on a vote of 4-0.

5.11 To See What Action the Board Wishes to take in Regard to EMS Rate Schedule

Mr. First said New Gloucester's EMS rates have not been adjusted since the service began. He said the rate policy memo enclosed in the packets shows insurance reimbursement rates for Medicare, MaineCare and Blue Cross. He said the figures displayed for Blue Cross is what they pay if you participate with them.

He said also included in the memo is a Community Rate Comparison which shows rates charged by seven surrounding communities for their BLS, ALS1 and ALS2 calls as well as mileage. He said two of the communities charge for Non-Emergency/Non-Transport calls as well as charges for additional services utilized.

The Board discussed the information provided and asked the Town Manager to research the following:

- 1) Definition of “participate” with Blue Cross
- 2) What the Town’s case mix is
- 3) Hypothetical revenue scenario’s based on the case mix
- 4) Research insurance companies if they will pay for non-transports if charged

Ms. Chase said there is no action being taken on this item. She said the Town Manager will report back to the board and possibly schedule a workshop for a future date.

Mr. Libby said the Chair and Vice-Chairman will decide on the workshop date and forward the information to the board.

Mr. Hathorne moved and Ms. Sturgis seconded a motion to table this item. The motion carried on a vote of 4-0.

5.12 To See What Action the Board Wishes to take in Regard to Raising Time Warner Franchise Fee to 4%

Mr. First said stated in franchise agreement with Time Warner, the franchise fee could be raised as high as 4% and has not been increased in a few years. He said after looking at a residents bill, if the franchise fee is increased by the Town, it will most probably be passed on to the Time Warner customers in the Town.

Mr. Hathorne moved and Mr. Libby seconded a motion to take no action. The motion carried on a vote of 4-0.

5.13 To See What Action the Board Wishes to take in Regard to Conveying an Easement for Tax Acquired Property Map 4 Lot 43 to the Royal River Conservation Trust

Mr. First said the property is located on Penney Road and the easement would be conveyed to Royal River Conservation Trust. He said the easement has been reviewed by the Town Attorney and the Trust. He said there was concern with a snowmobile trail that crosses this parcel of land and its stated in the easement snowmobiles would be allowed to still use the trail.

Mr. Libby moved and Ms. Sturgis seconded a motion to authorize the Town Manager to sign the easement. The motion carried on a vote of 4-0.

V. APPROVE FY16 WARRANTS AND PAYROLLS #40, #41, #42, #43, #44, #45 and #46

Mr. Libby moved and Mr. Hathorne seconded a motion to approve FY16 Warrants and Payrolls #40, #41, #42, #43, #44, #45 and #46. The motion carried on a vote of 4-0.

VI. APPOINTMENTS

A. Environmental Resources Committee – (5 3-year vacancies)

Kathleen Cruz – would like to be appointed

Mr. Libby moved and Ms. Sturgis seconded a motion to appoint Kathleen Cruz to the Environmental Resources Committee for a three-year term. The motion carried on a vote of 4-0.

VII. LEGAL

None.

VIII. WRITTEN COMMUNICATION

- A. Approve Minutes of the April 4, 2016 Board of Selectmen's Meeting**
- B. Approve Minutes of the April 14, 2016 Special Board of Selectmen's Meeting**
- C. Approve Minutes of the May 2, 2016 Special Board of Selectmen's Meeting**

Mr. Libby moved and Mr. Hathorne seconded a motion to approve the Minutes of the April 4th Board of Selectmen's Meeting; Minutes of the April 14th Special Board of Selectmen's Meeting; and the Minutes of the May 2nd Special Board of Selectmen's Meeting. The motion carried on a vote of 4-0.

IV. ORAL COMMUNICATION

A. Selectmen

Stephen Hathorne – asked the Board if they have any interest in seeking help from our State Representatives to change the law concerning signing of the Referendum Warrant when Selectmen are not sure it is in the best interest of the Town. He said it cannot be changed for the next election but could help future Board members that might face this issue.

Mr. First said questions could be sent to MMA for their review and response.

Mr. Hathorne asked Mr. First if he would formulate the questions and forward to MMA.

Mr. Hathorne said at the first meeting in April, action was taken against Ron Henry to close his business until his property was cleaned up to the satisfaction of

the CEO. He said the business sign is wrapped in a tarp but he is still conducting business. He asked if the CEO could update the Board at the next meeting.

Mr. First said he went with the CEO to Mr. Henry's and she conveyed to him that the first meeting in June the Board will be presented with options for action, which he agreed with.

Laura Sturgis – said she received the mailing from the School District and read it thoroughly. She said she urges everyone to attend the Budget Forum on May 19th at 7pm and to attend the budget vote on May 26th at 6:30pm.

Steven Libby – no comments.

Linda Chase – no comments.

B. Town Manager

Mr. First said June 14th is the election and residents can register to vote at the Town Office or at the polls. He said the 30-day lien notices were mailed today as well as the 90-day foreclosure letters.

Mr. First said a couple questions were asked at the Town Meeting pertaining to 901 Revenue and TIF. He said the 901 Revenue and Treasurer Report did not match because the 901 Revenue only included CEO permits and the Treasurer's Report includes other revenues. He said the bank made a deposit in the TIF account of \$175,000 on 12/24/15. He said they noticed they made the deposit in error and reversed the entry on 12/28/15. He said the Town received a letter from the bank on the error. Mr. First said he would forward this information to Roger Levasseur.

C. Dept. Heads

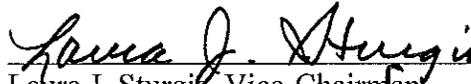
D. Boards & Committees

X. ADJOURN

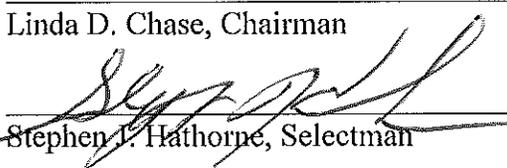
Mr. Hathorne moved and Ms. Sturgis seconded a motion to adjourn at 8:49p.m. The motion carried on a vote of 4-0.

Approved June 2, 2016

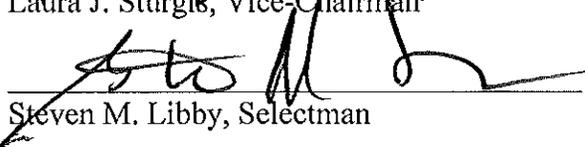
Linda D. Chase, Chairman



Laura J. Sturgis, Vice-Chairman



Stephen J. Hathorne, Selectman



Steven M. Libby, Selectman