

**MINUTES**  
**Town of New Gloucester**  
**SPECIAL BOARD OF SELECTMEN'S MEETING**  
**6:30 p.m.**  
**Thursday, April 14, 2016**  
**At the Meetinghouse**

*For review of the complete discussions and motions, please see the recording available at the Public Library or on our website at [www.newgloucester.com](http://www.newgloucester.com)*

**BOARD OF SELECTMEN'S MEETING**

**I. CALL THE MEETING TO ORDER & ATTENDANCE**

Chairman, Linda Chase, called the meeting to order at 7:03p.m. Present were Chairman, Linda Chase; Selectmen, Steven Libby and Laura Sturgis; Town Manager, Paul First; and Recorder, Sharlene Myers. Selectman, Stephen Hathorne was absent.

**II. SCHEDULE NEXT MEETING:**

**Annual Town Meeting** – 7:00 p.m., Monday, May 2, 2016  
**Board of Selectmen Meeting** – 7:00 p.m., Monday, May 16, 2016

**A. Adjustments to the Agenda**

None.

**III. PUBLIC PARTICIPATION**

None.

**IV. SCHEDULED ITEMS**

**4.99 To See What Action the Board Wishes to take in Regard to Recommendation for Morse Road Construction Phase 3**

Mr. First said the group met with the low bidder, C. H. Stevenson, Inc., and those in attendance were in consensus on the selection of this firm. He said Jim Manzer, had recently worked with this firm on another project. He said quantities were confirmed, and calls to references were strong. He said the group's recommendation is to accept the low bid of C. H. Stevenson, Inc., with a base bid and repair alternates totaling \$457, 526. He said any change orders would be brought back to the Board.

Ms. Chase asked if the paving would done in house.

Mr. First said Mr. Shane is seeking better paving numbers.

Mr. Libby said he was impressed and comfortable during the meeting with this bidder.

Mr. First said the references were outstanding.

*Mr. Libby moved and Ms. Sturgis seconded a motion to award the Morse Road Construction Phase 3 to C. H. Stevenson, Inc., Wayne, Maine, with a bid of \$457,526, pending Town Meeting approval. The motion carried on a vote of 3-0.*

**5.00 To See What Action the Board Wishes to take in Regard to Recommendation for Town Auditor**

Mr. First said Mr. Libby, Lori-Anne Wilson, Deputy Treasurer, and himself, met to discuss the proposals received. He said their recommendation is to award the Town Auditor bid to RHR Smith and Company. He said they have quality staffing and experience; and communications with references was strong. He said they also will present the audit to the Board of Selectmen at a meeting. He said the lowest bidder did not follow guidelines stated in the proposal.

Mr. Libby said going into the meeting, he assumed the bid would be awarded to the current auditor, Smith and Associates. He said RHR Smith and Company had a better proposal, better review, will present to the Board and had a lower cost.

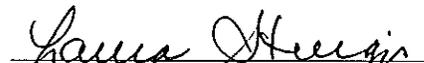
*Mr. Libby moved and Ms. Sturgis seconded a motion to award the Town Auditor bid to RHR Smith and Company, Buxton, Maine, with a bid amount of \$25,500 for three years, FY16, FY17 and FY18 Audits. The motion carried on a vote of 3-0.*

**V. ADJOURN**

*Mr. Libby moved and Ms. Sturgis seconded a motion to adjourn at 6:46 p.m. The motion carried on a vote of 3-0.*

Approved May 16, 2016

  
Linda D. Chase, Chairman

  
Laura J. Sturgis, Vice Chairman

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Stephen J. Hathorne, Selectman

  
Steven M. Libby, Selectman