

**Town Manager Update Report
November 4, 2016**

Board Members,

Below are a few highlights from this past week in review:

Public Works

- The Public Works design committee will be making a recommendation to the Selectmen on November 14th.
- The Equipment Operator position has been filled contingent upon pre-employment examinations. An official announcement will be forthcoming soon.
- This past week the crew has been engaged in road repairs and winter preparations.
- Staff met with representatives from Bridgham Way Homeowners Association and the Region 1 Traffic Engineer to discuss turning hazards associated with the Route 100 / Bridgham Way intersection. Representative Espling joined us for those discussions. MDOT has agreed to additional intersection warning signage.

Fire Department

- Attached is a letter (.pdf) from County EMA regarding New Gloucester's role in the recent railroad Emergency Management exercise held on the Depot Rd.

Election

- According to Sharlene, we've sent out nearly 1000 absentee ballots and 850 have been returned. At this point absentee ballots can no longer be issued, unless it's a special circumstance.
- Route 100 variable message signage will be placed out on Monday evening, and we have also arranged for additional parking lot lighting.
- Thanks to the Fire Department for the use of additional space in the garage bays. This will help us lay out a more efficient voting process. Staff will be going over on Monday to set-up.

Administration

- We have received approximately \$11,400 in surplus funds from MMWAC. We will include an agenda item for November 14th regarding the disposition of these funds.
- Final CIP applications are due to the Town Manager next week Thursday.
- An agenda item will be included for November 14th seeking direction from the Selectmen on who will draft ordinance for marijuana retail and social club establishments, if Question 1 prevails.

Have a great weekend.