

Minutes of the New Gloucester Cable Television Committee Meeting – June 9, 2016

Those in attendance:

Committee members: Bob MacGregor (Chair), Richard Erwin (Vice-Chair), Patti Mikkelsen
Jane Sturgis (selectman co-liaison)
Guest: Town Manager Paul First

Call to order:

Bob MacGregor called the meeting to order at 10 a.m.

Minutes:

The May 17, 2016 meeting minutes were approved as written. (Richard/Patti) Motion carried 3-0.

Technical report:

Richard presented his 6/9/16 technical report, which is available as a separate document.

Next meeting:

Bob scheduled the date of the next Cable TV Committee meeting for Thursday, July 14, 10 a.m.

Public participation:

None

Future planning and staffing:

Paul said that NGTV's services are an important part of the community, thus plans for future staffing needs to be explored. He was tasked with the job of starting to develop ideas and mention them to the board of selectmen. He suggested that our committee present background information in the form of a simple paragraph addressing staffing concerns and needs as an agenda item at a selectmen's meeting.

Video archiving policy:

- Bob questioned the category listing and retention period for LMPC meeting recordings on the proposed NGTV Video Archiving Policy.
- Paul said that the retention period is addressed by the state's record-keeping policy. He added that he will check the state's policy and email out the pertinent section to committee members.
- Richard said that a distinction may be necessary to draw between recordings that are directed to be made, as opposed to those that may be optional.

Vimeo video streaming:

Patti said that she originally requested this agenda item but withdrew her request upon viewing some Vimeo VODs on Cumberland's website that she deemed to be of substandard quality.

Grow GNG Challenge bulletin board announcement:

Patti reminded committee members that we had promised the GNG Development Corporation that we would periodically broadcast announcements about the Grow GNG Challenge on the Channel 3 bulletin board. She said that she would follow up.

Whirling Coat Tails 6/25 Shaker Village:

Patti said that she would continue to try to obtain clearances from Shaker Village and The Don Roy Trio to record their concert. Patti and Richard said that they would perform the camera work.

July 4th Public Reading of the Declaration of Independence:

Committee members discussed the possibility of recording this year's reading; however, it was decided to postpone covering this event until a future year due to our already heavy workload.

Public Works Project Public Workshop:

It was agreed that coverage of the workshop is important due to the large amount of public interest in the proposed new public works facility. All three committee members confirmed that they can help.

Other:

- Bob said that a CTAM meeting was scheduled to occur at Harpswell TV on June 28. All three committee members expressed an interest in going and a carpooling plan was set up.
- Richard reported a malfunction in the oldest of our camcorders. Possible remedies will be pursued.
- Bob asked the committee to stay after adjournment to fill out a CTAM survey.

Adjournment:

A motion to adjourn the meeting was made at 11:05 a.m. (Patti/Richard). Motion carried 3-0.

Minutes were submitted by Patti Mikkelsen (recorder).