

**Town Manager Update Report
March 18, 2016**

Below is a brief review highlights from this past week:

EMS Report

Lori-Anne has been working on the FY16 Q1 and Q2 EMS report. While they did not make the Selectmen's meeting packets, I have reviewed the reports and hope to have them emailed to you on Monday am.

Gravel Roads

We're looking for gravel roads to continue drying out over the weekend. The public works crew has spent the later part of this week grading and raking. Particular trouble spots have been on Hatch Road near Rowe Station and the Woodman Road in the vicinity of Durham Road.

Staffing

Sharlene will be taking scheduled vacation next week on Wednesday, Thursday, and Friday. I have arranged for Ruth Glaser from Durham Town Hall and Stacey Ruby from North Yarmouth Town Hall to substitute behind the counter during her absence. They will be coming by on Tuesday for Sharlene to show them our layout. Ruth will be assisting on Wednesday and Thursday, and Ruby on Friday.

The application period for the Buildings and Grounds position closed today. We will begin the review process next week.

I am planning to take family vacation during the school vacation week of April 18th. Town Meeting preparations will be completed prior to my departure. Our new Deputy Clerk is scheduled to start on April 4th.

Fire and Rescue

My understanding is that Fire and Rescue responded to a challenging situation of an injured individual in the woods this morning. It required assistance from Gray, ATVs, and a lengthy carry. Our volunteers responded with professionalism and speed under trying circumstances. Thank you to everyone involved in this tremendous effort.

Water District

The Water District has received bids for their RD funded solar project. They will be reviewing bids at Monday's meeting. The water district is also working to resolve shoulder issues along Route 231 following the main extension.